



MINUTES
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
TUESDAY, JULY 14, 2020
6:00 P.M. CITY COUNCIL WORK SESSION
7:00 P.M. REGULAR CITY COUNCIL MEETING

City Council Work Session: Mayor Greg Hagy called the City Council work session to order at 6:00 p.m.

a) **Trail License Agreement between City of Cohasset & Itasca County:** City Attorney John Licke stated he found the following issues in connection with the Trail License Agreement:

- 1) The width of the trail;
- 2) Language pertaining to restoration of the land if the agreement is terminated;
- 3) The safety clause – Licke felt the City should not be liable for public using the land for purposes other than mountain biking i.e., snow shoeing, hunting, hiking, etc., since the City cannot control the use of the land.

Discussion took place with Itasca County Land Commissioner Kory Cease. Mayor Hagy indicated that the City will submit a revised agreement as recommended by Attorney Licke. The revised agreement will be submitted to the Itasca County Commissioners for approval.

b) **Tioga Recreation Area Safety Trail:** Finance Director/Director of City Operations Max Peters explained that the Tioga Recreation Area Safety Trail cannot be built until after the Trail License Agreement is signed. Attorney Licke explained that the Tioga License Agreement cannot be signed until both the City Attorney and the Itasca County Attorney have an agreement in place. Mayor Hagy suggested that Licke amend the agreement to the City's specifications and that City Council can approve it tonight at the regular City Council meeting.

Licke summarized the following changes:

- 1) The trail is a width of six feet
 - 2) Mutually agreed upon termination language
 - 3) Restoration language as requested by the Itasca County Attorney
 - 4) Amended safety provision language
- Plus a few minor language changes.

Mayor Hagy thanked the Itasca County Land Commissioner for attending and adjourned the work session at 6:57 p.m.

7:00 p.m. City Council Meeting

1. **Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

2. Roll Call

Present: Mayor Greg Hagy, Councilors Terry Bartz, Tim Carlson, Mary Flinck, and Jason Tabaka

Absent with Notice: None

Non Officio Members: Finance Director Max Peters, and Security Officer Dean Scherf

Others: None

3. Resident Input: None

4. Approve Agenda

Additions: 5G) Approve Trail License Agreement between the City of Cohasset & Itasca County to include the Safety Trail on the Itasca County owned portion of the bike trail, the agreement will be the final draft and will include revised language as recommended by City Attorney John Licke. The final draft of the agreement will be submitted to the Itasca County Commissioners for approval.

Deletions: None

A motion was made by Tabaka/Carlson to approve the agenda as amended. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.

5. Administration

A. Consider Approval of Recommendation from SEH to Award the Base Bid and Add Alt 1 to Hawkinson Construction - \$353,954.74 (2020 Bituminous Paving Project): City Engineer Bob Beaver, SEH Engineering reported that bids for the 2020 bituminous paving project were opened at 11:00 a.m. on Thursday, July 9, 2020. The bid was divided into sections as follows:

<u>Bid Section</u>	<u>Engineer’s Estimate</u>	<u>Hawkinson Construction</u>
Base Bid	\$333,293.00	\$315,626.18
Add Alt 1	\$35,309.00	\$38,328.56
Base + Add Alt 1	\$367,548.00	\$353,954.74

Bob Beaver noted that the add alt 1 option would include the Old Golf Course Road. *A motion was made by Bartz/Carlson to approve the recommendation as outlined above including base and add alt 1 in the amount of \$353,954.74 payable to Hawkinson Construction. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

B. Request Approval to Hire Lanaya Allen-Abdulai for Associate Deputy City Clerk Treasurer Position with a Retro Active Start Date of June 29, 2020 and a Wage of \$40,000 per Year Plus Full Benefits Package: *A motion was made by Carlson/Flinck to approve the hire of Lanaya Allen-Abdulai for the Associate Deputy City Clerk position as outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

C. Consider Approval of Child Daycare Management Services Agreement between the City of Cohasset and AB Bohlman, Inc. (Effective Date of June 23, 2020): City Attorney John Licke reported that the agreement has been reviewed by the parties involved and with a few minor amendments the agreement is now mutually agreeable to all parties. *A motion was made by Bartz/Flinck to approve the Child Daycare Management Services Agreement between the City of Cohasset and AB Bohlman, Inc. effective June 23, 2020. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

D. Re-schedule or Cancel the August 11, 2020 City Council Meeting Due to Elections: *A motion was made by Bartz/Flinck to reschedule the Tuesday, August 11, 2020 City Council meeting to Monday, August 10, 2020. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

E. Acknowledge Petitions for:

- 1) *Speed Bumps on 2nd Avenue & 2nd Street; and*
- 2) *Removal of a Motorhome on Corner Lot of 2nd Ave. E and 2nd St. N*

In regard to the speed bumps, Scherf spoke with Public Works Supervisor Walt Shadley and was advised that speed bumps do not make sense as this is a short dead end road and there is not ample time to accelerate to a dangerous speed. Scherf added that he will keep an eye on the situation as there are children living in the neighborhood.

Scherf reported that the property owners of the motorhome are violating the City blight ordinance and the proper procedure has been followed by the City. The file has now been forwarded to the City Criminal Attorney for prosecution. Scherf added that the court calendar is backed up for several months due to COVID.

The two petitions listed above were acknowledged by City Council.

F. Approve Budget Amendment in the Amount of \$61,230.43 Payable to Hawkinson Construction for Portage Park Trail Improvements: *A motion was made by Carlson/Flinck to approve a budget amendment in the amount of \$61,230.43 for the construction of Portage Park trail improvements payable to Hawkinson Construction. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

G. Approve Trail License Agreement between the City of Cohasset & Itasca County to include the Safety Trail on the Itasca County owned portion of the bike trail, the agreement will be the final draft and will include revised language as recommended by City Attorney John Licke. The final draft of the agreement will be submitted to the Itasca County Commissioners for approval. *A motion was made by Carlson/Tabaka to approve the trail license agreement with recommended amendments and as outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

6. Miscellaneous Announcements, Reports and FYIs:

Mayor Hagy reported that the Fourth of July Fireworks show was a huge success and the City received a lot of positive feedback. Carlson noted that people did a good job of social distancing and it was a fantastic show. Residents have requested that the Fourth of July Fireworks continue in Cohasset.

Benson Bog Days went smoothly and it was well attended.

All matters listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$202,741.77
- B. Approve June 23, 2020 City Council Minutes
- C. Acknowledge Cemetery Deed for Ginny Barsness
- D. Acknowledge Cemetery Deed for Lucy Cline

A motion was made by Carlson/Flinck to approve the consent agenda and claims in the amount of \$202,741.77. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.

Mayor Hagy adjourned the meeting at 7:24 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 7/28/2020