



MINUTES

COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, MAY 24, 2016

7:00 P.M. REGULAR CITY COUNCIL MEETING

7:00 p.m. City Council Meeting

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. **Roll Call**

Present: Mayor Greg Hagy, Councilors Terry Bartz, & Tim Carlson

Absent with Notice: Denny Blankensop and Jason Tabaka

Others: Bob Beaver

3. **Resident Input:** None

4. **Approve Agenda**

Additions: None

Deletions: None

A motion was made by Carlson/Bartz to approve the agenda as presented. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.

5. **Administration**

A. **2016 Bituminous Overlay Project** – Bob Beaver of SEH Engineering requested Council approval to complete the activities necessary to obtain bids for the bituminous overlay project in June and to make a recommendation to award the contract at the June 28, 2016 City Council meeting. *A motion was made by Bartz/Carlson to approve the bid process for the 2016 bituminous overlay project as outlined above. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.*

B. **Industrial Park – Phase 2** – Beaver gave an update on progress on the Industrial Park Phase 2 project and presented a proposal for construction services and wetland delineation activities as follows:

Task 1 – Construction Services:	\$231,120
Task 2 – Wetlands	<u>\$16,920</u>
TOTAL	\$248,040

Beaver noted that the design fee was based on 6% of the awarded contract amount. With the low bids the City received on the project, the design fee was reduced by \$57,500 from the budgeted amount. *A motion was made by Bartz/Carlson to approve the proposal for wetland delineation services in the amount \$248,040. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.*

C. Reasonable Accommodation Policy – *A motion was made by Bartz/Carlson to approve the draft Reasonable Accommodation Policy. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.*

D. Firefighter Attendance Policy – Fire Chief Davin Tinquist explained that the Firefighter attendance requirements have been amended to accommodate fire fighters who miss calls while on active military duty. *A motion was made by Bartz/Carlson to approve the amendment to the firefighter attendance policy effective June 1, 2016. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.*

E. Crack Sealant Quotes – *A motion was made by Carlson/Bartz to approve a quote from Northwest Asphalt & Maintenance for 20,000 pounds of asphalt at \$1.25 per pound. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.*

F. Minnesota Energy Franchise Agreement Extension – *A motion was made by Carlson/Bartz to approve extending the Minnesota Energy Franchise Agreement for a period of one month (through July 1, 2016). Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.*

6. Miscellaneous Reports, Announcements, & FYIs: Security Officer Dean Scherf reported the following:

- The Itasca County Sheriff's Department has started extra patrols.
- There have been problems with parking at Portage Park and some new "no parking" signs have been installed. Scherf will monitor the situation and have cars towed if necessary.
- The Tioga Beach and Tioga Pit area have been active and the Sheriff's extra patrol will be keeping an eye on these areas.
- There were 82 calls for service from Cohasset during the month of May.
- A law enforcement student has applied to work as fill-in for dance deputy duties.

Mayor Greg Hagy reported that the Minnesota Department of Transportation has scheduled a public meeting to gather comments and provide information about a 2017 restriping project to create turn lanes on Hwy. 2. The project area runs between County Road 63 in Grand Rapids and County Road 62 in Cohasset. The project will involve restriping for left turn lanes on Hwy. 2. The meeting is scheduled from 5 – 6:30 p.m., Thursday, June 2, 2016 at the Itasca County Board Room located at the Itasca County Courthouse, 123 NE Fourth Street.

The Cohasset Community Center and Shop will be closed Monday, May 30, 2016 in observance of Memorial Day.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$102,952.25
- B. Approve City Council Meeting Minutes of May 10, 2016
- C. Approve Cemetery Deed for Gene Roth
- D. Approve Cemetery Deed for Edna Greniger

A motion was made by Carlson/Bartz to approve the consent agenda and claims in the amount of \$102,952.25. Voting in favor: Bartz, Carlson, and Hagy; Voting against: None; Absent: Blankensop and Tabaka; Motion carried.

Adjourn – Mayor Greg Hagy adjourned the meeting at 7:25 p.m.

Submitted by Deputy Clerk Karen Mester

Approved: June 14, 2016