

**AGENDA  
COHASSET PUBLIC UTILITY BOARD  
305 NW FIRST AVENUE, COHASSET, MN  
APRIL 7, 2025 – 12:00 PM**

**1. Call to Order**

**2. Roll Call**

**\_\_JY \_\_RS \_\_RG \_\_JM \_\_DA**

**Non- Officio Members: \_\_AM**

**Others:**

**3. Review and Approve the Agenda**

**A. Additions:**

**B. Deletions:**

**C. Motion to approve agenda by \_\_\_\_\_ 2nd by \_\_\_\_\_**

**#Yes \_\_\_\_\_ #No \_\_\_\_\_**

**4. Resident Input**

**5. 2025 CPUB Goals**

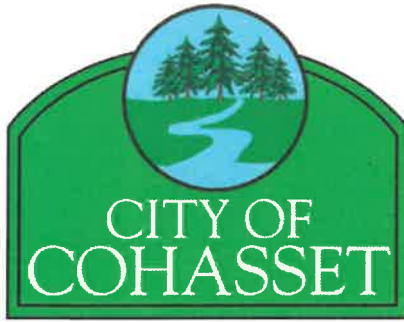
**6. Approve CPUB Minutes**

**A. Motion to approve March 3, 2025, Minutes by \_\_\_\_\_ 2nd by \_\_\_\_\_**

**#Yes \_\_\_\_\_ #No \_\_\_\_\_**

**7. Miscellaneous Business and FYI's:**

Time Adjourned: \_\_\_\_\_



**MINUTES  
COHASSET PUBLIC UTILITY BOARD  
305 NW FIRST AVENUE, COHASSET, MN 55721  
MONDAY, MARCH 3, 2025**

**1. Call to Order:** Chair Jack Yates called the meeting to order at 12:00 p.m.

**2. Roll Call**

**Present:** Chair Jack Yates, Ramona Sjostrand, Rachel Graff, Jim Mahon, and Delbert Anderson

**Non-Officio Members:**

**3. Review and Approve the Agenda**

*A motion was made by Public Utility board member Ramona Sjostrand to approve the agenda. Member Jim Mahon seconded the motion. Voting in favor: Chair Jack Yates, Ramona Sjostrand, Rachel Graf, Delbert Anderson and Jim Mahon. Absent: None; Voting against: None; Motion carried.*

**4. Resident Input**

None

**5. Review CPUB Member Contact Information Sheet**

The group reviewed the contact information sheet to check for any changes. Some email addresses were confirmed, and preferences for email usage were discussed.

**6. Discussion on Private Wastewater Disposal - Ordinance**

Discussion on the private wastewater proposal, focusing on the 12-month sign-up period for sewer connection, the lifespan of septic systems, and the distance requirement for mandatory hookup.

Debate on the necessity of metering well water for households using city sewer, the implications of metering for billing, and the separation of water usage for outdoor activities.

Discussion on whether properties near lakes should be required to connect to the sewer system regardless of distance, and the financial implications of such requirements.

The CPUB members convened to discuss Ordinance 41, specifically section 11.06 regarding Private Wastewater Disposal. It was proposed that the ordinance be updated to mandate that homeowners situated along a waterway connect to the city sewer system. This change would be incorporated into section 11.06 of the ordinance. However, the motion was rendered void due to the absence of a first and second motion. Although all members supported the recommendations, the formal procedure requires both a first and second motion to proceed.

## **7. 2025 CPUB Goals**

None

## **8. Approve February 3, 2025, CPUB Minutes**

*Cohasset Public Utility Board members reviewed the February 3, 2025, meeting minutes. Public Utility Board member Ramona Sjostrand made a motion to make corrections to the attendee's section of the February 3, 2025, meeting minutes. Member Rachel Graffe seconded the motion. Another motion was made by Public Utility Board member Jim Mahon to accept the minutes with the corrections. Member Ramona Sjostrand seconded the motion.*

Financial Controller; Barbara Baird will be at the April 7, 2025, meeting to discuss February 3, 2025, minutes.

## **9. Miscellaneous Business and FYI's:**

**Jim Mahon made a motion to adjourn the meeting. Delbert Anderson seconded the motion. The motion carried.**

**Adjourned meeting at 12:54 pm.**

Respectfully submitted by:

Abby Majewski