



MINUTES
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
TUESDAY, MARCH 9, 2021
6:00 P.M. OPEN CITY COUNCIL WORK SESSION
7:00 P.M. REGULAR CITY COUNCIL MEETING

6:00 p.m. Open City Council Work Session: Mayor Greg Hagy called the work session to order at 6:00 p.m. Ken Koerbitz of ICS Consulting presented an update on phase two (downtown) project development. Phase one is complete with the exception of some soil boring results. Phase two involves the permitting process which is time consuming and will probably take another two months. Phase three involves the design and build work. Weekly meetings are held each Monday at 2:00 p.m. and everyone is welcome to attend. Koerbitz is also available for updates at Council request. After discussion and a question/answer session Koerbitz was thanked for his time.

7:00 p.m. City Council Meeting

Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

2. Roll Call

Present: Mayor Greg Hagy, Councilors Terry Bartz, Tim Carlson, Phil Hermel, and Jason Tabaka

Absent: None

Non-Officio Members: Finance Manager Max Peters, and Security Officer Dean Scherf

Others: None

3. Resident Input: None

4. Approve Agenda

Additions: None

Deletions: None

A motion was made by Carlson/Tabaka to approve the agenda as presented. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.

5. Administration

A. Recommendation from the Public Utilities Commission to Purchase Solar Lighting for the Tioga Recreation Area Pavilion: PUC Co-Chair Jack Yates headed up the Cohasset PUC committee to provide a recommendation regarding alternative lighting solutions for the Tioga Recreation Pavilion and changing location to promote use, convenience and safety. The cost to install electricity is approximately \$40,000 and the PUC investigated more economical solutions. After research, the PUC recommends the installation of approximately a dozen solar light

fixtures at a maximum cost of \$7000 which includes the solar panel, batteries, connecting cables, and LED lights. Average fixture price is \$400. Installation costs are not included as this work will be provided by the City of Cohasset. The PUC also determined placement of the lights after a site visit. ***A motion was made by Bartz/Carlson to approve the recommendation of the Cohasset PUC as outlined above and approve the expenditure of \$7000 for solar lighting. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*** Hermel confirmed that the City will own the solar lights and they are portable. The City will be responsible for the installation and maintenance of the lights.

B. Approve \$1600 Quote from Quality Flow for Equipment & Services for Lift Station Updates: ***A motion was made by Hermel/Tabaka to approve a quote from Quality Flow in the amount of \$1600 plus any applicable taxes for equipment and services for an update on lift stations one, three, eight, and nine. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*** It was noted that this update will allow the capability of wet level display for these units.

C. Approve Resolution 2021-10 Authorizing the City to Accept Funds from the IRRRB Development Infrastructure Program for the Construction of an Incubator Building Located in Cohasset Industrial Park: ***A motion was made by Carlson/Tabaka to approve Resolution 2021-10 as outlined above. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.***

D. Approve Resolution 2021-11 Authorizing the City to Accept Funds from the IRRB Culture & Tourism Grant and to Provide Matching Funds in the Amount of \$20,000: Peters explained that the grant is for marketing of the Tioga Recreation Area. ***A motion was made by Bartz/Tabaka to approve Resolution 2021-11 as outlined above. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*** Carlson noted that the \$20,000 matching funds will be paid from the project fund.

E. Approve Draft Co-Ownership Agreement for Ride the Range Marketing Campaign: ***A motion was made by Bartz/Carlson to approve the co-ownership agreement for the Ride the Range Marketing Campaign which would include a \$5000 contribution. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*** It was noted that the \$5000 contribution from the City of Cohasset is payable to “Ride the Range” and should be submitted to Beth Pierce at the Iron Range Tourism Bureau.

F. Approve the Purchase of Volleyball System from Epic Sports for \$2544.99: After discussion this item was tabled for more information.

G. Approve Amended EDA Bylaws: ***A motion was made by Tabaka/Carlson to approve the amended EDA Bylaws. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*** EDA President Greg Hagy explained that the amendment changed the EDA Membership from nine to seven members.

H. Approve Recommendation from EDA for Expenditure of \$667,100 in EDA funds for the Completion of Phase Two of the Downtown Development Project: ***A motion was made by***

Carlson/Hermel to approve the expenditure of EDA funds in the amount of \$667,100 for completion of phase two of the downtown development project. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.

I. Approve Increase in Supervisory Spending Limit to \$5000: *A motion was made by Carlson/Hermel to increase the supervisory spending limit to \$5000. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*

J. Approve the Initiation of Draft Rental Agreement for Senior Center: *A motion was made by Carlson/Bartz to approve the draft of an agreement for the rental of the senior citizen space located at the Cohasset Elementary School. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.* Bartz reported that the furniture should be in place by the second week in April.

K. Approve Resolution 2021-12 Supporting Minnesota Senate File 1163 & Minnesota House File 1486 Establishing Incentive for the Production of Wood Pellets: *A motion was made by Bartz/Carlson to approve Resolution 2021-12 as outlined above. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.*

6. Miscellaneous Announcements, Reports and FYIs:

Dean Scherf reported that security cameras were added to the shop and the City is looking into installing security cameras at Portage Park and Tioga.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$69,160.13
- B. Approve the February 23, 2021 City Council Minutes
- C. Acknowledge February 1, 2021 PUC Minutes
- D. Acknowledge February 2, 2021 EDA Minutes

A motion was made by Tabaka/Carlson to approve the consent agenda and claims in the amount of \$69,160.13. Voting in favor: Hagy, Bartz, Carlson, Hermel, & Tabaka; Voting against: None; Absent: None. Motion carried.

Adjourn: Mayor Hagy adjourned the meeting at 7:30 p.m.

Submitted by Deputy Clerk Karen Blair
Approved: 3/23/2021