



**MINUTES  
COHASSET CITY COUNCIL  
305 NORTHWEST FIRST AVENUE  
TUESDAY, APRIL 14, 2020  
7:00 P.M. REGULAR CITY COUNCIL MEETING**

**THIS MEETING WAS HELD ELECTRONICALLY VIA ZOOM TELECONFERENCE CALL DUE TO THE COVID-19 STATEWIDE SHELTER-IN-PLACE ORDER AND TO FACILITATE SOCIAL DISTANCING.**

**7:00 p.m. City Council Meeting**

**1. Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**2. Roll Call**

**Present:** Mayor Greg Hagy, and City Councilors Terry Bartz, Tim Carlson, Mary Flinck, and Jason Tabaka

**Absent with Notice:** None

**Non Officio Present:** Finance Manager Max Peters

**Others:** None

**3. Resident Input:** None

Mayor Hagy noted that if any resident has input for the meetings they are welcome to submit them via email.

**4. Approve Agenda**

**Additions:** 5C) Recommendation from the Personnel Committee to Hire a Public Works Supervisor

**Deletions:** None

*A motion was made by Bartz/Flinck to approve the agenda as amended. Voting in favor: Bartz, Carlson, Flinck, Hagy, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**5. Administration**

**A. Approve the Hire of Micah Cole as Temporary Season Public Works Employee:** *A motion was made by Flinck/Tabaka to approve the hire of Micah Cole as outlined above with a start date of May 4, 2020 and a rate of \$15 per hour. Voting in favor: Bartz, Carlson, Flinck, Hagy, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**B. Emergency Paid Sick Leave for City Employees:** *A motion was made by Bartz/Flinck to approve supplemental sick pay (up to 120 hours) from 4/13/20 to 5/1/20 for all employees should they qualify under certain criteria. Employees will not have to utilize current accrued sick time if the time needed is due to any of the following:*

- 1) You are subject to a Federal, State or local quarantine or isolation order related to COVID-19
- 2) You have been advised by a health care provider to self-quarantine due to concerns related to COVID-19
- 3) You are experiencing symptoms of COVID-19 and seeking a medical diagnosis
- 4) You are caring for an individual who is subject to an order as described in (1) or have been advised as described in (2) D
- 5) You are caring for a son or daughter if the school or place of care of the son or daughter has been closed, or the child care provider of the son or daughter is unavailable due to COVID-19 precautions
- 6) You are experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor

If you do not meet the above criteria but still feel that you cannot come into work, you will have job protection under the Family and Medical Leave (FMLA). You may utilize your existing sick and vacation time for your wages.

It was noted that the public works employees are essential employees and they will come back to work on Monday, April 20, 2020.

***Voting in favor: Bartz, Carlson, Flinck, Hagy, & Tabaka; Voting against: None; Absent: None. Motion carried.***

**C. Approve the Recommendation of the Personnel Committee to Hire a Public Work Supervisor:** *A motion was made by Bartz/Flinck to hire Walter Shadley with a pay rate of \$69,000 per year and a full benefits package with a start date of no later than May 4, 2020. Voting in favor: Bartz, Carlson, Flinck, Hagy, & Tabaka; Voting against: None; Absent: None. Motion carried.*

#### **6. Miscellaneous Announcements, Reports and FYIs:**

- The Board of Appeals and Equalization will be held via teleconference call on Wednesday, April 29, 2020. The access number will be posted on the City of Cohasset website prior to the meeting: [www.cohasset-mn.com](http://www.cohasset-mn.com). It was noted that residents without teleconference capabilities will be allowed to enter the building one at a time.

Finance Manager Max Peters reported that office staff are working remotely from home and the essential duties are getting done. Two Public Works Employees are still coming in on a full time basis to stay on top of things. Also, interviews are scheduled to fill the Assistant Finance Director Position.

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

**7. Consent Agenda**

- A. Approve Claims in the Amount of \$458,208.80
- B. Approve the March 24, 2020 City Council Minutes

***A motion was made by Carlson/Tabaka to approve the consent agenda and claims in the amount of \$458,208.80. Voting in favor: Bartz, Carlson, Flinck, Hagy, & Tabaka; Voting against: None; Absent: None. Motion carried.***

Mayor Greg Hagy adjourned the meeting at 7:16 p.m.

Submitted by Deputy Clerk Karen Blair  
Approved: 04/28/2020