



MINUTES
COHASSET CITY COUNCIL
305 NW FIRST AVENUE, COHASSET, MN 55721
TUESDAY, JUNE 11, 2024 – 7:00 P.M.

6:00 PM Work Session

Road Repair

A quote was provided from Bargaen Inc. for asphalt maintenance on City of Cohasset roads. Bargaen Inc. will use Maxwell Gap Mastic that creates a load bearing, weather resistant, and durable bond. There are many roads that were quoted.

#1 North Side: NE 2nd& 3rd St, NE 2nd Ave, 5th St N (E & W of Columbus), 1st Ave E, 4th St, 2nd Ave W, 6th St N, and 1st Ave W.

#7 Henderson Rd

#8 Lampi Rd

#2 South Side: 1st St NW & Columbus, 6th Ave NW, 7th Ave W, 2nd St N, 8th Ave W Riverside St, 9th Ave & Park St, 3rd Ave W, 4th Ave W & 5th Ave W.

#9 Hanna Rd

#10 Rolland Rd

#3 Nitke Rd from Soring to Cranberry Rd

#11 Fall Color Rd

#4 Soring Rd

#12 Rebel Beach Rd

#5 Tioga Beach Rd

#13 Chisholm Trail & Old Still Rd

#6 Silvis Rd

#14 Foxtail from Hwy 2 to Industrial Blvd

A recommendation was made by the City Council to discuss with Public Works/Public Utilities Supervisor, Walter Shadley to see if prices are itemized and work can be done in pieces. City Council recommended trying the crack repair and seal coat on #1 North Side and crack repair on #5 Tioga Beach Rd.

Sign Ordinance

Remove 3 and 2 A&B from ordinance 10.103 PERFORMANCE STANDARDS – WALL SIGNS.

Extra Sheriff's Department Enforcement

Dean Scherf asked the City Council if they want more enforcement in the area now that the Sherriff's Office is up to full staffing. Andy MacDonell said they would be willing to spend roughly \$47,892.00. This will be further discussed at the next City Council meeting.

7:00 PM City Council Meeting

1. **Call to Order:** Mayor Andy MacDonell called the meeting to order at 7:00 p.m.

2. **Roll Call**

Present: Mayor Andy MacDonell, Councilors Kevin Tinquist, Terry Bartz, and Andy Haarklau

Absent with Notice: Kevin Ott

Non-Officio Members: Zoning Officer, Tony Valtinson, Deputy City Clerk, Emma Petermeier and Security Officer, Dean Scherf

Other: None

3. Resident Input: None

4. Council Info / Liaison Reports:

Andy Haarklau spoke on the EDA meeting, there was an RFI from an undisclosed business interested in coming to the City of Cohasset.

Terry Bartz and Emma Petermeier discussed that the CPUB meeting went over the same topics as the meeting prior and they will be making a recommendation to the City Council soon for lighting at Tioga Boat Landing and possibly on Beier Road.

The Planning Commission discussed water orientated structures and definitions. The Planning Commission did make a recommendation and Tony Valtinson will be bringing that to the City Council in the near future.

5. Approve Agenda

Additions: None

Deletions: None

A motion was made by Councilor Andy Haarklau to approve the agenda as written. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

6. Administration

A. Public Hearing – Sign Ordinance

Public Hearing to amend ordinance 10.103 PERFORMANCE STANDARDS – SIGNS. To remove restrictions of Wall Signs and Monument Signs in the Commercial, Business and Industrial Districts. As follows:

1. CITY OF COHASSET LAND USE CONTROLS ORDINANCE, 10.103 PERFORMANCE STANDARDS – SIGNS, C. SPECIFIC REGULATIONS BY ZONING DISTRICT, 1. Permitted signs by district, b. Commercial, Business, and Industrial Districts

REMOVE - 3. Wall Signs. Each tenant other than those in multi-tenant buildings may have one flat wall sign, not extending more than 18 inches from the face of the building, except that such signage may extend from the face of the roof over a covered walk. Such wall signs shall not exceed 15% of the area of the wall to which the sign is attached to a maximum of 96 square feet.

2. CITY OF COHASSET LAND USE CONTROLS ORDINANCE, 10.103 PERFORMANCE STANDARDS – SIGNS, C. SPECIFIC REGULATIONS BY ZONING DISTRICT, 2. Permitted signs: CIP District.

REMOVE - a. Wall Signs. Each tenant other than those in multi-tenant buildings may have one flat wall sign, not extending more than 18 inches from the face of the building, except that such signage may extend from the face of the roof over a covered walk. Such wall signs shall not exceed 15% of the area of the wall to which the sign is attached, to a maximum of 96 square feet.

