



**MINUTES
COHASSET PUBLIC UTILITY COMMISSION
305 NW FIRST AVENUE
COHASSET, MN 55721
MONDAY, JUNE 1, 2015 - 12:00 NOON**

- 1) **Call to Order:** Chair Jeff Sheldon called the meeting to order at 12:00 noon
- 2) **Roll Call**
Voting Members Present: Jeff Sheldon, Dan Toewe, Bill Mager, & Tom Newman
Absent without Notice: Tracy Huben & Mike Biscardi
Non-Officio Members Present: City Council Liaison Denny Blankensop, Finance Manager Max Peters, & Senior Public Works Employee Bernie Hillman
- 3) **Review and Approve Agenda**
Additions: None
Deletions: None
A motion was made by Toewe/Newman to approve the agenda as presented. Motion carried unanimously.
- 4) **Approve the May 5, 2015 PUC Minutes:** *A motion was made by Newman/Mager to approve the May 5, 2015 PUC minutes as presented. Motion carried unanimously.*
- 5) **Application for Public Utility Commission** – The PUC reviewed Rachel Graf’s application for the PUC Commission. Graf will be invited to interview at the next PUC meeting.
- 6) **Water/Sewer Extension Projects** – The PUC was asked to recommend the top three locations for water/sewer extension projects. Newman stated residents do not want water and sewer due to the cost. Peters encouraged the PUC to “be a part of the process,” put other concerns aside, and focus on the directive to choose the top locations for extensions. The PUC asked for a time line to compile the recommendation, Peters suggested three months. Sheldon requested that this item be placed on the next agenda.
- 7) **Lift Station Annual Checks** – Hillman reported that everything looks good and the lift station checks went well.

- 8) **Quote for Painting Water Tower** - Hillman presented two quotes for painting the water tower. City Council approved the low bid from Maguire Iron in the amount of \$34,000 at the May 26, 2015 City Council meeting.
- 9) **Quote for Frost-Proof Valve Installation** - The PUC reviewed a bid from Maguire Iron in the amount of \$6,500 for the installation of a frost-proof valve on the water tower. Council also approved this quote.
10. **Map of New Street Lights** – City Council has approved six additional street lights in the Hwy 2 corridor and is requesting a recommendation from the PUC regarding placement. Blankensop advised the PUC to think outside of the box when making recommendations, and pointed out that that additional lighting is needed in the Community Center parking lot, as well as updated lighting at Portage Park.
11. **Response from MN Energy RE: Franchise Agreement** – Peters stated he was contacted by MN Energy and they are receptive to a conversation - but they need to know what the City wants. Peters stated more information will be available as the contract nears the expiration date.

Submitted by Deputy Clerk Karen Mester

Approved: 7/13/2015