



MINUTES
COHASSET CITY COUNCIL MEETING
305 NORTHWEST FIRST AVENUE
TUESDAY, MAY 14, 2019
6:00 P.M. OPEN CITY COUNCIL WORK SESSION
7:00 P.M. CITY COUNCIL MEETING

6:00 P.M. Open City Council Work Session to discuss outcome of County Board meeting.

Tabaka and Bartz reported the following:

- Itasca County has requested that the City of Cohasset submit a priority list
- Bartz & Tabaka do not support a campground at this time
- Permits for the bike trail are in the works
- Itasca County is open to a land swap

Paperwork was reviewed including maps and a tentative priority list was discussed as follows:

- 1) Trails West of County Road 17
- 2) Tioga Beach (200 feet)
- 3) Land Swap

1. **Call to Order:** Mayor Greg Hagy called the Cohasset City Council meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. Roll Call

Present: Terry Bartz, Tim Carlson, Mary Flinck, Mayor Greg Hagy, and Jason Tabaka

Absent with Notice: None

Non Officio Members: Finance Manager Max Peters, Security Officer Dean Scherf, Fire Chief Davin Tinquist, & Zoning Officer Greg Tuttle

Others: Itasca County Land Commissioner Kory Cease, and Darlene Tanner

3. **Resident Input:** None

4. Approve Agenda

Additions: Item 5I) Portage Park Irrigation System; and Item 5J) Lift Station #3 Wetwell Remodel from Quality Flow Systems

Deletions: None

A motion was made by Carlson/Tabaka to approve the agenda as amended. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

5. Administration

A. 2018 Cohasset Fire Department Annual Report & Acceptance of Original Fire Truck:
Fire Chief Davin Tinquist presented the 2018 Annual Report which is available on the City of Cohasset website: www.cohasset-mn.com.

Owners Fred and Darlene Tanner were present to donate the first fire truck Cohasset ever owned and present the title. *Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.* The Tanners were thanked for their generous and historical donation to the City of Cohasset.

B. Itasca County Land Department Requests:

1) Request to Approve the Non-conservation Classification & Potential Sale of Tax-Forfeited Parcels 05-535-0660 & 05-036-2201:

Zoning Officer Greg Tuttle summarized the request and reviewed the informational packet. Itasca County Land Commissioner Corey Cease answered questions. *A motion was made by Bartz/Flinck to approve the non-conversation classification and potential sale of tax forfeited parcels 05-535-0660 & 05-036-2201. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

2) Request to approve a License to Cross (LTC) that is owned by the City of Cohasset and Itasca County (05-003-2404) to Chris & Emily Berglund at 36311 Pincherry Road (05-003-2404):

Zoning Officer Greg Tuttle summarized the request. *A motion was made by Tabaka/Flinck to approve a License to Cross (LTC) that is owned by the City of Cohasset and Itasca County (05-003-2404) to Chris and Emily Berglund at 36311 Pincherry Road (05-003-2404). Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

C. Part Time Summer Help: *A motion was made by Tabaka/Flinck to approve Bryce Prochozka, Nick Johnson, Kayla Witherill, and Isaac Rud as part time/temporary 2019 Summer Park and recreation employees at the rate of \$12 per hour. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

D. Donation Committee Recommendation:

- Up to \$300 for the purchase of food for the Memorial Day Social for Veteran's Event and \$476.88 for the purchase of 15 American Flags.

A motion was made by Flinck/Carlson to approve a donation of up to \$300 for food for a lunch for a Memorial Day Social for the Veteran's event on Memorial Day and \$476.88 for the purchase of 15 American Flags to be given away at the Vets Luncheon on Memorial Day.

Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

- A \$4125 cash contribution for the 2019 Fourth of July Fireworks display on Pokegama Lake.

A motion was made by Carlson/Flinck to approve a \$4125 cash donation to the Pokegama Lake Fourth of July fireworks display. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

E. Water Meter Quote and Budget Amendment: It was noted that the wiring needs to be done on this project and the City will set a rate for water sales. *A motion was made by Bartz/Flinck to approve a bid from Rapids Plumbing & Heating Inc. For \$12,600 and to approve a budget amendment for the entire project in the amount of up to \$27,500 from the 601 Water Fund using existing reserves.* Discussion was held before the vote. *Voting in favor: Bartz, Carlson, Flinck, and Hagy; Voting against: Tabaka; Absent: None. Motion carried.*

F. Recommendations from the Cohasset PUC:

1) **Install/Obtain Bids for Audio Visual Equipment at the Public Works Building:** No action was taken. Mayor Hagy stated that any new audio visual equipment will be placed at the new Community Center space.

2) **Install Signage on the Public Works Building:** The recommendation for signage on the new PUC building was acknowledged and will be taken under consideration.

G. Acknowledge Nick Wooner's Resignation from the EDA: *A motion was made by Carlson/Tabaka to acknowledge Nick Wooner's resignation from the Cohasset Economic Development Authority. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.* Wooner was thanked for his service.

H. Approve Continuing Education for Jess Perrington, Brady Thomson, and Jeremy Mallum: *A motion was made by Tabaka/Flinck to approve attendance at the MRWA Hydrant Repair Training Session in Deer River, MN on May 30, 2019. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

It was noted the training is free and lunch is provided. There will be no mileage costs since they will use a City truck.

I. Portage Park Irrigation: Terry Bartz explained that the irrigation system at Portage Park broke. After discussion, *a motion was made by Bartz/Flinck to approve a quote from Benes Well Drilling for a new irrigation system with a control panel as well as a budget amendment for the entire project in the amount of \$12,000 from the 403-Parks Fund using existing reserves. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

J. Lift Station #3 Wetwell Remodel: After discussion, *a motion was made by Tabaka/Carlson to approve the lift station #3 wetwell remodel from Quality Flow Systems Inc. in the amount of \$11,964.00 as well as a budget amendment for the entire project from the 602-Sewer Fund using existing reserves. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.*

6. Miscellaneous Announcements, Reports and FYIs:

- The 2nd Annual Memorial Day Social for Veterans will be held at the Cohasset Community Center on Memorial Day, Monday, May 27, 2019 from 11:00 a.m. to 1:00 p.m.
- Thanks to Casey's General Store for the donation of sub sandwich platters for the Memorial Day event.
- Dean Scherf reported that Portage Park and Tioga Landing have been busy. Scherf requested that people follow parking regulations.
- Scherf gave a shout out to the Cohasset Public Works for finding a missing person and reporting it to the Itasca County Sheriff's Department. The individual is fine.
- Zoning Officer Greg Tuttle reported that Cohasset Clean Up Days will be held June 2-4, 2019. Notices will be mailed to residents. The area will be fenced off this year.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$594,078.13
- B. Approve the April 23, 2019 City Council Minutes
- C. Acknowledge February 6, 2019 Planning Commission Minutes
- D. Acknowledge Cemetery Deed for Leona and Frances Barton

A motion was made by C Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None; Absent: None. Motion carried.

Carlson/Flinck to approve the consent agenda and claims in the amount of \$594,078.13.

Adjourn: Mayor Greg Hagy adjourned the meeting at 7:58 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 5/28/2019