



**MINUTES**  
**COHASSET CITY COUNCIL MEETING**  
**305 NORTHWEST FIRST AVENUE**  
**TUESDAY, JANUARY 13, 2015**  
**7:00 P.M. REGULAR CITY COUNCIL MEETING**

**7:00 p.m. City Council Meeting**

1. **Call to Order** - Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

1A. The Oath of Office was administered to Mayor Greg Hagy, Councilors Terry Bartz & Tim Carlson.

**2. Roll Call**

**Present:** Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop (via Skype), Tim Carlson, & Jason Tabaka

**Absent:** None

**Others:** Max Peters, Finance Director, & Bob Beaver, SEH Engineering

**3. Resident Input:**

**Myron Patrow, 37620 Miller Road, Cohasset, MN** was following up on a previous request for improvements to Miller Road. Mayor Hagy stated it will be looked into.

**4. Approve Agenda**

**Additions:** 4B) Past Due Utility Accounts

**Deletions:** None

*A motion was made by Tabaka/Carlson to approve the agenda as amended. Motion carried unanimously.*

**4B. Past Due Utility Accounts** – *A motion was made by Carlson/Blankensop to send the following outstanding balances to Itasca County for collection as a special assessment with the property taxes payable in 2015:*

<u>PID #</u>	<u>Account #</u>	<u>Amount</u>
05-535-0660	10066501	\$123.92
05-530-0304	10047107	\$248.95
05-002-3205	10006403	\$43.52

*Motion carried unanimously.*

## **5. Appointments**

- a. Mayor Pro-Tem - Tim Carlson
- b. Fire Relief – Max Peters & Terry Bartz
- c. City Attorney (civil) - John Licke
- d. City Attorney (criminal) - John Dimich
- e. Financial Auditor – Eide Bailly
- f. EDA Appointments - EDA President-Mayor Greg Hagy & T. Carlson
- g. City Engineer (SEH)
- h. Donation Committee – D. LaShomb, K. Mester, M. Peters, & T. Carlson
- i. Insurance Agency – Itasca Reliable

*A motion was made by Tabaka/Carlson to approve appointments a-i as listed above. Motion carried unanimously.*

## **B. City Council Liaisons**

- a. Emergency Management Director – Mayor Greg Hagy & Tim Carlson
- b. Safety Committee - Dennis Blankensop
- c. Personnel Committee - Greg Hagy & Terry Bartz
- d. Planning Commission - Jason Tabaka
- e. Public Utilities Commission - Dennis Blankensop
- f. Greater Grand Rapids Cable Commission - Steve Brown

*A motion was made by Bartz/Blankensop to approve the City Council Liaisons a-f as listed above. Motion carried unanimously.*

## **C. Designations & Resolutions**

- a. Official Newspaper - GR Herald Review
- b. Establish 2015 Meeting Schedule – 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month at 7:00 p.m.
- c. Resolution 2015-01 Designating Official Depositories for City Funds
- d. Resolution 2015-02 Authorizing Signature Authority for City Accounts
- e. Resolution 2015-03 Authorizing Signature Authority for Safe Deposit Box
- f. Resolution 2015-04 Setting Fee Schedule
- g. Resolution 2015-05 Granting Investment Authority for Depositories
- h. Resolution 2015-06 Authorizing Signature Authority for City Credit Card (Peters & Piche)
- i. Resolution 2015-07 Regulations, Agreement & Rental for Community Center

*A motion was made by Carlson/Tabaka to approve designations and resolutions a-i as listed above. Motion carried unanimously.*

## **6. Administration**

- A. Animal Control Contract

*A motion was made by Blankensop/Carlson to approve the animal control contract with the City of Grand Rapids for \$365 per month plus miscellaneous charges. Motion carried unanimously.*

B. Continuing Education Request – *A motion was made by Carlson/Bartz to approve the following continuing educations requests:*

March 3-5, 2015, St. Cloud, MN – Duane Kilde (Sewer) & Bernie Hillman (Water)- \$225 each  
March 25-27, 2015, Bloomington, MN – Temper Payne- Sewer Refresher Course - \$300  
October 27-29, 2015, St. Cloud, MN – Jess Perrington, Water - \$225

*Motion carried unanimously.*

C. **Safety Awards** – Mayor Hagy noted there has not been an accident or lost time for 11 years. As a part of the AWAIR Program, monetary awards are budgeted as an incentive to encourage avoidance, elimination, and/or minimization of hazardous activities. The Cohasset Safety Committee recommends the following awards:

- 1) \$125 for each permanent City Staff x 11 permanent city staff = \$1375
- 2) \$100 for each Fire Fighter x 24 Fire Fighters = \$2400
- 3) Total of \$3775

*A motion was made by Tabaka/Carlson to approve the safety awards as outlined above. Motion carried unanimously.*

D. **Recommendation from the Donation Committee** – The Donation Committee recommends approval of a rental fee waiver for the Cohasset Fire Department’s Turkey Bingo event on October 15, 2015, as well as a \$400 contribution for the purchase of four youth bicycles for prizes. *A motion was made by Tabaka/Carlson to approve the Donation Committee recommendation as outlined above. Motion carried unanimously.*

E. Approve Application for Exempt Permit for Turkey Bingo – *A motion was made by Carlson/Tabaka to approve the Cohasset Fire Department’s application for exempt permit for turkey bingo. Motion carried unanimously.*

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

#### **7. Consent Agenda**

- A. Approve Claims in the Amount of \$40,496.04
- B. Approve December 23, 2014 City Council Meeting Minutes
- C. Acknowledge December 2, 2014 Economic Development Minutes
- D. Acknowledge December 3, 2014 Planning Commission Minutes
- E. Acknowledge December 1, 2014 Public Utilities Commission Minutes

*A motion was made by Tabaka/Carlson to approve the consent agenda and claims in the amount of \$40,496.04. Motion carried unanimously.*

***Mayor Hagy adjourned the meeting at 7:20 p.m.***

Submitted by Deputy Clerk Karen Mester

Approved: 1/27/2015