



**MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE  
COHASSET, MN 55721  
MONDAY, MAY 4, 2015 - 6:00 P.M.**

- 1) **Call to Order:** Chair Jeff Sheldon called the meeting to order at 6:04 p.m.
- 2) **Roll Call**  
**Voting Members Present:** Jeff Sheldon, Mike Biscardi, Dan Toewe, Bill Mager, & Tom Newman  
**Absent:** City Council Liaison Denny Blankensop, & Tracy Huben,  
**Non-Officio Members Present:** Bernie Hillman, Senior Public Works Employee
- 3) **Review and Approve Agenda**  
**Additions:** #10 – Street Lights; #11 Summer Meeting Schedule; & #12 – an FYI  
**Deletions:** None  
*A motion was made by Toewe/Biscardi to approve the agenda as amended. Motion carried unanimously.*
- 4) **Approve the April 6, 2015 PUC Minutes:** *A motion was made by Newman/Toewe to approve the April 6, 2015 PUC minutes as presented. Motion carried unanimously.*
- 5) **Motion to Accept Randy McCarty's Resignation from the PUC:** *A motion was made by Newman/Biscardi to accept Randy McCarty's resignation from the PUC. Motion carried unanimously.* Toewe suggested sending McCarty a letter thanking him for his service.
- 6) **Natural Gas Survey Discussion:** Surveys have been distributed to Cavanagh Road, Soring Road, (including Cranberry Lane & Nitke Road), & Tioga Hills Road. Hillman stated surveys are returning but he has heard nothing from the residents on Tioga Hills Road. Hillman suggested South Shoal Lake Road as the next natural gas extension.
- 7) **Discussion of Water Availability for Foxtail:** Residents on Foxtail Lane have had access to city water since last fall and Hillman suggested that the city commence charging them the water availability charge. After discussion it was decided that residents should be given until September 2015 to either hook up to city water or begin paying the water availability charge. Hillman stated he will send letter to residents of Foxtail Lane so it will not come as a surprise in September.

- 8) **Discussion of Nelson Wood Sprinkler System:** Hillman stated it his recommendation to install a fire hydrant specifically on Nelson’s “side” of the road. Commissioners agreed it is a good idea and thanked Hillman for the recommendation.
- 9) **Water Credits:** *A motion was made by Newman/Toewe to give water credits in the amount of \$347.60 as outlined below to residents who were asked to run their water to prevent freeze-up. Motion carried unanimously.*

<u>Account #</u>	<u>Credit</u>
10018502	208.50
10021401	\$16.27
10000502	\$74.15
10002701	\$20.36
10001506	<u>\$28.33</u>
<b>TOTAL</b>	<b>\$347.60</b>

- 10) **Street Lights:** Sheldon noted the City is adding more street lights and felt in the future additional street lights should come as a recommendation from the PUC.
- 11) **Summer Meeting Schedule:** Sheldon suggested holding the PUC meetings at 12:00 noon instead of 6:00 p.m. for the months of June/July/August. *A motion was made by Mager/Toewe to schedule the Cohasset PUC meeting for noon to 1:00 p.m. for the months of June, July, & August 2015. Motion carried unanimously.* Sheldon mentioned that Commissioners are welcome to eat lunch at this meeting.
- 12) **FYI:** Hillman reported that the second water tower has been filled. Hillman also reported that the Council has approved the work on lift stations one & two.

Chair Jeff Sheldon adjourned the meeting.

Submitted by Karen Mester, Deputy Clerk

Approved: 6/1/2015