

**CITY OF COHASSET  
PLANNING COMMISSION MINUTES  
305 NORTHWEST FIRST AVE, COHASSET, MINNESOTA  
WEDNESDAY, OCTOBER 7, 2015, 6:00 P.M.**

1. **Call Meeting to Order:** Chair Steve Brown called the meeting to order at 6:00 p.m.

2. **Roll Call**

- a. **Voting Members Present:** Steve Brown, Josh Casper, John Chell, Brian Kielpinski, Lois Kirschbaum, & Steve Otto. Johnnie Fulton arrived at 6:16 p.m.
- b. **Absent with Notice:** City Council Liaison Jason Tabaka
- c. **Ex-Officio Members Present:** Zoning Officer Greg Tuttle
- d. **Others Present:** City Attorney John Licke, Mark Zimmerman and Tamara Lowney – IEDC rezone, and Paul Shorma and Dayna Korf – off-site advertising signs.

3. **Review and Approve Agenda**

- a. **Additions:** None
- b. **Deletions:** None

*A motion was made by Chell/Kielpinski to approve the agenda as presented. Motion carried unanimously.*

4. **Resident Input** – None

5. **Review & Approve Planning Commission Minutes of September 2, 2015:** *A motion was made by Kielpinski/Chell to approve the September 2, 2015 minutes as written. Motion carried unanimously.*

6. **Itasca Economic Development Authority (IEDC) requests to rezone from Rural Industrial (RI) to Heavy Industrial (HI) the following properties in Section 24, Township 55 North, Range 26 West, City of Cohasset, Itasca County, Minnesota and legally described as follows:**

- a. East ½ of the Southeast ¼ of the Northeast ¼ (PIN# 05-024-1401)
- b. East ½ of the Northeast ¼ of the Southeast ¼ (PIN# 05-024-4101)
- c. South 300 feet of the West ½ of the Northeast ¼ of the Southeast ¼ lying East of the County Road 76 (PIN# 05-024-4104)
- d. Part of the Southeast ¼ of the Southeast ¼ lying East of the County Road (PIN# 05-024-4401)

Zoning Officer Greg Tuttle summarized the informational packet. Steve Otto pointed out that the IEDC requested this parcel of land be rezoned from Rural Residential to Cohasset Industrial Park (CIP) in 2010. Tuttle left the meeting to confirm this information and reported back that three out of the four properties were rezoned to CIP in 2010. After discussion, *a motion was made by Chell/Casper to table this item until the next meeting based on the new information. Motion carried unanimously.*

7. **Continue review/discussion regarding proposed changes to Zoning Ordinance section 10.103 regarding off-site advertising signs** – Zoning Officer Greg Tuttle summarized the informational packet.

Paul Shorma spoke in favor of allowing an 11 x 22 electronic billboard sign. After extensive discussion, *a motion was made by Chell/Otto to recommend that City Council adopt a six month moratorium on electronic message centers and off-premise commercial advertising signs along with the formation of an ad hoc committee to work with the Planning Commission. Motion carried unanimously.*

**8. Continue review/discussion regarding proposed changes to Blight Ordinance section 2 (d) 8 regarding noise** – Zoning Officer Tuttle summarized the informational packet. After discussion, *a motion was made by Casper/Fulton to table this item until the next meeting to allow time to obtain the exact wording referencing State noise rule 7030. Motion carried unanimously.*

**9. FYIs/Updates**

a. **Land Use Training for 2015:** Training is scheduled for October 22, 2015.

b. **Nelson Wood Shim Noise:** Tuttle reported that construction is complete and he performed a noise reading and they are still over the noise limit. Nelson's are working on ways to further reduce the noise.

**Adjourn:** Brown adjourned the meeting at 7:18 p.m.

Submitted by Karen Mester, Deputy Clerk

Approved: