



**MINUTES
COHASSET PUBLIC UTILITY COMMISSION
305 NW FIRST AVENUE
COHASSET, MINNESOTA 55721
MONDAY, JANUARY 7, 2019 - 12:00 NOON**

1. **Call to Order:** Chair Jeff Sheldon called the meeting to order at 12:02 p.m.

2. **Roll Call:**

Present: Bob Connolly, Vice-Chair Rachel Graf, Jim Mahon, Chair Jeff Sheldon, and Jack Yates

Absent with Notice: Dan Toewe

Absent without Notice: None

Non-Officio Members: Bernie Hillman, and Max Peters

3. **Review and Approve Agenda:**

Additions: None

Deletions: None

A motion was made by Yates/Connolly to approve the agenda as presented. Motion carried.

4. **Approve the December 5, 2018 PUC Minutes:** *A motion was made by Connolly/Graf to approve the December 5, 2018 PUC minutes as presented. Motion carried.*

5. **2018 Review:** Bernie Hillman presented the following information:

2018 REVIEW

1-3-18: Found one leg of water tower frozen/thawed 5-1-18

5-1-18 to 5-3-18: Flushed hydrants

7-18-18: Filled Industrial Park water tower

7-24-18: Fire Department hose testing used about 25,000 gallons of water

8-6-18: Found stand pipe leak @ 220 NE 3rd Street fixed 8-14-18

8-13-18: Started coating the inside of water tower Industrial Park finished 8-22-18

9-4-18: Filled Industrial Park tower

9-11-18: Drained River tower for inspection/cleaning

10-15-18/10-16-18: Flushed hydrants

10-23-18 thru 10-25-18: Sewer cleaning of 25% of our system

11-5-18/11-6-18: Tower in Industrial Park drained for winter

11-7-18 thru 11-9-18: Pulled wells & replaced three sections of pipe well #1/televised both wells

GAS PROJECTS

South Shoal Lake Rd. to Hwy 38: 10,732' of 2" pipe

Old Trapper to North Starr Point Road: 4,080' of 4"

North Starr Point Road: 6,437' of 2"

Broderson Road: 3,042' of 2"

East Bass Lake Road: Relocation of 2" due to county fixing road 1,700' of 2"

Industrial Park: 3,590' of 4"

Industrial Park: 530' of 2"

Total 4"= 7,760'

Total 2"= 22,441'

Total of new meter sets = 59

This brings us to 1216 natural gas customers

6. Contractor Water Supply Discussion: Hillman explained that the last few years the City has sold water from the hydrant to contractors using a meter. Due to concerns over the hydrant freezing and other issues, Hillman recommended that water from the hydrant is sold for emergency purposes only. The money generated from the hydrants does not pay for the amount of work the City does, including the billing. The Public Utility Commission supported Hillman's recommendation and this will be sent to the Cohasset City Council.

7. Miscellaneous Business: Yates asked how the City decides where to expand the natural gas system. Peters explained the expansion was done internally in the City by looking at maps and seeing the obvious gaps. The expansion projects remaining are outside of the City and smaller projects.

Chair Jeff Sheldon adjourned the meeting at 12:35.

Submitted by Deputy Clerk Karen Blair

Approved: 3/4/2019

	2/5/18	3/5/18	4/2/18	5/7 18	6/4/18	7/2/18	8/6 /18	9/10/18	10/1/18	11/5/18	12/3/18	1/7/2019
J. Sheldon (Chair)	P	NM	NM	P	NM	NM	EA	P	P	P	P	P
Rachel Graf	P	NM	NM	P	NM	NM	P	P	EA	P	P	P
Jim Mahon	P	NM	NM	P	NM	NM	P	P	P	P	P	P
Dan Toewe	P	NM	NM	P	NM	NM	P	P	P	EA	P	EA
B. Connolly	EA	NM	NM	P	NM	NM	P	EA	P	EA	P	P
Jack Yates											Interview	P

P: Present

EA: Excused Absence

UA: Unexcused Absence

NM: No Meeting