



MINUTES

COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, OCTOBER 25, 2016

6:30 P.M. CITY COUNCIL WORK SESSION

7:00 P.M. REGULAR CITY COUNCIL MEETING

6:30 p.m. City Council Work Session to Discuss Ordinance Enforcement

Mayor Greg Hagy called the City Council Work Session to order at 6:30 p.m.

Present: Greg Hagy, Terry Bartz, Denny Blankensop, Tim Carlson, Jason Tabaka, Max Peters, John Licke, Greg Tuttle, and Dean Scherf

Absent: None

Discussion was held regarding ordinance enforcement. This ordinance would require a public hearing and would not go into effect until 2017. The administrative fines would be added to the 2017 fee schedule.

7:00 p.m. City Council Meeting

1. **Call to Order** – Mayor Greg Hagy called the City Council meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. Roll Call

Present: Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop, Tim Carlson, & Jason Tabaka

Absent: None

Others: Max Peters

3. **Resident Input:** None

4. Approve Agenda

Additions: None

Deletions: None

A motion was made by Carlson/Blankensop to approve the agenda as presented. Voting in favor: Bartz, Blankensop, Carlson, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

5. Administration

A. **Motion to Reschedule the Nov. 8, 2016 City Council Meeting due to Election Day - A motion was made by Carlson/Tabaka to reschedule the Cohasset City Council meeting**

scheduled for November 8, 2016 to November 15, 2016. Voting in favor: Bartz, Blankensop, Carlson, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

B. Approve City of Cohasset Fund Balance Policy – Finance Manager Max Peters explained this policy was recommended by the auditors and read the following statement: *The purpose of this policy is to ensure the financial stability of the City of Cohasset, to provide a sound basis to justify a strong financial rating, and to provide a reserve to enable the City to deal with unforeseen budget expenditures and revenue shortfalls. A motion was made by Bartz/Blankensop to approve the City of Cohasset Fund Balance Policy as outlined above. Voting in favor: Bartz, Blankensop, Carlson, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

C. Recommendation from the Donation Committee – *A motion was made by Carlson/Tabaka to approve the recommendation from the Donation Committee and provide a fee waiver for rental of the Cohasset Community Center for the Grand Rapids High School for the Snowball Dance on November 19, 2016. Voting in favor: Bartz, Blankensop, Carlson, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

D. Request for Extension of 15 Day Variance Appeal Period – Zoning Officer Greg Tuttle explained the request for a 60 day extension. *A motion was made by Bartz/Blankensop to approve the request for a 60 day extension and set a public hearing for December 13, 2016 at 7:05 p.m. Voting in favor: Bartz, Blankensop, Carlson, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

E. Schedule a Public Hearing RE: Ordinance Enforcement – A motion was made by Carlson/Tabaka to schedule a public hearing for December 13, 2016 at 7:10 p.m. in connection with Ordinance Enforcement. *Voting in favor: Bartz, Blankensop, Carlson, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

6. Miscellaneous Reports, Announcements, & FYIs:

- The City of Cohasset Annual Halloween Party will be held on Monday, October 31, 2016 from 5-8:00 p.m. There is no admission charge but donations to the Friends of Animal Welfare and/or the Second Harvest Food Bank are welcomed.
- Councilor Dennis Blankensop was thanked for his service as a Cohasset City Councilor for the last ten years. Blankensop stated it has been an honor.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$103,727.06
- B. Approve City Council Meeting Minutes of October 11, 2016

A motion was made by Bartz/Tabaka to approve the consent agenda and claims in the amount of \$103,727.06.

Adjourn – Mayor Greg Hagy adjourned the meeting at 7:11 p.m.

Submitted by Deputy Clerk Karen Mester

Approved: 11/15/2016