



MINUTES

COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, SEPTEMBER 22, 2015

7:00 P.M. REGULAR CITY COUNCIL MEETING

7:00 p.m. City Council Meeting

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

2. **Roll Call**

Present: Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop, Tim Carlson, & Jason Tabaka

Absent: None

Others: Bob Beaver, SEH Engineering, Mona Witherill, Friends of Animal Welfare, & Karen Mester, Deputy Clerk

3. **Resident Input:** None

4. **Approve Agenda** – *A motion was made by Carlson/Blankensop to approve the agenda as presented. Motion carried unanimously.*

5. **Administration**

A. **2015 Bituminous Paving Project – Pay Estimate No. 1 – Final** - The 2015 bituminous paving project is complete. The roads included in the project are as follows:

First Avenue NW, Second Avenue NE, Second Avenue NW, & Sixth Street NW

True Road, Miller Road & Balen Road

Third Ave. NW, Fourth Ave. NW, Fifth Ave. NW, Sixth Ave. NW, & Seventh Ave. NW

The project cost is summarized as follows:

Original Engineer's Estimate	\$431,471.00
Original Hawkinson Bid	\$398,794.00
Final Total Construction Cost	\$397,434.16

Beaver recommended approval of pay estimate number one – final - to Hawkinson Construction for \$397,434.16. *A motion was made by Bartz/Blankensop to approve payment of pay estimate number one – final to Hawkinson Construction in the amount of \$397,434.16.*

B. TH 2 Street Lighting Project Update – Bob Beaver reported that the MNDot permit is in place and Lanyk Electric will begin the street light update on Monday, September 28. The final completion date is November 10, 2015.

C. Intergovernmental Vehicle Exchange: Security Officer Dean Scherf requested Council approval to accept a 2011 Ford Crown Victoria vehicle from the Itasca County Sheriff's Office as part of an intergovernmental exchange at no charge to the City of Cohasset. The Sheriff's Office requests that the City return the vehicle when no longer needed. The City will transfer title and title will be re-transferred when returned to the Sheriff's Office. The City will also provide insurance for the vehicle. *A motion was made by Carlson/Bartz to approve a vehicle via the intergovernmental vehicle exchanged as outlined above, plus, "City of Cohasset" lettering will be put on the car. Motion carried unanimously.* Scherf requested a maintenance check-up for the car.

D. Acknowledge Tom Newman's Resignation from the PUC: *A motion was made by Carlson/Tabaka to approve Tom Newman's resignation from the PUC as well as awarding Newman a plaque. Motion carried unanimously.* Mayor Hagy thanked Newman for his years of service.

E. Approve Resolution 2015-16 Adopting 2016 Proposed Budget – *A motion was made by Bartz/Carlson to approve Resolution 2015-16 Adopting the 2016 Proposed Budget for the City of Cohasset, MN. Motion carried unanimously.*

F. Approve Resolution 2015-17 Adopting Preliminary 2015 Tax Levy Collectible in 2016 – *A motion was made by Tabaka/Carlson to approve Resolution 2015-17 Adopting Preliminary 2015 Tax Levy, Collectible in 2016. The tax levy amount is \$2,353,036 .00. Motion carried unanimously.* Mayor Hagy noted that the levy was not raised and residents should see a slight decrease on the City of Cohasset portion of property taxes.

G. Approve Application to Conduct Off-Site Gambling (Let's Go Fishing) – *A motion was made by Carlson/Blankensop to approve an off-site gambling permit for Let's Go Fishing for a raffle at Tioga Beach on July 23, 2016. Motion carried unanimously.*

H. Feral Cats – Mayor Hagy explained that City Attorney John Licke advised that the City have a policy in place regarding nuisance cats before discussion takes place or action is taken. The policy (in part) is as follows: *If nuisance cats are traceable to the owner/source, the capturing of nuisance cats by the City will commence the action for City reimbursement.* *A motion was made by Bartz/Carlson to adopt the nuisance cat policy as outlined above. Motion carried unanimously.*

Carlson described the roaming cat issue since it is ongoing in his neighborhood. To date, 20 cats have been trapped and there are more to be captured. Friends of Animal Welfare are trapping them and the plan is to have them examined/treated, spayed/neutered, and lastly, placed.

Scherf explained that the situation began with one resident who began feeding some strays and the cats quickly multiplied. Scherf visited the residence with Zoning Officer Greg Tuttle and

said the issue goes beyond the cats since the property is blighted and flea infested, and now Itasca County Human Services & the Sheriff's Office are involved.

Mona Witherill (Friends of Animal Welfare) explained that most of the cats are kittens. Discussion ensued regarding the method for recouping money spent on the cat clean up, including a lien on the owner's property and/or adding the fees to the property taxes.

After discussion regarding a dollar amount to commit to the problem, *a motion was made by Tabaka/Carlson to charge \$75 per cat (20 cats x \$75 = \$1500) and if not paid the fees will be applied to the property taxes of the source of the cats. Motion carried unanimously.*

6. Miscellaneous Announcements, Reports & FYIs:

- Jason Tabaka reported that a thank you note was received from the residents of Balen, Miller & True Roads for a job well done on the paving.
- Tim Carlson reported that Pony League Football is underway and Portage Park is packed so please slow down when driving by, and do not park in the no-parking/handicapped spaces. Cohasset Security will be monitoring Portage Park for illegal parking and tickets will be issued.
- Dean Scherf reported that the Itasca County Sheriff's Office received 159 calls from Cohasset residents between August 25 and September 22. Scherf noted that the Itasca County Sheriff's Office has agreed to run weekend patrols through October.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$485,817.96
- B. Approve City Council Meeting Minutes of September 8, 2015
- C. Acknowledge Public Utility Commission Minutes of July 13, 2015

A motion was made by Carlson/Tabaka to approve the consent agenda and claims in the amount of \$485,817.96. Motion carried unanimously.

Adjourn – Mayor Greg Hagy adjourned the meeting at 7:35 p.m.

Submitted by Deputy Clerk Karen Mester

Approved: 10/13/2015