



**MINUTES  
COHASSET CITY COUNCIL  
305 NORTHWEST FIRST AVENUE  
TUESDAY, SEPTEMBER 14, 2021  
6:30 P.M. CLOSED CITY COUNCIL WORK  
SESSION WITH FIRE RELIEF ASSC.  
7:00 P.M. REGULAR CITY COUNCIL MEETING**

**6:30 p.m. CLOSED Work Session with Fire Department Relief Association:** Fire Relief Association Representative Josh Casper was present to submit a request for an increase for 2022. Casper was thanked for his time.

**7:00 p.m. City Council Meeting**

1. **Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. **Roll Call**

**Present:** Mayor Greg Hagy, City Councilors Terry Bartz, Phil Hermel, and Jason Tabaka

**Absent with Notice:** Tim Carlson

**Non Officio Members:** Finance Manager Max Peters, Zoning Officer Greg Tuttle, and Security Officer Dean Scherf,

**Others:** The following Representatives from Great Tails Animal Rescue were present Shannon Anttila, President and Co-founder, Lacey Paulley, Vice President and Co-founder, Tammy Huju, Intake Coordinator, and Roberta Yates, Interim Secretary. Also, Bob Beaver, SEH Engineering, and Resident Bob Mrowiec

3. **Resident Input:** Bob Mrowiec requested a copy of Environmental Assessment Worksheet for some City property. Max Peters explained that the EAW has not been provided to the City yet. This information is public record and any resident is welcome to receive a copy once it is available.

4. **Approve Agenda**

**Additions:**

4A. Great Tails Animal Rescue Land Donation

K. Resolution 2021-33 Adopting Preliminary 2021 Tax Levy Collectible in 2022

L. Set Public Meeting to Adopt Final Budget & Levy

M. Approve Resolution 2021-34 – Requesting conveyance of a tax-forfeited trust parcel for an authorized public purpose

N. Cohasset Fire Department Relief Association

**Deletions:** None

*A motion was made by Bartz/Hermel to approve the agenda as amended. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**4A. GREAT TAILS ANIMAL RESCUE:** Shannon Anttila, President and Co-founder of Great Tails Animal Rescue explained they are a non-profit 501C3 and were founded in 2018. They are 100% volunteer and foster based. Their mission is as follows:

*Great Tails Animal Rescue is dedicated to providing temporary shelter and veterinary care for stray, abandoned, and surrendered animals in Itasca County, Minnesota and surrounding areas, with the purpose of finding loving, permanent homes. Our goal is to advocate for domestic animals in our community by promoting spaying and neutering, providing education and resources, and encouraging essential veterinary care.*

Itasca County currently does not have an animal shelter. Great Tails requested that the City of Cohasset convey land to their organization to build a shelter. They have plans to build a 5-6000 square foot building. They have \$217,000 in funds and have received a \$50,000 matching grant from the Grand Rapids Area Community Foundation.

Councilor Terry Bartz has been instrumental in this project and has been working with Great Tails, including viewing a proposed site in the Cohasset Industrial Park. Zoning Officer Greg Tuttle explained that the use table in the Industrial Park will need to be tweaked to accommodate the shelter but that is not a problem. Peters explained the City is considering a five acre parcel which would be an ideal location.

*A motion was made by Bartz/Tabaka to donate a five acre parcel (approximately) in the Cohasset Industrial Park to Great Tails Animal Rescue for an animal shelter. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.* Great Tails thanked the City of Cohasset for the land donation and the City thanked Great Tails for the work they do.

## **5. Administration**

**A. 2021 Bituminous Paving Improvements – Recommendation to Award Contract:** Bob Beaver presented the 2021 bituminous paving project and recommended that the City award the base bid to Hawkinson Construction for a total amount of \$247,173.15. *A motion was made by Tabaka/Hermel to award the base bid for the 2021 bituminous paving project to Hawkinson Construction in the total amount of \$247,173.15. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**B. Set a Public Hearing to Change Zoning Ordinance Sections 10.071 & 10.030:** Zoning Officer Greg Tuttle presented a recommendation from the Planning Commission as follows:

- 1) Increase maximum building height in General Business, Highway Commercial, and Light Industrial zone district to 65 feet;
- 2) Increase maximum building height in the Heavy Industrial zone district to 100 feet;
- 3) Increase maximum lot coverage in the Heavy Industrial zone district to 90% lot coverage; and
- 4) Delete definition of limited vegetative clearing

*A motion was made by Tabaka/Hermel set a public hearing for October 26, 2021 at 7:05 pm. for proposed changes to zoning ordinance sections 10.071 & 10.030. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**C. Approve Resolution 2021-31 Decreasing Traffic Speed Limit on Tioga Beach Road:** *A motion was made by Tabaka/Bartz to decrease the speed limit on Tioga Beach Road to 30 mph. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.* It was noted that the current speed limit is 40 mph and the change to 30 mph is effective September 15, 2021.

