



MINUTES
COHASSET PUBLIC UTILITY BOARD
305 NW FIRST AVENUE, COHASSET, MN 55721
MONDAY, APRIL 1, 2024 – 12:00 P.M.

1. **Call to Order:** Chair Jack Yates called the meeting to order at 12:02 p.m.

2. **Roll Call**

Present: Chair, Jack Yates, Members Delbert Anderson, Jim Mahon, Ramona Sjostrand, Barbara Baird, and Ernie Braunschweig

Absent with Notice: Rachel Graf

Ex-Officio Members: Councilor Terry Bartz.

Others: None

3. **Approve the Agenda**

Additions:

Deletions: None

A motion was made by member Ramona Sjostrand to approve April 1, 2024 agenda as written. Member Barbara Baird seconded the motion. Voting in favor: CPUB Members Jim Mahon, Jack Yates, Delbert Anderson, Ramona Sjostrand, Barbara Baird and Ernie Braunschweig; Voting against: None; Absent: Rachel Graf; Motion carried.

4. **Resident Input:** None

5. **Approve the March 4, 2024 CPUB Minutes**

Secretary, Ramona Sjostrand presented her first name was spelt incorrectly in the motions for the March 4, 2024 meeting. CPUB members presented that there were additional Ex-Officio Members including: Public Works/Public Utilities Supervisor, Walter Shadley and Mayor, Andy MacDonell. Upon further review by office staff, these individuals were not in attendance of the March 4th meeting, but were at the February 5th meeting when City Administrator, Max Peters presented two agenda items and the CPUB shared a summary of their 2023 accomplishments and 2024 goals.

A motion was made by Secretary, Ramona Sjostrand to approve March 4, 2024 minutes with the spelling change of Ramona Sjostrand's first name in the existing motions. Vice-Chair, Barbara Baird seconded the motion. Voting in favor: CPUB Members Jim Mahon, Jack Yates, Delbert Anderson, Ramona Sjostrand, Barbara Baird and Ernie Braunschweig; Voting against: None; Absent: Rachel Graf; Motion carried.

6. CPUB Accomplishments & Goals

Chair, Jack Yates brought forward the request to receive more information on the water and sewer expansion and what the base cost and number of customers to bring into the city system. Jack Yates stated he would also like to be more familiar with the potential housing development near the cemetery properties. Councilor, Terry Bartz informed the board that a public hearing will be necessary to proceed with a housing project behind the cemetery. The City has two developers that are interested in cultivating that area.

Ramona Sjostrand brought up the empty lot on the corner of Highway 2 and 62 and the possibility of building an establishment there. Terry Bartz added that they are trying to sell the land and even at a reduced cost to try and get a business to set up there, it is just not selling.

Vice-Chair, Barbara Baird asked who is responsible for putting up lighting in the City and Terry Bartz explained that the City will put up lighting if it is requested. Lake Country Power or Minnesota Power will install them depending on the area they are being requested. Barbara Baird added that the Beier Road addition is very dark and could use some better lighting, for safety reasons. Terry Bartz suggested bringing it to the City Council for discussion.

Member, Ernie Braunschweig inquired about installing solar lighting at the Tioga Beach parking lot. The installation of lights at Tioga Beach is waiting on the Department of Natural Resources approval. Nobody has pushed the idea recently, so Ernie Braunschweig will take the action of going forward with this goal.

7. Miscellaneous Business and FYI's

None.

A motion was made by member Jim Mahon to adjourn the April 1, 2024 meeting. Vice-Chair, Barbara Baird seconded the motion. Voting in favor: CPUB Members Jim Mahon, Jack Yates, Delbert Anderson, Ramona Sjostrand, Barbara Baird and Ernie Braunschweig; Voting against: None; Absent: Rachel Graf; Motion carried.

Meeting adjourned at 12:45 p.m.

	1/8/24	2/5/24	3/4/24	4/1/24	5/6/24	6/3/24	7/1/24	8/5/24	9/9/24	10/7/24	11/4/24	12/2/24
C. – J. Yates	P	P	P	P								
V. – B. Baird	P	P	P	P								
S. – R. Sjostrand	EA	P	P	P								
D. Anderson	P	P	P	P								
E. Braunschweig	P	P	EA	P								
R. Graf	P	P	EA	EA								
J. Mahon	P	P	P	P								
P: Present NM: No Meeting EA: Excused Absence UA: Unexcused Absence												

Submitted by: Deputy Clerk, Emma Petermeier

Approved: 5/6/2024