



MINUTES
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
TUESDAY, JANUARY 14, 2020
7:00 P.M. REGULAR CITY COUNCIL MEETING

1. **Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. **Roll Call**

Present: Terry Bartz, Tim Carlson, Mary Flinck, Mayor Greg Hagy, & Jason Tabaka

Absent with Notice: None

Non Officio Members: Finance Manager Max Peters, & Security Officer Dean Scherf.

3. **Resident Input:** None

4. **Approve Agenda**

Additions: Closed work session at the end of meeting to discuss personnel issues.

Deletions: None

A motion was made by Carlson/Tabaka to approve the agenda as amended. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

Tom Saxhaug, Chair of the Noble Hall Improvement Project Committee (NHIPC) was present to request a \$5000 donation from the City of Cohasset to install Astroturf at Noble Hall Field in Grand Rapids. The total cost of the project is \$1.3 million. *A motion was made by Bartz to donate \$10,000. The motion was seconded by Carlson for discussion.* Peters reported the monies would come out of reserve funds. *Voting in favor: Bartz, Carlson, Flinck, & Hagy; Voting against: Tabaka; Absent: None. Motion carried.*

5. **Appointments**

- A. Mayor Pro Tem – Tim Carlson (Appointed)
- B. Fire Relief – Terry Bartz and Max Peters (Appointed)
- C. City Attorney – John Dimich (Criminal)
- D. Financial Auditor – Eide Bailly
- E. EDA President – Greg Hagy
- F. City Engineer – SEH (Bob Beaver)
- G. Donation Committee (Blair, Flinck, LaShomb, Peters)
- H. Insurance Agency – Itasca Reliable
- I. Security Officer – Dean Scherf
- J. Reappoint Jim Mahon to the PUC

- K. Reappoint Josh Casper to the Planning Commission
- L. Reappoint Larry Gemmill to the EDA

A motion was made by Tabaka/Flinck to approve the appointments 5) A-L as listed above. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

6. City Council Liaisons

- A. Emergency Management Director – Greg Hagy and (Tim Carlson Appointed)
- B. Safety Committee – Terry Bartz (Appointed)
- C. Personnel Committee – Greg Hagy and Terry Bartz (Appointed)
- D. Planning Commission – Jason Tabaka and Mary Flinck (Appointed)
- E. Public Utilities Commission – Max Peters (Appointed)
- F. EDA – Tim Carlson (Appointed)
- G. Greater Grand Rapids Cable Commission – Greg Tuttle

A motion was made by Flinck/Carlson to approve the City Council liaisons 6) A-G as listed above. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

7. Designations and Resolutions

- A. Official Newspaper – Grand Rapids Herald Review
- B. Establish 2020 Cohasset City Council Meeting Schedule
- C. Resolution 2020-01 Designating Official Depositories for City Funds
- D. Resolution 2020-02 Authorizing Signature Authority for City Accounts
- E. Resolution 2020-03 Authorizing Signature Authority for Safe Deposit Box
- F. Resolution 2020-04 Setting Fee Schedule
- G. Resolution 2020-05 Granting Investment Authority for Depositories
- H. Resolution 2020-06 Authorizing Signature Authority for City Credit Card
- I. Resolution 2020-07 Regulations and Rental Agreement for Community Center
- J. Approve Resolution 2020-08 RE: Joint Powers Agreement (Dimich)
- K. Approve Resolution 2020-09 Re-establishing Polling Places in Cohasset
- L. Approve Resolution 2020-10 Approving 2020 Appropriation of \$100,000 to the City of Cohasset Economic Development Authority

A motion was made by Tabaka/Flinck to approve designations and Resolutions 7) A-L as listed above. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

8. Administration

A. Donation Committee Recommendations: A motion was made by Carlson/Tabaka to approve the following recommendations of the Donation Committee:

- 1) A fee waiver for pavilion rental at Tioga Beach (several dates throughout the summer) for the Let's Go Fishing Program;
- 2) A continued reduced rate of \$25 for Community Center rental for Ruby's Pantry;

3) A Community Center fee waiver for the Hook and Ladder Turkey Bingo on Thursday, October 15, 2020; and

4) A donation not to exceed \$1150 to the City of Cohasset Hook & Ladder for the purchase of bicycles for Turkey Bingo prizes.

Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

B. Water Tower Service Agreement: *A motion was made by Carlson/Bartz to approve the water tower service agreement with KLM Engineering, Inc.* It was noted that this is a 15 year contract and the City has the right to terminate or modify the agreement at any time with written notice. KLM was recommended by the Public Utilities Department because they are less expensive and can also provide engineer stamped documents. The cost is \$953.33 per year.

Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

C. Approve 2020 Minnesota Rural Water Conference Attendance: *A motion was made by Carlson/Flinck to approve attendance for Bernie Hillman and Duane Kilde at the 2020 Minnesota Rural Water Association Conference scheduled for March 3-5, 2020 at the River's Edge Convention Center in St. Cloud, MN.* ***Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*** It was noted that registration is \$250 per attendee and approval includes applicable lodging and mileage.

D. Recommendation from the Safety Committee: *A motion was made by Bartz/Carlson to approve the following Safety Committee recommendations for cash awards for no lost time worker's compensation claims in 2019:*

| | |
|---|------------------|
| \$100 for each permanent City Staff x 11: | \$1100 |
| \$75 for each Fire Fighter x 20: | \$1500 |
| \$40 for Fire Fighter Trainees x2: | \$80 |
| \$40 for each Dance Deputy x 2 | \$80 |
| TOTAL | \$2760.00 |

Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

9. Miscellaneous Announcements, Reports and FYIs:

The City of Cohasset Office & Shop will be closed Monday, Jan. 20, 2020 in observance of Martin Luther King Day.

Scherf reported that the traffic situation at the Cohasset Elementary School has improved. Scherf is also working on improving parking in the area. Things are running smoothly at the public accesses and Portage Park.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

10. Consent Agenda

- A. Approve Claims in the Amount of \$194,625.31
- B. Approve the December 23, 2019 City Council Minutes
- C. Acknowledge the December 2, 2019 PUC Minutes
- D. Acknowledge the December 3, 2019 EDA Minutes
- E. Acknowledge the December 4, 2019 PC Minutes
- F. Acknowledge Cemetery Deed for Andrea Lessin

A motion was made by Carlson/Tabaka to approve the consent agenda and claims in the amount of \$194,625.31. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

Mayor Greg Hagy adjourned the meeting at 7:20 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 1/28/2020