



**MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE  
COHASSET, MN 55721  
MONDAY, SEPTEMBER 14, 2015 - 12:00 NOON**

- 1) **Call to Order:** Chair Jeff Sheldon called the meeting to order at 12:05 p.m.
- 2) **Roll Call**  
**Voting Members Present:** Jeff Sheldon, Dan Toewe, Bill Mager, & Rachel Graf  
**Absent with Notice:** Tracy Huben & Mike Biscardi  
**Non-Officio Members Present:** City Council Liaison Denny Blankensop, Finance Manager Max Peters, & Senior Public Works Employee Bernie Hillman
- 3) **Review and Approve Agenda**  
**Additions:** 4A) Time change for meetings; & 5A) PUC Vacancy  
**Deletions:** None  
*A motion was made by Toewe/Graf to approve the agenda as amended. Motion carried unanimously.*
- 4) **Approve July 13, 2015 PUC Minutes:** *A motion was made by Mager/Toewe to approve the July 13, 2015 PUC minutes with an amendment. Motion carried unanimously.*
  - A. **Time Change for Meetings:** Discussion was held regarding meeting times. No action was taken.
- 5) **Acknowledge Tom Newman's Resignation:** *A motion was made by Sheldon/Toewe to approve Tom Newman's resignation from the PUC. Motion carried unanimously.* Chair Sheldon stated it is his recommendation that City Council approve the resignation and also approve awarding Newman with a plaque for his years of service.
  - A. **PUC Vacancy:** Newman's resignation will create a vacancy which will be advertised on the city's electronic sign.
- 6) **Natural Gas Extension:** Hillman reported that the natural gas extension is complete on Cavanaugh/Soring/Nitke/ Cranberry and the project on East Bass Lake Road will be underway this week.

- 7) **Capital Projects for 2016:** Hillman reviewed capital projects for 2016 including a natural gas extension from Shoal Lake to Arbo Township line which would provide natural gas to 60+ homes.
- 8) **FYIs**
  - a) **Sewer Cleaning**
  - b) **Manhole Rehabilitation**

Hillman explained that the sewer cleaning is ongoing and the manhole rehab will be completed soon.

Chair Jeff Sheldon adjourned the meeting at 12:43.p.m.

The next meeting will be held Monday, October 5, 2015 at 12:00 noon.

Submitted by Deputy Clerk Karen Mester

Approved: 10/5/2015