



COHASSET CITY COUNCIL MEETING
305 NORTHWEST FIRST AVENUE
TUESDAY, SEPTEMBER 8, 2015
6:00 P.M. City Council Work Session
7:00 P.M. Regular City Council Meeting

City Council Work Session

6:00-6:30 p.m. – Discuss Budget Amendment for Phase II Engineering Fees

Mayor Hagy called the work session to order at 6:00 p.m.

Finance Director Max Peters updated Council on the status of the Phase II Industrial Park and requested a \$150,000 budget amendment for phase II engineering fees. Peters stated he would like to hold a bid opening the first week in December and has requested a bid from SEH Engineering.

6:30-7:00 p.m. – Discuss Proposed Budget

Councilors reviewed the proposed budget for 2016. Peters pointed out the biggest change is that in the past, \$60,000 was allocated to attorney fees via the general fund. Peters itemized attorney fees for 2016, so the budget item has not changed but is now split across different funds. Peters reported the budget has a \$71,000 deficit and suggested reallocating \$75,000 from the capital outlay maintenance fund in public works to bring the deficit amount to zero. Peters noted that the monies in the capital outlay maintenance fund are not allocated to anything specific so nothing would be taken away.

The City Council work session was adjourned.

7:00 p.m. City Council Meeting

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

2. Roll Call

Present: Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop, & Jason Tabaka

Absent: Councilor Tim Carlson was absent with notice

Others: Assistant Finance Manager Jess Piche, & Fire Chief Davin Tinquist

3. **Resident Input:** None

4. **Approve Agenda** – *A motion was made by Tabaka/Blankensop to approve the agenda as presented. Motion carried unanimously.*

5. Administration

A. Fire Department Action Items

1) Accept \$10,000 Public Safety Grant Award from Shakopee Sioux Community

Tinquist requested Council Approval to accept a \$10,000 public safety grant award from the Shakopee Sioux Community. Tinquist reminded Council there is a 20% match attached to this grant and the monies are to be spent on ice and water rescue equipment.

2) **Approve Sell of the Old Ice Angel** – The City will be accepting sealed bids for the sale of the Ice Angel and an advertisement will be posted in the official newspaper.

A motion was made by Bartz/Tabaka to approve the \$10,000 grant and sell the ice angel as outlined above. Motion carried unanimously.

3) **Approve the New Alignment of FD Officers & New Pay Grade** – Tinquist explained that he will be revising the pay grade and requested a joint meeting with Council and FD to discuss the same. The meeting will be Tuesday, October 13, 2015 at 6:00 p.m.

Tinquist explained that the water officer position will be eliminated, the training officer will be renamed Captain, and the secretary position will be renamed lieutenant.

A motion was made by Blankensop/Bartz to approve the amendment of positions in the Fire Department as outlined above. Motion carried unanimously.

B. **VacTron Truck** – Councilor Bartz read a memo from Dewey Kilde requesting Council approval for the purchase of the vactron truck. *A motion was made by Blankensop/Tabaka to approve the purchase of the truck for \$58,650. Motion carried unanimously.*

C. **Approve Budget Amendment for Phase II Engineering Fees** – *A motion was made by Tabaka/Bartz to approve a \$150,000 amendment to the budget that will go toward phase II engineering costs in the Industrial Park. Motion carried unanimously.*

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

6. **Miscellaneous Announcements, Reports & FYIs:** Security Officer Dean Scherf reported he has an opportunity to get a vehicle from the Itasca County Sheriff's Office via an inter-governmental vehicle exchange. Scherf commented the City can mark it however they want and he will bring more details to the next meeting.

7. Consent Agenda

- A. Approve Claims in the Amount of \$59,834.46
- B. Approve City Council Meeting Minutes of August 25, 2015
- C. Acknowledge Cohasset EDA Minutes of August 4, 2015
- D. Acknowledge PC Minutes of August 5, 2015

A motion was made by Bartz/Tabaka to approve the consent agenda and claims in the amount of \$59,834.46. Motion carried unanimously.

Adjourn – Mayor Greg Hagy adjourned the meeting at 7:20 p.m.

Submitted by Deputy Clerk Karen Mester

Approved: 9/22/2015