



**MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE  
COHASSET, MN 55721  
MONDAY, OCTOBER 5, 2015 - 12:00 NOON**

- 1) **Call to Order:** Chair Jeff Sheldon called the meeting to order at 12:02 p.m.
- 2) **Roll Call**  
**Voting Members Present:** Jeff Sheldon, Mike Biscardi, Rachel Graf, & Bill Mager  
**Absent with Notice:** Tracy Huben & Dan Toewe  
**Non-Officio Members Present:** City Council Liaison Denny Blankensop, Finance Manager Max Peters, Senior Public Works Employee Bernie Hillman, PUC Applicant Paul Vanderlinde, & PUC Applicant Shar Solem
- 3) **Review and Approve Agenda**  
**Additions:** 4A) Approve the Resignation of Tracy Huben  
**Deletions:** None  
*A motion was made by Biscardi/Graf to approve the agenda as amended. Motion carried unanimously.*
- 4) **Approve September 14, 2015 PUC Minutes:** *A motion was made by Biscardi/Graf to approve the September 14, 2015 PUC minutes with an amendment. Motion carried unanimously.*
- 4A) **Acknowledge the Resignation of Tracy Huben:** *A motion was made by Biscardi/Graf to acknowledge the resignation of Tracy Huben. Motion carried unanimously.* Sheldon thanked Huben for her service to the Cohasset PUC.
- 5) **Interview Applicants for PUC Vacancy(s)**

Shar Solem - Chair Jeff Sheldon thanked Solem & Vanderlinde for submitting applications and the PUC members introduced themselves.

Solem stated she is a lifelong Cohasset resident, her children attend school in Cohasset and she would like to be involved in the community.

Vanderlinde is a retired civil engineer for the City of Grand Rapids, as well as retired City Administrator. He also worked for RCM, now known as SEH. Vanderlinde worked on the

original Cohasset Industrial Park. He moved to Cohasset three years ago, likes the City, and enjoys serving the public. Vanderlinde added that he also has the time to serve now that he is retired.

***A motion was made by Mager/Graf to recommend to City Council that Vanderlinde and Solem are appointed to the Cohasset PUC. Motion carried unanimously.***

- 6) **Update on Water/Sewer/Gas:** Senior Public Utilities Worker Bernie Hillman reported that the water tower will be pressure washed and sanded this week in preparation for painting. A valve will also be replaced and it will be a 12 day process. While the water tower is being worked on water will be running from the hydrants.

Sewer cleaning and manhole rehab will continue.

The approved natural gas extensions are in and services are now going in – Hillman mentioned that 12 new services went in today natural gas is now available for 3/4 of the City.

- 7) **Street Light Update:** Hillman reported that Lanyk Electric will be starting the electrical work for the new street lights today. Sheldon suggested additional lighting for the Community Center parking lot. Blankensop agreed that lighting is needed since many evening activities take place at the Community Center. Sheldon recommend RAB 35 LED pack lights which can be attached to the building. ***A motion was made by Sheldon/Biscardi to recommend to City Council that additional lighting is installed at the Cohasset Community Center this fall. Motion carried unanimously.***

- 8) **FYIs** – Max Peters reported that the City is in the process of choosing an engineering firm for the next phase of the Cohasset Industrial Park and that decision will be made soon. Peters stated that if anyone is interested in viewing the plans submitted by the engineering firms they would be welcome to do so. Vanderlinde stated he will stop by Peter's office to see the plans.

Chair Jeff Sheldon adjourned the meeting at 12:45.p.m.

The next meeting will be held Monday, November 2, 2015 at 12:00 noon.

Submitted by Deputy Clerk Karen Mester

Approved: 12/7/2015