

**CITY OF COHASSET
PLANNING COMMISSION MINUTES
305 NORTHWEST FIRST AVE., COHASSET, MINNESOTA
WEDNESDAY, January 6, 2016 – 6:00 p.m.**

1. **Call Meeting to Order:** Chair Steve Brown called the meeting to order at 6:05 p.m.

2. **Roll Call**

a. **Voting Members Present:** Steve Brown, Josh Casper, John Chell, Johnnie Fulton, Brian Kielpinski, and Steve Otto

b. **Absent with Notice:** Lois Kirschbaum

c. **Ex-Officio Members Present:** Zoning Officer Greg Tuttle, and City Council Liaison Jason Tabaka

d. **Others Present:** None

3. **Review and Approve the Agenda**

a. **Additions:** #9 Future Topics

b. **Deletions:** None

A motion was made by Kielpinski/Fulton to approve the agenda as amended. Voting in favor: Brown, Casper, Chell, Fulton, Kielpinski, and Otto; voting against: None; Absent Kirschbaum. Motion carried.

4. **Resident Input** – None

5. **Review & Approve Planning Commission Minutes of November 4, 2015:** *A motion was made by Chell/Casper to approve the November 4, 2015 minutes as written. Voting in favor: Brown, Casper, Chell, Fulton, Kielpinski, and Otto; voting against: None; Absent Kirschbaum. Motion carried.*

6. **Expiring Terms and Resignations:** Tuttle noted that Planning Commission terms are expiring for Chell, Kielpinski, and Otto; Chell and Otto have reapplied and Kielpinski is resigning which leaves one vacancy on the Planning Commission. Brian was thanked for his service.

7. **Updates**

a. **Ad Hoc Sign Committee**

There has been one meeting and the general consensus is to eliminate the occasional/incidental language and to prohibit commercial off site advertising. A recommendation has not been given yet.

b. **IEDC Rezone**

City Council Approved the IEDC rezone request

c. **Blight Ordinance Change (RE: Noise)**

Council also approved the blight ordinance change.

8. FYI:

a. **Rezone Process E-mail** – An e-mail was received from a resident questioning the process for rezoning. Tuttle shared the e-mail and his response. This item will be placed on the February agenda.

b. **Building Inspection E-mail n-** An e-mail was received from a resident suggesting more City regulation regarding home building. Tuttle noted that the City does not require a licensed contractor to build a home but State statute allows an owner to be their own contractor. Brown indicated it is an owner's option to obtain a private inspection before purchase. Casper felt it was a non-issue and no action was taken.

9. **Future Topics** – Fulton proposed reviewing the Comprehensive Plan to ensure that future actions taken by the Planning Commission are promoting the Plan. This item was tabled to the next meeting.

Adjourn: Steve Brown adjourned the meeting at 7:20 p.m.

Submitted by Deputy Clerk Karen Mester

Approved: 2/3/2016