



**MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE  
COHASSET, MN 55721  
MONDAY, APRIL 6, 2015 - 6:00 P.M.**

- 1) **Call to Order:** Chair Jeff Sheldon called the meeting to order at 6:00 p.m.
- 2) **Roll Call**  
**Voting Members Present:** Jeff Sheldon, Mike Biscardi, Dan Toewe, & Bill Mager, Tom Newman  
**Absent:** City Council Liaison Denny Blankensop, Tracy Huben, & Randy McCarty  
**Non-Officio Members Present:** Bernie Hillman, Senior Public Works Employee, & Tom Luke
- 3) **Review and Approve Agenda**  
**Additions:** #11 – Randy McCarty’s Resignation  
**Deletions:** None  
*A motion was made by Mager/Toewe to approve the agenda as amended. Motion carried unanimously.*
- 4) **Approve the February 2, 2015 PUC Minutes:** *A motion was made by Newman /Mager to approve the February 2, 2015 PUC minutes as presented. Motion carried unanimously.*
- 5) **Tom Luke** – Luke was present to give a power point presentation and field questions regarding natural gas.
- 6) **Reimbursement Request (PIN#:05-436-0314)** – Bernie Hillman requested reimbursement for a service call due to moisture in the gas line. It was noted that several residents in the same neighborhood had water in their lines. *A motion was made by Newman/Biscardi to reimburse the owner of PIN#: 05-436-0314 in the amount of \$197.22. Motion carried unanimously.*
- 7) **Main Lift Station** – The PUC reviewed the bill of materials and quotes for updating the main lift station and lift station #3. *A motion was made by Toewe/Newman to approve the estimates for lift station #1 (main) in the amount of \$25,090 plus applicable tax & for lift station #3 in the amount of \$29,380 plus any applicable tax. Motion carried unanimously.* Hillman noted that this project has been budgeted for.
- 8) **Lift Station** – included in #7

- 9) **Possible Gas Line Relocation on County Road 179** – Hillman explained that a portion of the gas line on County Road 179 may need to be moved due to road construction.
- 10) **Water Main Extension for Nelson Wood Shims** –Nelson Wood Shims’s have added a sawmill and sprinkler fire protection is required per State statute. Hillman explained that the city water line has to be moved in order to supply them with enough water. *A motion was made by Toewe/Biscardi to run a six inch line under the road to Nelson Wood Shim’s property line. Motion carried unanimously.*
- 11) **Resignation of Randy McCarty from the PUC** – McCarty submitted a letter of resignation. No motion was made to accept the resignation but discussion was held regarding advertising for a new member for the PUC.

Chair Jeff Sheldon adjourned the meeting.

Submitted by Karen Mester, Deputy Clerk

Approved: 5/4/2015