



**MINUTES
COHASSET PUBLIC UTILITY COMMISSION
305 NW FIRST AVENUE
COHASSET, MINNESOTA 55721
MONDAY, JANUARY 6, 2020 - 12:00 NOON**

1. **Call to Order:** Chair Rachel Graf called the meeting to order at 12:07 p.m.

2. **Roll Call:**

Present: Chair Rachel Graf, Bob Connolly, Jim Mahon, Jeff Sheldon, Dan Toewe, & Vice-Chair Jack Yates

Absent with Notice: None

Absent without Notice: None

Non Officio Members: Bernie Hillman, and Max Peters

3. **Business or Resident Input:** None

4. **Review and Approve the Agenda:**

Additions: None

Deletions: None

A motion was made by Toewe/Mahon to approve the agenda as presented. Motion carried.

5. **Approve the December 2, 2019 PUC Minutes:** *Motion by Sheldon/Mahon to approve the December 2, 2019 minutes as presented. Motion carried.*

6. **Miscellaneous Business:**

- a. **Survey:** Jeff Sheldon noted that he had received a Comprehensive Plan survey requesting resident feedback. Sheldon asked if the survey results would be available to the PUC and the residents of Cohasset. Peters reported that an external engineering firm is in the process of consolidating the survey information and a report is expected within the next 30 to 60 days.
- b. **Receipt:** Dan Toewe reported that after paying a Cohasset utility bill on-line he received a response stating the invoice was paid, however, there was no indication that the receipt was from the City of Cohasset. Max Peters is going to look into it and will provide feedback at the next meeting.

2. **Adjournment:** *Motion by Toewe/Sheldon to adjourn the meeting.* Chair Rachel Graf adjourned the meeting at 12:40 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 3/9/2020

	2/4/19	3/4/19	4/1/19	5/6/19	6/3/19	7/1/19	8/5/19	9/9/19	10/7/19	11/4/19	12/2/19	1/6/20
Jeff. Sheldon	NM	P	NM	P	NM	NM	P	P	P	P	P	P
Rachel Graf	NM	P	NM	P	NM	NM	P	P	P	P	P	P
Jim Mahon	NM	P	NM	P	NM	NM	P	P	P	P	P	P
Dan Toewe	NM	EA	NM	P	NM	NM	P	P	P	EA	EA	P
B. Connolly	NM	P	NM	EA	NM	NM	P	P	P	P	EA	P
Jack Yates	NM	P	NM	P	NM	NM	P	P	P	P	P	P

P: Present

EA: Excused Absence

UA: Unexcused Absence

NM: No Meeting