REMOVE – b. Monument signs. Uses other than those in multi-tenant buildings may have a monument sign that shall not exceed 80 square feet per surface area, and 15 feet in height, and is setback a minimum 20 feet from the property lines.

The reasoning for removing these sections of the ordinance is to not restrict businesses to have one wall sign. There are currently businesses in town that are not in compliance with the ordinance. There will still be restrictions on how big signs can be and how many signs a person or business can have. There was no outside concerns from the community regarding amending the ordinance.

A motion was made by Councilor Kevin Tinquist to approve amending ordinance section 10.103 PERFORMANCE STANDARDS – SIGNS to remove restrictions of wall signs and monument signs in the commercial, business and industrial districts. Councilor Terry Bartz seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

B. Industrial Park Mass Grading Payment Request

On February 26, 2024, City Council approved \$417,000.00 bid for the Industrial Park Mass Grading bid from Casper Construction, Inc. SEH is requesting City Council approval for the fourth payment request of \$58,168.50 to Casper Construction, Inc. The total amount paid to date is \$394,612.79 with a remaining balance of \$22,387.21 from the original bid.

A motion was made by Councilor Terry Bartz to approve the fourth payment request to Casper Construction Inc. in the amount of \$58,168.50. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

C. County Road 62 Utility Stub Outs

Requesting City Council approval for County Road 62 utility stub outs. There were two bids submitted, one from TNT Construction Group, LLC in the amount of \$96,800.00 and from Casper Construction, LLC in the amount of \$118,944.00.

A motion was made by Councilor Kevin Tinquist to approve the bid from TNT Construction, LLC in the amount of \$96,800.00 for County Road 62 utility stub outs. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

D. Certificate of Substantial Completion – Blackwater Banks Mooring

Requesting City Council approval for substantial completion of the Blackwater Banks mooring design.

A motion was made by Councilor Andy Haarklau to approve the substantial completion of the Blackwater Banks mooring design. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

E. SEH SRTS Supplemental Letter Agreement

Requesting approval of payment to SEH for Tasks 1-3 for Safe Routes to School project which includes task one – design in the amount of \$36,000.00, task two – construction administration in the amount of \$25,000.00 and task three – miscellaneous services in the amount of \$5,000.00. There was a grant received for this project, it is unclear the amount that the grant will cover of these services but some will be covered.

A motion was made by Councilor Terry Bartz to approve the supplemental letter agreement to SEH in the amount to of \$66,000.00. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor

Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

F. Forgotten Heroes Range and Retreat Gambling License

Forgotten Heroes Range and Retreat Gun BINGO is scheduled for October 26, 2024 at the Cohasset Community Center. Forgotten Heroes Range and Retreat is requesting City Council approval for their gambling license application.

A motion was made by Councilor Andy Haarklau to approve the gambling license for the Gun BINGO eventp hosted by Forgotten Heroes Range and Retreat on October 26, 2024. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

G. Resolution 2024-18 – Amended Fee Schedule

Requesting approval of an amended fee schedule with changes to Tioga Beach pavilion rental prices and PA system rental price. The rental price for PA system use at the Cohasset Community Center will increase from \$10.00 to \$20.00. The Tioga Beach pavilion rentals will now be taxable with rental prices staying the same.

A motion was made by Councilor Kevin Tinquist to approve the resolution 2024-18 - amended fee schedule Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

H. Amended Rental Applications

Requesting approval of amended rental agreements. All rental agreements were simplified for customers and office use. Clean-up checklists have been added for accurate deposit refunds. These rental agreements include: Cohasset Community Center, Bass Brook Community Center and Tioga Pavilions.

A motion was made by Councilor Andy Haarklau to approve the amended rental agreements. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

7. Miscellaneous Announcements, Reports, and FYI'S:

Dean Scherf spoke on Benson Bog Days, Dean Scherf and Tony Valtinson are going to be working with Nate Benson regarding his conditional use permit before the event in a few weeks.

There will be a 6:00 PM work session on June 17, 2024 to discuss city planning.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

8. Consent Agenda

- A. Approve Claims in the Amount of \$153,773.25
- B. Acknowledge Cemetery Deed for Susan Tinquist
- C. Acknowledge Cemetery Deed for Jeff Hansen
- D. Acknowledge May 6, 2024 CPUB Minutes
- E. Acknowledge May 6, 2024 Planning Commission Minutes
- F. Acknowledge May 7, 2024 EDA Minutes
- G. Approve May 28, 2024 City Council Minutes

A motion was made by Councilor Andy Haarklau to approve the consent agenda as written. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Terry Bartz, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Kevin Ott; Motion carried.

Adjourn: Mayor Andy MacDonell adjourned the meeting at 7:24 p.m.

Submitted by: Deputy Clerk, Emma Petermeier
Approved: