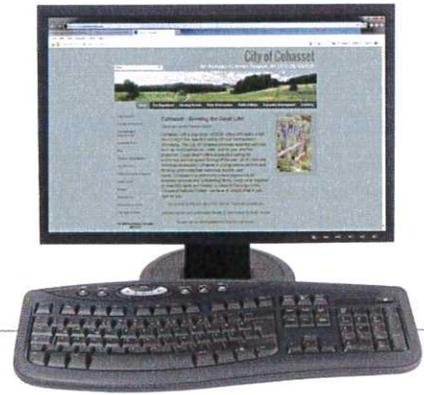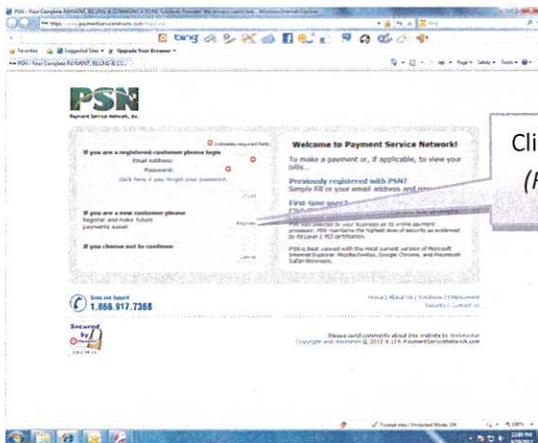# How to Register to Pay Online or View Your Bill Online

Please visit **www.cohasset-mn.com** and click the green *"Make a Payment"* button
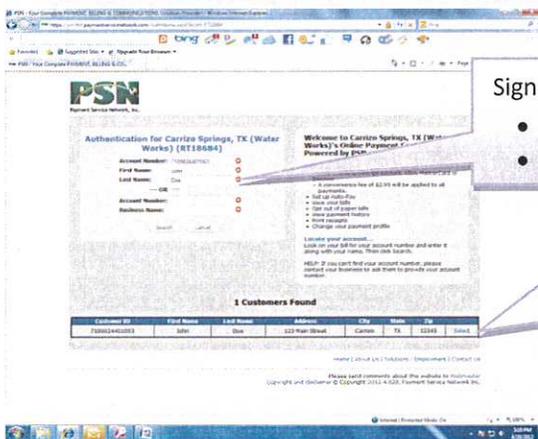
1

Click on Register (the first time you go online)
(Future payments, simply log in with your ID)

2

Sign in by entering:
- Account Number (this is on your utility bill)
- Last Name

Once you click **"Search"**, your name should appear at the bottom
- Click on the blue **"Select"**

If your name doesn't appear, make sure you have the correct account number. If you need assistance, please call the utility office at (218) 328-6225

3

Fill out the requested information and select **"Continue."**

That's it. You can now view your bills and make a payment!

If you have questions on the amount of your bill or your account number, please call the utility office at **(218) 328-6225.**

If you have questions on paying or viewing your bills online, please call **PSN at (866) 917-7368.**