



MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE, COHASSET, MN 55721  
MONDAY, SEPTEMBER 14, 2020 – 12:00 P.M.

1. **Call to Order:** Chair Rachel Graf called the meeting to order at 12:00 noon.

2. **Roll Call**

**Present:** Rachel Graf, Jim Mahon, Dan Toewe, and Jack Yates

**Absent with Notice:** None

**Others:** Finance Manager Max Peters

Peters presented a report on the utility finances which included operating revenues, expenses, and income for the water, sewer, and natural gas funds; as well as a book asset depreciation detail. Peters fielded questions and was thanked for his presentation.

3. **Business or Resident Input:** None

4. **Review and Approve the Agenda:**

**Additions:** None

**Deletions:** None

*A motion was made by Toewe/Yates to approve the agenda as presented. Motion carried.*

5. **Approve the August 3, 2020 PUC Minutes:** *A motion was made by Yates/Toewe to approve the August 3, 2020 minutes as presented. Motion carried.*

6. **Accept Jeff Sheldon's Resignation:** *A motion was made by Graf Toewe to accept Jeff Sheldon's resignation from the PUC. Motion carried.*

7. **Lighting at Tioga Recreation Area:** *A motion was made by Mahon/Yates to get some more information before a decision is made. Motion carried.*

8. **Miscellaneous Business:** Discussion was held regarding the PUC meeting time, noon verses 5:30 p.m. It was agreed that the meeting time will remain at noon.

Toewe commented on an enclosure that was mailed with the utility bills defining who is responsible for repairs from the meter to the main. The Commission Members felt the diagram was misleading.

After some City updates *a motion was made by Toewe/Mahon to adjourn the meeting. Motion carried.*

	10/7/19	11/4/19	12/2/19	1/6/20	2/3/20	3/9/20	4/6/20	5/4/20	6/20	7/20	8/3/20	9/14/20
Jeff Sheldon	P	P	P	P	NM	P	NM	NM	NM	NM	P	Resigned
Rachel Graf	P	P	P	P	NM	P	NM	NM	NM	NM	P	P
Jim Mahon	P	P	P	P	NM	P	NM	NM	NM	NM	P	P
Dan Toewe	P	EA	EA	P	NM	P	NM	NM	NM	NM	P	P
Jack Yates	P	P	P	P	NM	P	NM	NM	NM	NM	P	P

Submitted by Deputy Clerk Karen Blair

Approved: 10/05/2020