



**MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE  
COHASSET, MINNESOTA 55721  
MONDAY, MARCH 4, 2019 - 12:00 NOON**

1. **Call to Order:** Chair Jeff Sheldon called the meeting to order at 12:10 p.m.

2. **Roll Call:**

**Present:** Bob Connolly, Vice-Chair Rachel Graf, Jim Mahon, Chair Jeff Sheldon, and Jack Yates

**Absent with Notice:** Dan Toewe

**Absent without Notice:** None

**Non-Officio Members:** Bernie Hillman, & Max Peters

3. **Oaths of Office:** Deputy Clerk Treasure Dorie LaShomb gave the oath of office to Jeff Sheldon, Rachel Graf, and Jack Yates.

4. **Vote for Chair and Co-Chair:** *A motion was made by Sheldon/Connolly that Rachel Graf serve as Chair of the Cohasset Public Utility Commission. Motion carried.*

*A motion was made by Sheldon/Mahon that Jack Yates serve as Co-Chair of the Cohasset Public Utility Commission. Motion carried.*

5. **Review and Approve Agenda:**

**Additions:** None

**Deletions:** None

*A motion was made by Sheldon/Graf to approve the agenda as presented. Motion carried.*

6. **Approve the January 7, 2019 PUC Minutes:** *A motion was made by Sheldon/Connolly to approve the January 7, 2019 PUC minutes as presented. Motion carried.*

7. **Financial Paperwork:** The financial statements were reviewed and Sheldon noted that all utilities are in the black. Peters reported that the City will be setting up another study with Minnesota Rural Water. Yates had questions regarding depreciation and Max Peters explained the depreciation schedule.

**8. Request for Security/Street Light at NE 5<sup>th</sup> Street by Trailer Park:** Hillman explained there is a light pole at the location and it simply needed a light bulb. Hillman contacted Minnesota Power and the light is working.

**9. Miscellaneous Business:**

- Photos of the recent water break were viewed and Bernie Hillman fielded questions.
- Jeff Sheldon announced he would not be at the June 3, 2019 meeting since that is the day he will be officially retiring from Lake Country Power after 23 years.
- Jim Mahon asked if any of the utilities running through the City pay property taxes or easements. Peters explained that Enbridge and the Natural Gas Company pay property taxes and Paul Bunyan pays a franchise fee. The franchise fee is put in a special fund that can be spent on whatever the City chooses.

Discussion was held regarding future taxes in the City.

Chair Jeff Sheldon adjourned the meeting at 12:35.

Submitted by Deputy Clerk Karen Blair

Approved: 5/6/2019

	4/2/18	5/7/18	6/4/18	7/2/18	8/6/18	9/10/18	10/1/18	11/5/18	12/3/18	1/7/2019	2/4/2019	3/4/2019
Jeff. Sheldon	NM	P	NM	NM	EA	P	P	P	P	P	NM	P
Rachel Graf	NM	P	NM	NM	P	P	EA	P	P	P	NM	P
Jim Mahon	NM	P	NM	NM	P	P	P	P	P	P	NM	P
Dan Toewe	NM	P	NM	NM	P	P	P	EA	P	EA	NM	EA
B. Connolly	NM	P	NM	NM	P	EA	P	EA	P	P	NM	P
Jack Yates									Interview	P	NM	P

P: Present

EA: Excused Absence

UA: Unexcused Absence

NM: No Meeting