

**CITY OF COHASSET
PLANNING COMMISSION MINUTES
305 NORTHWEST FIRST AVE, COHASSET, MINNESOTA
WEDNESDAY, APRIL 1, 2015, 6:00 P.M.**

1. **Call Meeting to Order:** Chair Steve Brown called the meeting to order at 6:03 p.m.

2. **Roll Call**

a. **Voting Members Present:** Steve Brown, Josh Casper, John Chell, Johnnie Fulton, Brian Kielpinski, Lois Kirschbaum, and Steve Otto

b. **Absent:** None

c. **Ex-Officio Members Present:** Zoning Officer Greg Tuttle, & City Council Liaison Jason Tabaka

d. **Others Present:** Bruce Benes, & Todd Christenson

3. **Review and Approve Agenda**

a. **Additions:** None

b. **Deletions:** None

A motion was made by Chell/Otto to approve the agenda as presented. Motion carried unanimously.

A motion was made by Brown/Chell to amend the agenda by adding #6) Planning Commission Terms and changing #6 to #7. Motion carried unanimously.

4. **Resident Input**

Todd Christenson explained that he plans to put in a transfer station and is having problems finding a location. Christenson asked if the Planning Commission would welcome a transfer station in Cohasset, and mentioned that he has already been informed the City does not want a transfer station in the Industrial Park. Discussion took place regarding the placement of a transfer station and the paperwork required (rezoning, conditional use permit, etc.)

Bruce Benes stated he has 30 acres of industrial land for sale and requested that the City purchase it. Tuttle referred Benes to Max Peters.

5. **Review & Approve Planning Commission Minutes of March 4, 2015:** *A motion was made by Chell/Casper to approve the March 4, 2015 minutes as presented. Motion carried unanimously.*

6. **Planning Commission Terms:** Tuttle stated there is a clerical error regarding Planning Commission terms (listed on the voting members' sheet) and he will correct it. It was noted that Kielpinski, Chell, and Otto's terms should expire 1/31/2016 not 1/31/15.

7. **Consider recommending that City Council amend the zoning ordinance regarding water oriented ground level patios/decks** – Zoning Officer Tuttle reviewed the informational packet and the amended ordinance. *A motion was made by Chell/Fulton to recommend that the Cohasset City Council approve and adopt the proposed revisions to the ordinance.* Chair Brown commented that the amendments to the ordinance clearly reflect the changes discussed at the last meeting and also “has the nod” from the DNR (Division of Ecological & Water Resources). *Motion carried unanimously.*

7. FYIs

a. **Compost Site** – Commissioner John Chell explained that he attended the last Cohasset City Council meeting and requested that the compost site on the Pincherry Road be reopened. The item was referred to the Planning Commission. City Council Liaison Jason Tabaka stated that the remaining debris (stumps and brush) will be ground up, and the site will be reopened with limited hours (Monday - Friday, 6:00 a.m. to approximately 4:30 p.m.) Also, signs will be posted listing the rules, regulations, and alternate sites. Tabaka added that the first time the site is abused the compost site will be shut down permanently.

Adjourn: Chair Steve Brown adjourned the meeting at 7:03 p.m.

Submitted by Karen Mester, Deputy Clerk

Approved: 6/3/2015