



## MINUTES

### COHASSET CITY COUNCIL MEETING

305 NORTHWEST FIRST AVENUE

TUESDAY, DECEMBER 8, 2015

6:00 P.M. CITY COUNCIL WORK SESSION

7:00 P.M. REGULAR CITY COUNCIL MEETING

#### **6:00 p.m. City Council Work Session to Discuss Budget and Levy**

Mayor Greg Hagy called the City Council work session to order at 6:00 p.m. Finance Director Max Peters summarized the 2016 budget information. Peters explained that the Phase II Industrial Park will not be paid for through levying or bonding. The \$4.5 million project will be financed by pushing some projects back for one year and not funding depreciation for one year. The 2015 final tax levy collectible in 2016 is \$2,353,036.00.

Mayor Hagy adjourned the City Council work session.

#### **7:00 p.m. City Council Meeting**

1. **Call to Order** – Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

#### **2. Roll Call**

**Present:** Mayor Greg Hagy, Councilors Terry Bartz, Dennis Blankensop (via Skype), and Tim Carlson

**Absent with Notice:** Jason Tabaka

**Others:** Bob Beaver, SEH Engineering, and City Attorney John Licke

3. **Resident Input:** None

#### **4. Approve Agenda**

**Additions:** 5I) Resolution 2015-25

**Deletions:** None

***A motion was made by Carlson/Bartz to approve the agenda as amended. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka***

#### **5. Administration**

A. **ArcGIS Online Proposal** – Bob Beaver presented the GIS proposal and explained the items GIS would encompass, i.e. sewer lines, water hydrants, etc. The project cost is \$5600. ***A motion was made by Carlson/Blankensop to approve the ArcGIS online proposal in the amount of \$5600. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka.*** Beaver added that the project will begin within 30 days.

**B. Recommendation from Donation Committee** – *A motion was made by Bartz/Carlson to follow the Donation Committee recommendation and donate \$1000 to the Grand Rapids High School Wrestling team; \$100 to the Grand Rapids football cheerleaders, and \$1000 to the Zion Youth Group. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

**C. Approve Hire of Rink Attendants** – Park and Recreation Coordinator Dave O’Fallon requested Council approval to hire Kelsie Kelm and Mike Buchanan to work at the Portage Park Ice Rink for the 2015-2016 season. The rate of pay is \$10 per hour for both employees. *A motion was made by Carlson/Blankensop to approve the hire of rink attendants as outlined above. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

**D. Continuing Education Request** – Council approval was requested for Jess Perrington and Temper Payne to attend the Safe Drinking Water Act Compliance Training in Biwabik, MN on December 9, 2015. Registration is free and the cost for lunch is \$30. *A motion was made by Carlson/Bartz to approve continuing education for Jess Perrington and Temper Payne as outlined above. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

**E. Approve Resolution 2015-22 Adopting the 2016 Final Budget** – *A motion was made by Carlson/Bartz to approve Resolution 2015-22 adopting the 2016 final budget . Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

**F. Approve Resolution 2015-23 Adopting Final Tax Levy** – *A motion was made by Carlson/Blankensop to approve Resolution 2015-23 Adopting Final 2015 Tax Levy Collectible in 2016 in the amount of \$2,353,036.00. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka.* Mayor Hagy noted that the levy amount was a zero increase.

**G. Set Public Hearing for Tax Abatement** – *A motion was made by Carlson/Bartz to schedule a public hearing on Tuesday, December 22, 2015 to discuss a tax abatement. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

**H. Approve Resolution 2015-24 for Property Sale** – City Attorney John Like noted that there will be an addendum to the Resolution confirming that the sale of the property is consistent with the Comprehensive Plan. *A motion was made by Carlson/Bartz to approve Resolution 2015-24 for the Sale of Certain Property located in the Cohasset Industrial Park. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

**I. Approve Resolution 2015-25 Authorizing the City to Accept Funds from IRRRB** – *A motion was made by Bartz/Carlson to approve Resolution 2015-25 Authorizing the City to accept funds from IRRRB for infrastructure development. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka*

## 6. Miscellaneous Announcements, Reports and FYIs:

- The City of Cohasset Office and Shop will be closed December 24 & 25 for the Christmas Holiday.
- Councilor Tim Carlson reported that the City hosted Light the Night on Thursday, December 3, 2015. It was a successful event that was well attended. There were horse drawn hay wagon rides, fireworks, free food and goodies, a visit from Santa and Mrs. Claus, caroling by the Cohasset School, and lots of fun. Carlson thanked City staff and volunteers for donating their time.

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

## 7. Consent Agenda

- A. Approve Claims in the Amount of \$44,078.76
- B. Approve City Council Meeting Minutes of November 24, 2015

*A motion was made by Carlson/Blankensop to approve the consent agenda and claims in the amount of \$44,078.76. Voting in favor: Hagy, Bartz, Blankensop, Carlson; Voting against: None; Absent: Tabaka. Motion carried.*

**Adjourn** – Mayor Hagy adjourned the meeting at 7:20 p.m.

Submitted by Deputy Clerk Karen Mester

Approved: 12/22/2015