



**MINUTES
COHASSET PUBLIC UTILITY COMMISSION
305 NW FIRST AVENUE
COHASSET, MINNESOTA 55721
MONDAY, MAY 6, 2019 - 12:00 NOON**

1. **Call to Order:** Chair Rachel Graf called the meeting to order at 12:01 p.m.

2. **Roll Call:**

Present: Rachel Graf, Jim Mahon, Jeff Sheldon, Dan Toewe, and Co-Chair Jack Yates

Absent with Notice: Bob Connolly

Absent without Notice: None

Non Officio Members: Bernie Hillman

3. **Business or Resident Input:** Dan Toewe reported that he had questions from a resident regarding the water availability fee. It was explained that this fee is charged to residents who have City water available but choose not to hook up. After discussion Jack Yates pointed out that the availability of City water increases the value of the lot/property and if the City did not charge the fee they could not cover the installation cost of the water line.

4. **Review and Approve the Agenda:**

Additions: None

Deletions: None

5. **Approve the March 4, 2019 PUC Minutes:** Jim Mahon pointed out that he did not second the motion on item number four of the March 4, 2019 meeting. The minutes will be amended.

Graf called for a motion to approve numbers four and five. *Motion by Mahon/Sheldon to approve numbers four and five. Motion carried.*

6. **Request for LED Light to Replace Existing Ballast Light on Great Sunset Point:** Bernie Hillman reported this has already been done.

7. **Request for a Street Light at Piquant Road/Timber Tree Drive:** Sheldon reported that trenching to install the light cannot be done until road restrictions are lifted. *A motion was made by Sheldon/Mahon to approve the installation of a street light on Piquant Road/Timber Drive. Motion carried.*

8. **Miscellaneous Business:** Jeff Sheldon reported that Lake Country Power recently borrowed some meeting space in the new City of Cohasset Public Utilities Shop located in the Industrial Park. Sheldon recommended a large screen TV be installed in the board room so City Employees can use it for webinars and save travel money. Additionally, Sheldon recommended that the new audio/visual equipment is paid for using Paul Bunyan franchise fees.

A motion was made by Sheldon/Mahon that a recommendation is made to the Cohasset City Council to allow Bernie Hillman to obtain quotes for audio visual equipment for installation at the new Public Utilities building to be used for webinar training and paid for with Paul Bunyan franchise fees. Motion carried.

Sheldon also recommended that signage be installed on the new Public Works Building to identify it as a City owned building.

A motion was made by Sheldon/Mahon to recommend to the Cohasset City Council that signage is installed at the new City of Cohasset Public Works Building. Motion carried.

Chair Rachel Graf adjourned the meeting at 12:25.

Submitted by Deputy Clerk Karen Blair

Approved:

	6/4/18	7/2/18	8/6/18	9/10/18	10/1/18	11/5/18	12/3/18	1/7/19	2/4/19	3/4/19	4/1/19	5/6/19
Jeff. Sheldon	NM	NM	EA	P	P	P	P	P	NM	P	NM	P
Rachel Graf	NM	NM	P	P	EA	P	P	P	NM	P	NM	P
Jim Mahon	NM	NM	P	P	P	P	P	P	NM	P	NM	P
Dan Toewe	NM	NM	P	P	P	EA	P	EA	NM	EA	NM	P
B. Connolly	NM	NM	P	EA	P	EA	P	P	NM	P	NM	EA
Jack Yates	NM	NM					Interview	P	NM	P	NM	P

P: Present

EA: Excused Absence

UA: Unexcused Absence

NM: No Meeting