



## MINUTES

### COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, MARCH 24, 2015

5:30 P.M. CLOSED CITY COUNCIL WORK SESSION

7:00 P.M. REGULAR CITY COUNCIL MEETING

**5:30 p.m. Closed City Council Work Session** to consider allegations or charges against an individual subject to the City Council's authority.

#### **7:00 p.m. City Council Meeting**

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

#### **2. Roll Call**

**Present:** Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop (via Skype), Tim Carlson, & Jason Tabaka

**Absent:** None

**Others:** None

3. **Resident Input: John Chell, 35559 Hill Road, Cohasset, MN.** Mr. Chell requested that City Council consider reopening the compost pile on Pincherry Road. Mayor Hagy agreed that the compost pile is a benefit for residents and he would like to reopen it. Chell thanked Mayor & Council for their consideration.

4. **Approve Agenda** – *A motion was made by Carlson/Tabaka to approve the agenda as presented. Motion carried unanimously.*

#### **5. Administration**

**A. Consider Letter of Support for Turn Lane on Hwy 2 – Kathy Lepak, 34685 East Grimsbo Road, Grand Rapids, MN.** Lepak stated that turning onto Grimsbo Road from Hwy 2 is unsafe and presented a petition for a turn lane, which she felt would also benefit businesses on Hwy 2. Mayor Hagy explained the City is aware of the problem and the entire Council supports a turn lane. Hagy stated that a traffic study was completed in 2011 and he has contacted Senator Tom Saxhaug regarding the matter. The City will be sending a letter of support as well as a copy of the petition. Lepak was thanked for her input.

**B. Approval for Greg Hagy to Attend 2015 Minnesota Mayor's Association Annual Conference** – *A motion was made by Bartz/Tabaka for Mayor Greg Hagy to attend the 2015 Annual Minnesota Mayor's Association Annual Conference scheduled for April 24-25 in White Bear Lake, MN. The combined cost for tuition and lodging is \$425. Motion carried unanimously.*

**C. Acknowledge the Resignation of Kris Klev from the Cohasset Fire Department**

*A motion was made by Bartz/Tabaka to accept the resignation of Kris Klev from the Cohasset Fire Department. Motion carried unanimously.* Councilor Carlson announced that the City is currently accepting Fire Fighter Applications.

**D. Family Medical Leave Act (FMLA) Request** – *A motion was made by Bartz/Blankensop to approve a FMLA request for up to 12 work weeks for Assistant Finance Manager Jessica Piche effective approximately June 4, 2015. Motion carried unanimously.*

**E. Natural Gas Fund Recommendation** – *A motion was made by Carlson/Tabaka to approve option two as follows: An inter-fund loan transfer in the amount of \$24,036.05 from the general fund 100-00-49390-70-720 (operating transfers out) to natural gas fund 603-90-39200 (operating transfers in). This will bring the principal balance of the loan to \$100,000 to be paid per an attached amortization schedule. Motion carried unanimously.*

**F. Approve Revised Personnel Policy** – Mayor Hagy tabled this item.

**G. Approve Hiring Summer Help** – *A motion was made by Bartz/Tabaka to approve the hire of Brady Thomsen for a Portage Park summer position. The position will run from May 10, 2015 through the end of August. Additionally, approval is given to hire two students for summer help. These two positions will be paid \$10 per hour. Motion carried unanimously.*

**H. Approve Quote for Installation of Time Lock for Post Office and other City Buildings** – *A motion was made by Carlson/Blankensop to approve the installation of time locks for the post office, and two city out buildings. The cost is \$1600-\$2250 per door. Motion carried unanimously.*

**6. Miscellaneous Announcements, Reports, & FYI's:** Portage Park skating rink is closed.

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

**7. Consent Agenda**

- A. Approve Claims in the Amount of \$144,020.80
- B. Approve City Council Meeting Minutes of March 3, 2015
- C. Acknowledge Cohasset Economic Development Minutes of February 3, 2015
- D. Acknowledge Planning Commission Minutes of January 7, 2015
- E. Approve Cemetery Deed for Tanya Carlson

*A motion was made by Tabaka/Carlson to approve the consent agenda and claims in the amount of \$144,020.80. Motion carried unanimously.*

Adjourn – Mayor Greg Hagy adjourned the meeting.

Submitted by Deputy Clerk Karen Mester  
Approved: 4/14/2014