**D. Acknowledge Petition from Tioga Pit Residents to Create a Water Surface Use Ordinance for Tioga Pit:** *After discussion, a motion was made by Bartz/Hermel that the City will acknowledge the petition but will not take action as they do not have the power to enforce the ordinance and the residents should be referred to the DNR. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**E. Approve Quote from Stellar Medical & Equipment in the Amount of \$3128.00 for AED Kit for New Senior Center and First Aid Kits for all City Buildings:** *A motion was made by Bartz/Tabaka to approve the quote from Stellar Medical & Equipment in the amount of \$3128 for the items outlined above. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**F. Approve Quote from Musco Lighting for Portage Park Trouble Shooting:** *A motion was made by Bartz/Tabaka to approve a quote from Musco Lighting in the amount of \$6440 for lighting needs at Portage Park. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**G. Approve Sell of Equipment on MNBidd:** *A motion was made by Bartz/Tabaka to approve the sale of a Ford F250 and Schweiss Snow Blower on MNBidd. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**H. Approve Cemetery Flower Removal Notice:** *A motion was made by Tabaka/Bartz to approve the Wildwood Cemetery flower removal notice. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**I. Approve Recommendation from Donation Committee for Fee Waiver for Community Center Rental on Saturday, October 16, 2021 for a Benefit Event:** *A motion was made by Hermel/Bartz to approve a waiver for Community Center rental on October 16, 2021. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**J. Resolution 2021-32 Adopting the 2022 Preliminary Proposed Budget:** *A motion was made by Bartz/Tabaka to approve Resolution 2021-32 adopting the 2022 proposed budget. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.* The preliminary budget is available for viewing at the Cohasset Community Center and the final budget will be posted on the website.

**K. Approve Resolution 2021-33 Adopting Preliminary 2021 Tax Levy Collectible in 2022:** *A motion was made by Tabaka/Bartz to approve Resolution 2021-33 Adopting Preliminary 2021 tax levy collectible in 2022. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.* It was noted that the amount of the levy amount is \$3,886,500.00 which is a 7 ½ % increase from the previous year.

**L. Set Public Meeting to Adopt Final Budget & Levy:** *A motion was made by Tabaka/Bartz to set a public meeting on December 14, 2021 to approve the final budget and levy. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.* The public meeting will be held at the Cohasset Community Center at 7:00 p.m. in conjunction with the Cohasset City Council meeting.

**M. Approve Resolution 2021-34 – Requesting conveyance of a tax-forfeited trust parcel for an authorized public purpose:** *A motion was made by Bartz/Hermel to approve Resolution 2021-34 as outlined above. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.* It was noted that this property is for Huber Engineered Wood.

**N. Cohasset Fire Department Relief Association:** *A motion was made by Bartz/Hermel to increase the Fire Department Relief Association amount by \$200 per year for a total of \$3100 per year. Voting in favor: Hagy, Bartz, & Hermel; Voting against: None; Abstain: Tabaka; Absent: Carlson. Motion carried.*

#### **6. Miscellaneous Announcements, Reports and FYIs:**

The Minnesota Spay Neuter Program will be at the Cohasset Community Center on September 13-15. This program provides low cost spay and neuter services to those in need. SNAP was able to alter 39 dogs and 45 cats. The City thanks MnSNAP for providing this service to Cohasset Residents.

The City requests that all flowers, planters, etc. are removed from Wildwood Cemetery by October 1, 2021. Anything left behind will be removed by Cohasset Public Works.

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

#### **7. Consent Agenda**

- A. Approve Claims in the Amount of \$111,747.72
- B. Approve the August 24, 2021 City Council Minutes
- C. Acknowledge August 4, 2021 Planning Commission Minutes
- D. Acknowledge August 3, 2021 EDA Minutes
- E. Acknowledge Cemetery Deed for Jeanniene Best

*A motion was made by Tabaka/Hermel to approve the consent agenda and claims in the amount of \$111,747.72. Voting in favor: Hagy, Bartz, Hermel, and Tabaka; Voting against: None; Absent: Carlson. Motion carried.*

**Adjourn:** Mayor Hagy adjourned the meeting at 7:56 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 9/28/2021