



## MINUTES

### COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, OCTOBER 27, 2015

7:00 P.M. REGULAR CITY COUNCIL MEETING

#### 7:00 p.m. City Council Meeting

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

#### 2. Roll Call

**Present:** Mayor Greg Hagy, Councilors Denny Blankensop, Tim Carlson, & Jason Tabaka

**Absent with Notice:** Terry Bartz

**Others Present:** Assistant Finance Director Jess Piche

3. **Resident Input:** None

#### 4. Approve Agenda

**Additions:** None

**Deletions:** None

*A motion was made by Blankensop/Tabaka to approve the agenda as presented. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

#### 5. Administration

**A. Request for Council Approval for Continuing Education** – Council approval was requested for Jess Perrington to attend the Wastewater Collection System Basic Training and Exam on November 3-5, 2015 at Jimmy’s Conference Center in Vadnais Heights, MN for a total cost of \$939.44 (registration/exam fees, per diem and lodging.) *A motion was made by Carlson/Tabaka to approve continuing education for Perrington as outlined above for a cost of \$939.44. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

**B. Request for Council Approval for Continuing Education** – Council approval was requested for Dorie LaShomb and Karen Mester to attend the Minnesota Clerks and Finance Officers Association Region II meeting in Grand Rapids, MN on December 18, 2015 for a cost of \$15 per person. *A motion was made by Carlson/Blankensop to approve continuing education for LaShomb and Mester as outlined above for a cost of \$30 total. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

**C. Budget Amendment** – Council approval is requested to cancel the transfer of \$100,000 from the 100–general fund and transfer these funds to the 415-capital asset replacement fund due to

the City not purchasing a bucket truck. *A motion was made by Carlson/Tabaka to approve the budget amendment as outlined above. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

**D. Small Cities Assistance Program** – Council approval is requested to accept \$27,293.50 from the Department of Transportation for the Small Cities Assistance Program. *A motion was made by Tabaka/Blankensop to accept \$27,293.50 from the Department of Transportation for the Small Cities Assistance Program. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

**E. Acknowledge Petition for Natural Gas (Proceed with Preliminary Capital Budgeting) – Tom Clausen, Becker Road, Cohasset, MN** – Clausen stated he organized the petition in order to persuade the City to extend the natural gas line to their area. Hagy stated a feasibility study would be done as well as calculating the number of residents willing to commit and the amount of usage. These numbers would be reviewed in order to determine the feasibility of an extension. Hagy thanked Clausen for bringing the petition forward. Clausen thanked Council for listening. *A motion was made by Carlson/Blankensop to acknowledge a petition for natural gas from the residents of Becker Road, Stark Road, Tupper Road & County Road 63 and to move forward with a feasibility study. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

**F. Approve Liquor Licenses for Rocket’s LMNO-Pizza, & Florios**  
*A motion was made by Carlson/Tabaka to approve the liquor licenses for Rocket’s, LMNO-Pizza, & Florios. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

**G. Approve Resolution 2015-20 Extending the Termination of Ordinance No. 13** – Mayor Hagy explained that the City had a franchise agreement with Northern Minnesota Utilities which has expired and the Resolution is to extend the agreement for six months. *A motion was made by Blankensop/Carlson to approve Resolution 2015-20 extending the termination of ordinance number 13 to temporarily continue gas service by Northern Minnesota Utilities. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: none. Absent: Bartz. Motion carried.*

**H. Invoice for Additional Cats** – An invoice for \$600 from Friends of Animal Welfare for the capture of (additional) roaming cats was reviewed. Hagy noted that Council previously approved \$1500. This item was tabled after a brief discussion.

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

**6. Miscellaneous Announcements, Reports and FYI’s:** The City of Cohasset Annual Halloween Carnival will be held on Saturday, October 31, 2015 from 3:00 to 6:00 p.m. at the Cohasset Community Center. All area youth are invited to attend. Admission is free but donations for the Friends of Animal Welfare are encouraged.

**Security Officer Dean Scherf** reported the security car is up and running, the lettering has been completed and residents are responding well to security patrols. The Itasca County Sheriff's Department responded to 101 calls in Cohasset from October 1-27, 2015; 95 calls were for law enforcement and the remaining six were medical calls.

Scherf has received feedback from the community indicating they are unaware of what services are available to them or where to turn in case of an emergency. In response, Scherf has organized/scheduled an Emergency Services Informational Forum at the Cohasset Community Center on November 19, 2015 from 6:00 to 8:00 p.m. Representatives from the Itasca County Dispatch, the Sheriff's Office, the Cohasset Fire Department, Meds-1, and others will be on hand to inform residents of their options and answer questions. All residents are invited to attend.

#### **7. Consent Agenda**

- A. Approve Claims in the Amount of \$82,714.61
- B. Approve City Council Meeting Minutes of October 13, 2015

*A motion was made by Tabaka/Carlson to approve the consent agenda and claims in the amount of \$82,714.61. Voting in favor: Hagy, Blankensop, Carlson, Tabaka; voting against: None. Absent: Bartz. Motion carried.*

Adjourn – Mayor Greg Hagy adjourned the meeting at 7:20 p.m.

Submitted by Deputy Clerk Karen Mester  
Approved: 11/10/2015