

INTRODUCTION TO BUDGET BILLING

The City of Cohasset is offering a budget billing program to give residential customers the opportunity to spread annual utility payments evenly throughout the year. Budget billing will average your utility bills based on usage for the previous 12 month's utility services.

Eligibility:

Residential customers must have a service history of 12 months at the same address prior to enrollment. To enroll in the program, customers must have and maintain a good credit history. Account must be paid in full at the time of enrollment.

How the program works:

Interested customers may enroll during the 6/1 to 6/31 period. After receiving an application to enroll in Budget billing, the city will send notification of enrollment and advise participants of the amount of their monthly payment, based on historical usage from the past 12 month's service. Budget billing amounts may be recalculated if necessary. If payments are recalculated after a customer signs up for the program, the city will send notification of the change in payment amount. Each May, customer accounts will be reconciled, and the entire balance due the city must be paid by the due date of the June billing. Budget payment amounts will be recalculated based on the prior year's history, and the next billing will reflect the new budget amount. If the balance due on the June bill is not paid before the July billing is prepared, the customer will not be eligible for budget billing for the next year. Credit balances on June bills will be taken into account for the budget billing for the next year.

Utility bill statement:

Budget billing does not change meter reading dates or the due date of the bill. The bill statement will show the actual meter reading and exact charges for utility services, as well as the budget billing payment due.

Withdrawing from the program:

Customers may withdraw from the budget billing program at any time by notifying the city in writing. All outstanding amounts owing will be due and payable under regular payment terms. Customers moving out of a residence will be sent a final bill for the actual amount due.

Delinquent accounts:

The city will remove any customer from the budget billing program if the account is not paid in full each month. If removed from the program, all outstanding amounts owing will be due and payable under regular payment terms. Customers removed from the budget billing program will be reassessed before becoming eligible to re-enter the plan.

Direct pay:

Budget billing can be combined with Direct Pay, which automatically deducts the utility bill from your savings or checking account. Contact the city to enroll in this program.

How to sign up:

*******You can still sign up for this program this year, you will just have to pay the July budget amount before entering the program.**

If you are interested in enrolling in the budget billing program, please fill out and return the application to the city before 6/30. You will be notified of acceptance into the program. If you have any questions about budget billing, call 328-6225, ext. 11 or stop in the City of Cohasset offices to sign up.

If you have already signed up for this program, please disregard this notice.

CITY OF COHASSET

APPLICATION FOR BUDGET BILLING

I authorize the City of Cohasset to enroll my account into the budget billing program. I have read the introduction to budget billing and agree to the conditions stated therein.

I understand that my account must be paid in full every month, or I will be removed from the budget billing program.

Customer Name:

Address:

Phone Number:

Account Number:

Date:

Signature:

BUDGET BILLING



**City of Cohasset
Public Utilities**

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