



MINUTES

COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, JUNE 28, 2016

7:00 P.M. REGULAR CITY COUNCIL MEETING

7:00 p.m. City Council Meeting

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. Roll Call

Present: Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop, & Tim Carlson

Absent: Jason Tabaka

Others: Davin Tinquist, Fire Chief, Andy MacDonell, 2nd Assistant Chief, and Dean Scherf, Security Officer

3. **Resident Input:** None

4. Approve Agenda

Additions: 5J) Minnesota Energy Franchise Agreement Extension; and 5K) Employee Resignation

Deletions: None

A motion was made by Carlson/Bartz to approve the agenda as amended. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.

5. Administration

A. **Bid for 2016 Bituminous Overlay Project** – *A motion was made by Bartz/Carlson to approve the bid from Hawkinson Construction in the amount of \$712,376.50 for the 2016 bituminous overlay project. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

B. **Industrial Park Phase 2/Pay Estimate No. 1** – *A motion was made by Blankensop/Carlson to approve pay estimate number one for the activities completed on the Industrial Park Phase 2 project from May 12 – June 17, 2016 in the amount of \$187,176.61 payable to Hammerlund Construction. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

C. **Budget Amendment (Roads)** – *A motion was made by Bartz/Carlson to approve the following budget amendments: \$712,376.50 from the 405 – Road Fund for the 2016 bituminous paving improvement project; and \$32,400 from the 405 Road Fund for the*

engineering of the 2016 bituminous paving project. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.

D. Budget Amendment (City Hall Lighting) – *A motion was made by Carlson/Blankensop to approve a budget amendment for the four additional LED outdoor lights on the City Hall for \$1,457.76 using existing reserves in the 100- General Fund for a total cost of \$2,457.76. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

E. Fire Department Trainees – Fire Chief Davin Tinquist reported that the firefighter trainees have completed their 12 month training period and recommended the following: To hire Stanton South with a start date of July 5, 2016, and to end employment with Serina Powers and Jesse Sutherland. *A motion was made by Carlson/Bartz to follow Tinquist’s recommendations and hire Stanton South with a start date of July 5, 2016, and to end employment with Serina Powers and Jesse Sutherland. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

F. KME Fire Truck Modifications – Andy MacDonell requested \$16,747 to cover an increase in the cost of a new fire truck due to the addition of a light tower and other spec modifications. *A motion was made by Bartz/Blankensop to approve the revision from the original price of \$539,534.00 to \$556,281.00, which is an increase of \$16,747.00. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

G. Recommendation from the Donation Committee – *A motion was made by Carlson/Blankensop to donate \$1000 to the Fourth of July Fireworks to be held at approximately 10 p.m. on Pokegama Lake on the Fourth of July. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

H. Continuing Education Request – *A motion was made by Blankensop/Carlson to approve a continuing education request for Jess Piche to attend the 2016 Governmental Audit and Accounting Update in Fargo, ND on July 28, 2016. The cost includes a registration fee of \$90 plus mileage and lodging. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

I. Dance Deputy Hire - *A motion was made by Carlson/Blankensop to approve the hire of Andrew Carlisle for a fill-in dance deputy with a wage of \$15 per hour. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.*

J. Extension of Minnesota Energy Franchise Agreement – *A motion was made by Bartz/Carlson to approve a one month extension of the Minnesota Energy Franchise Agreement through August 1, 2016. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka; Motion carried.*

K. Employee Resignation – *A motion was made by Carlson/Bartz to approve the resignation of Arthur Pellersells effective June 26, 2016. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka; Motion carried.* Mayor Hagy noted that Art

has worked for the City of Cohasset for over 24 years and he will be missed. Pellersells was thanked for his service.

6. Miscellaneous Reports, Announcements, & FYIs: Security Officer Den Scherf reported the following:

- The Bash was held at Portage Park last weekend and there were few problems. The Bash committee did a great job.
- There were 92 calls for service from the City of Cohasset this month.
- There were no problems at Benson Bog Days and it was a success.

Scherf was thanked for his report.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$270,085.50
- B. Approve City Council Meeting Minutes of June 14, 2016

A motion was made by Carlson/Bartz to approve the consent agenda and claims in the amount of \$270,085.50. Voting in favor: Hagy, Bartz, Blankensop, and Carlson. Voting against: None; Absent: Tabaka. Motion carried.

Mayor Hagy adjourned the meeting at 7:30 p.m.

Submitted by Deputy Clerk Karen Mester
Approved: 7/12/2016