



**MINUTES  
COHASSET CITY COUNCIL  
305 NORTHWEST FIRST AVENUE  
TUESDAY, JUNE 23, 2020  
7:00 P.M. REGULAR CITY COUNCIL MEETING**

1. **Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

2. **Roll Call**

**Present:** Mayor Greg Hagy, Councilors Terry Bartz, Tim Carlson, Mary Flinck, and Jason Tabaka

**Absent with Notice:** None

**Non Officio Members:** Finance Director Max Peters, and Security Officer Dean Scherf

**Others:** Bob Beaver

3. **Resident Input:** None

4. **Approve Agenda**

**Additions:** 5J) Letter of Support for Minnesota Power’s 2015 Integrated Resource Plan

**Deletions:** None

*A motion was made by Bartz/Flinck to approve the agenda as amended. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

5. **Administration**

**A. Request Approval of SEH 2020 Bituminous Paving Project to Advertise for Bids:** Bob Beaver, SEH Engineering reported that the project will be set up to allow the City to award the base bid alone or the base bid and add alt 1. The preliminary cost estimate for each street is summarized as follows:

- Poole’s Bay Road                      \$87,630
- Meyer’s Bay Road                      \$26,210
- Woodland Drive                        \$46,810
- Tupper Road                            \$191,750
- Total Base Bid:                         \$352,400

Add Alt 1 Old Golf Course Rd.      \$33,285  
Base Bid & Add Alt 1                      \$385,685

The proposed schedule is as follows:

Advertise for bids: June 28 & July 2, 2020  
Bid Opening July 13, 2020  
Council Award July 14, 2020  
Project Completion October 1, 2020

Beaver recommended City Council approval to advertise for bids. *A motion was made by Bartz/Carlson to approve advertising for bids for the 2020 bituminous paving project as outlined above including Old Golf Course Road. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.* Beaver was thanked for his time.

**B. Request Approval of Quote from RC Seal Coating for Crack Sealing, Seal Coating & Striping for Parking Lots at Community Center/Fire/Hall/Tioga Beach/Portage Park and Boat Landing:** *A motion was made by Carlson/Bartz to approve the quote from RC Seal Coating in the amount of \$42,150 for the services outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**C. Approve Resolution 2020-16 Authorizing Application to the United States Economic Development Administration for the Cohasset Spec/Incubator Building Project and to Provide Matching Funds:** *A motion was made by Bartz/Flinck to approve Resolution 2020-16 as outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.* Peters reported this is a project the EDA has been working on for several years and it became a viable option through COVID 19 and Boswell one and two shutting down. The City is looking at a \$4.3 million spec building and the Federal EDA will pay for \$3.4 million of the project and there is a potential \$250,000 grant from IRRRB for infrastructure, the rest will be paid for with TIF financing so it is an exciting project for the City and the Industrial Park.

**D. Request Approval of Amended Contract with Pyrotechnics for Fourth of July Fireworks (Changed from \$13,500 to \$15,000):** *A motion was made by Flinck/Carlson to approve the amended contract with Pyrotechnic Display, Inc. as outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.* Mayor Hagy stated the contract was amended based on donations the City received from the City of Grand Rapids, the Blandin Foundation, Harris Township, and the Greater Pokegama Lake Association. It will be a spectacular 22 minute plus display. Hagy requested that the Portage Park boat landing will be closed down as well as Portage Park walking trails to establish a safe zone. The City is working to establish a law enforcement presence to make it a good experience for everyone.

**E. Request Approval of Bid from Acheson's for New Tires for the John Deere Ditch Mower:** *A motion was made by Carlson/Tabaka to approve a bid from Acheson Tire in the amount of \$4500 for new tires for the John Deere ditch mower. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**F. Request Approval of Letters of Support:**

1) *City of GR Application to Economic Development Administration CARES Act Public Works Grant Funding for the Grand Rapids & Cohasset Industrial Park Infrastructure Project; and*  
2) *IEDC'S Application for Funding from the Department of Iron Range Resources & Rehabilitation (DIRRR) Taconite Area Community Relief Grant Program*

*A motion was made by Tabaka/Carlson to approve the letters of support as outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**G. Request Approval for the MN Mountain Bike Series Race to be held at Tioga Recreation Area on July 12, 2020:** *A motion was made by Tabaka/Carlson to approve the MN Mountain Bike Series Race at Tioga Recreation Areas on July 12, 2020 pending DNR permit approval.. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.* Hagy noted the event will take place pending DNR permit approval.

**H. Request Approval for GRIMBA/Tioga Mountain Bike Fundraiser at Tioga Beach on July 11, 2020:** *A motion was made by Bartz/Tabaka to approve the GRIMBA/Tioga Mountain Bike Fundraiser at Tioga Beach on July 11, 2020: Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**I. Request Approval of Updated Letter of Understanding and Job Description for Associate Deputy City Clerk Treasurer Position:** *A motion was made by Carlson/Flinck to approve the Letter of Understanding and job description for Associate Deputy City Clerk Treasurer Position. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**J. Letter of Support for Minnesota Power's 2015 Integrated Resource Plan:** *A motion was made by Tabaka/Flinck to approve the letter of support for Minnesota Power's 2015 Integrated Resource Plan. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

#### **6. Miscellaneous Announcements, Reports and FYIs:**

- The City Office and Shop will be closed Friday, July 3, 2020 for the 4<sup>th</sup> of July Holiday
- A Fourth of July Fireworks Display will be held at Portage Park on Saturday, July 4 at approximately 10 p.m. The lights will be turned on at Portage Park on Friday night, July 3 from 10 to 11 p.m. to give people an idea of where they will be able to view the fireworks from. If you can see the lights at Portage Park Friday night, you will be able to see the fireworks on July 4.
- The City of Cohasset is Adopting State COVID Response Guidelines and will adhere to MN Phase 3 Mandates; the City will Modify as State Guidelines Change
- The City will resume the rental of the Community Center and Tioga Beach Pavilions effective Monday, June 29, 2020. COVID guidelines will be followed for rentals.

Max Peters announced that the Reif Center is bringing their outdoor concert series to Portage Park. The band "Torn and Frayed" will be performing from 7 to 8 p.m. on Friday, June 26, 2020. The cost is \$5 for adults and anyone under 17 years of age will be admitted free of charge. The public are invited to enjoy an evening of live music at Portage Park.

Security Officer Dean Scherf reported that Benson Bog Days will take place this weekend June 26-28. Security cameras are up and running on City properties and the City is considering installing cameras at Portage Park as well.

The walking trails at Portage Park will be closed on the Fourth of July.

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

#### **7. Consent Agenda**

- A. Approve Claims in the Amount of \$94,203.30
- B. Approve June 9, 2020 City Council Minutes
- C. Acknowledge Cemetery Deed for Andrea Lessin

*A motion was made by Tabaka/Flinck to approve the consent agenda and claims in the amount of \$94,203.30. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

Mayor Hagy adjourned the meeting at 7:30 p.m.

Submitted by Deputy Clerk Karen Blair  
Approved: 7/14/2020