



**MINUTES**  
**COHASSET CITY COUNCIL**  
**305 NORTHWEST FIRST AVENUE**  
**TUESDAY, AUGUST 25, 2020**  
**6:30 P.M. OPEN CITY COUNCIL WORK SESSION**  
**7:00 P.M. REGULAR CITY COUNCIL MEETING**

**6:30 p.m. City Council Work Session to Review 2019 Audit Results:** Mayor Greg Hagy called the work session to order at 6:30 p.m.

Jon Luke Arel, Eide Bailly attended via teleconference call to give an executive summary of the 2019 audit. The City received a clean opinion which is the highest ranking a City can obtain. Arel reviewed revenues, budgets, expenditures, proprietary funds, etc. The City was only 1.3% off in projected revenues and 1.7% off on projected expenditures. Arel stated this is the closest he has seen any municipality or school district come in which is impressive. The usual discrepancy amount is 7%. The City has been consistent throughout the years and has adequate fund balances which are both positives. Arel fielded questions and was thanked for his time.

#### **7:00 p.m. City Council Meeting**

1. **Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

#### **2. Roll Call**

**Present:** Mayor Greg Hagy, Councilors Terry Bartz, Tim Carlson, Mary Flinck, & Jason Tabaka

**Absent with Notice:** None

**Non Officio Members:** Assistant Finance Director Nena Newman

**Others:** Security Officer Dean Scherf

3. **Resident Input:** None

#### **4. Approve Agenda**

**Additions:** None

**Deletions:** None

*A motion was made by Tabaka/Carlson to approve the agenda as presented. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**Eide Bailly Teleconference to Present 2019 Audit Summary:** Mayor Hagy reported that the City received a clean audit and that if any resident is interested in reviewing the audit report it is available at the Cohasset Community Center.

#### **5. Administration**

**A. Approve Quote from Door Service Inc.:** *A motion was made by Tabaka/Flinck to approve a quote from Door Service, Inc. in the amount of \$3,851.00 for repair of the garage door at the shop*

*building (quote includes parts and labor.) Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**B. Approve the 2020 Cares Act Grant Agreement between Itasca County & City of Cohasset** whereby the City is awarded \$1,321.83 from Funds provided by the State of Minnesota to Grantee: *A motion was made by Carlson/Tabaka to approve the 2020 Cares Act Agreement between Itasca County & the City of Cohasset as outlined above. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**C. Approve Continuing Employee Education (2020 Civics System Symposium):** *A motion was made by Carlson/Flinck to approve continuing education via Civic Systems teleconference for the office employees at a cost of \$5.00 per class and a total expenditure of \$250. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

**6. Miscellaneous Announcements, Reports and FYIs:** Cohasset City Office & Shop will be closed Monday, September 7, 2020 in observance of Labor Day.

Security Officer Dean Scherf stated that residents have been reporting bear sightings. Bears cannot be shot and the DNR does not trap bears. Scherf advised bringing in bird feeders overnight and securing garbage cans until the bears go into hibernation.

Scherf reported that he attended some defensive training with the Grand Rapids Police Department.

**All matters listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

#### **7. Consent Agenda**

- A. Approve Claims in the Amount of \$170,656.93
- B. Approve August 10, 2020 City Council Minutes
- C. Acknowledge July 1, 2020 PC Minutes
- D Acknowledge Cemetery Deed for Garfield Klev
- E. Acknowledge Quit Claim Deed & Cemetery Deed for David& Donna Nolette
- F. Acknowledge Cemetery Deed for Wallace & Martha Licke

*A motion was made by Tabaka/Flinck to approve the consent agenda and claims in the amount of \$170,656.93. Voting in favor: Hagy, Bartz, Carlson, Flinck, & Tabaka; Voting against: None; Absent: None. Motion carried.*

Mayor Hagy adjourned the meeting at 7:09 p.m.

Submitted by Deputy Clerk Karen Blair  
Approved: 9/8/2020