



MINUTES

COHASSET CITY COUNCIL

305 NW FIRST AVENUE, COHASSET, MN 55721

TUESDAY, JUNE 25, 2024 – 7:00 P.M.

6:00 PM Work Session

ICS

City Administrator, Max Peters, explained that there is an application into the Energy Transition office, expecting \$1 million from the grant program. If the City Council wishes, they may give authority to Max Peters to accept the bid.

ICS Project Development Specialist, Kent Koerbitz spoke on the infrastructure bids. Bids were opened June 5, 2024, with a 60-day window. Bids were received below engineers' estimates, with a combined bid from TNT being the low bidder at \$3.1288 million for work scope one and recommended by ICS. \$2.2 million of that amount is covered by grant funds, leaving \$928,800 the City of Cohasset would need to spend. To demolish the existing buildings, the estimated cost is \$652,000.00. There was discussion held regarding developers and what would be the best way to prepare the area for a possible developer.

Rezone Rural Residential Properties

Zoning Officer, Tony Valtinson explained the need for the rezone of rural residential properties from rural residential to suburban residential along County Road 63. This would result in smaller lot sizes, more lot coverage and less restrictive setbacks. The first proposed area is 40 acres north and south of County Road 63 starting between Stark Road and Bezanis Road on the south side and starting at Becker Road on the north side. The Planning Commission recommended going an additional 40 acres. The rezone would allow for lot area to go from five acres to one acre, lot width from 300 feet to 150 feet, maximum lot coverage from 3% to 25%, 75-foot setbacks for primary structures to 15-foot setbacks, and for secondary structures 50-foot to 15-foot setbacks. This does not affect the taxes of the properties.

7:00 PM City Council Meeting

1. **Call to Order:** Mayor Andy MacDonell called the meeting to order at 7:00 p.m.

2. **Roll Call**

Present: Mayor Andy MacDonell, Councilors Kevin Tinquist, Kevin Ott, and Andy Haarklau

Absent with Notice: Terry Bartz

Non-Officio Members: City Administrator, Max Peters, Zoning Officer, Tony Valtinson, Fire Chief, David Myers, and Security Officer, Dean Scherf

Other: None

3. **Resident Input:** None

4. **Council Info / Liaison Reports:** None

5. **Approve Agenda**

Additions: None

Deletions: Table 6B – Blackwater Banks Infrastructure Bid

A motion was made by Councilor Kevin Tinquist to approve the agenda as written with the deletion of 6B. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Terry Bartz; Motion carried.

6. Administration

A. Public Hearing – Rezone Rural Residential Properties

Public hearing to act on Planning Commission recommendation to re-zone rural residential properties to suburban residential. Properties are located North of County Rd. 63 starting at Becker Rd. and South of CR 63 between Stark Rd. and Bezanis Rd. going West to the Western boundary of the Cohasset City limits. Discussion was held by residents regarding questions about the rezone. No motion was made.

B. Asphalt Maintenance

A quote was received from Bargaen Inc. for crack sealing and asphalt maintenance. This is the company that the City of Grand Rapids and Itasca County uses. The total bid price of all listed roads is \$164,639.00.

A motion was made by Councilor Kevin Tinquist to approve the quote from Bargaen Inc. in the amount of \$164,639.00. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Terry Bartz; Motion carried.

C. Hire Firefighter Trainees

Requesting City Council approval to hire the following four Fire Trainees with a start date of July 2, 2024, starting at \$16.80 per hour: Jake Wester, Jake Smith, Jason Ramey, and Curtis Card. All trainees have passed the initial written test, then a physical test, then an interview process. This would bring the Fire Department to 24 in total in the department with six trainees. There is an initial written test, followed by a physical test, then an interview process.

A motion was made by Councilor Andy Haarklau to approve the hire of four Firefighter Trainees: Jake Wester, Jake Smith, Jason Ramey, and Curtis Card with a start date of July 2, 2024, starting at \$16.80 per hour. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Terry Bartz; Motion carried.

D. Sherriff's Department Enforcement

Andy MacDonell noted that there has been a stop sign added at the intersection of Lake Street and Island View Drive, and a crosswalk will be added. Dean Scherf announced that there is funding available to allow for enforcement and visibility in the area from the Itasca County Sherriff's office. Sherriff Joe Dasovich included that the officer assigned to the Cohasset area would be there the entire shift and not called away to another area.

7. Miscellaneous Announcements, Reports, and FYI'S:

The City of Cohasset Office & Shop will be closed Thursday July 4, 2024, and Friday July 5, 2024, in celebration of Independence Day.

Tony Valtonson gave a follow up report on Cohasset Clean Up Days. Clean Up Days were held June 9th through Tuesday June 11th. There were 21 bins that were dumped, roughly 25 tons of disposed items. Mike Guertin and Mike Stejskal helped all three days, along with help from Greg Tuttle, Gigi Pehrson, and Dave O’Fallon.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

8. Consent Agenda

- A. Approve Claims in the Amount of \$73,431.00
- B. Acknowledge Cemetery Deed for David Nelson
- C. Approve June 11, 2024, City Council Minutes
- D. Approve June 17, 2024, Work Session Minutes

A motion was made by Councilor Kevin Ott to approve the consent agenda as written. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Andy Haarklau and Kevin Tinquist; Voting against: None; Absent: Terry Bartz; Motion carried.

Adjourn: Mayor Andy MacDonell adjourned the meeting at 8:17 p.m.

Submitted by: Deputy Clerk, Emma Petermeier
Approved: