

**AGENDA
COHASSET PUBLIC UTILITY BOARD
305 NW FIRST AVENUE, COHASSET, MN
JANUARY 6, 2025 – 12:00 PM**

1. Call to Order

2. Roll Call

__JY __BB __RS __RG __JM __DA __EB

3. Review and Approve the Agenda

A. Additions:

B. Deletions:

C. Motion to approve agenda by _____ 2nd by _____

#Yes _____ #No _____

4. Resident Input

5. 2025 CPUB Meeting Schedule

6. 2025 CPUB Members Appointments

7. 2025 CPUB Members accept or decline nominations.

8. CPUB Member Vacancy

9. Streetlight at North End of SW 9th Ave. (Zoning Officer)

10. 2025 CPUB Goals

11. Approve CPUB Minutes

A. Motion to approve December 2, 2024, Minutes by _____ 2nd by _____

#Yes _____ #No _____

12. Miscellaneous Business and FYI's:

Adjourned

**COHASSET PUBLIC UTILITY BOARD
MEETING MEMORANDUM**

TO: COHASSET PUBLIC UTILITY BOARD MEMBERS
FROM: ABBY MAJEWSKI
SUBJECT: 2025 CPUB MEETING SCHEDULE
DATE: JANUARY 6, 2025

Recommendation to approve the 2025 CPUB meeting schedule as presented.

COHASSET PUBLIC UTILITY BOARD – (CPUB)
2025 – MEETING SCHEDULE

MEETINGS WILL BE HELD ON THE FIRST MONDAY EACH MONTH
AT 12:00 P.M.

JANUARY – 6TH

JULY – 7TH

FEBRUARY – 3RD

AUGUST – 4TH

MARCH – 3RD

SEPTEMBER – 1ST (HOLIDAY)

OCTOBER – 13TH

OCTOBER – 6TH

APRIL – 7TH

NOVEMBER – 3RD

MAY – 5TH

DECEMBER – 1ST

JUNE – 2ND

#6

**COHASSET PUBLIC UTILITY BOARD
MEETING MEMORANDUM**

TO: COHASSET PUBLIC UTILITY MEMBERS
FROM: ABBY MAJEWSKI
SUBJECT: BOARD MEMBER TERMS
DATE: JANUARY 6, 2025

Attached you should find the Cohasset Public Utility Board terms for each member.

Member terms for new appointments or reappointments for January 2025 are Ramona Sjostrand, Ernie Braunschweig, and Barb Baird. The new term would be from 01-01-2025 to 01-01-2027.

If you choose to accept reappointment, please complete the application for reappointment to the CPUB and submit it to the City of Cohasset Office before the meeting on January 6, 2025.

Any applications received will be handed out at the meeting.

Recommendation to reappoint or appoint a new CPUB member after reviewing the applications.

Barb Baird will not be able to be reappointed as a board member for the CPUB therefore we will have an open position.

**CITY OF COHASSET
APPLICATION FOR APPOINTMENT**

Board of Commissions applying for: _____

NAME: _____

ADDRESS: _____

CITY: _____

TELEPHONE: Home: _____ Work: _____ Cell: _____

EMAILADDRESS: _____ FAX: _____

Number of years you have been a Cohasset Resident: _____

Are you presently serving on a City of Cohasset Board or Commission? _____

Which one: _____ Term: _____

Which one: _____ Term: _____

What experience or education do you possess that would enhance your effectiveness as a board or commission member?

What is motivating you to apply for this board or commission?

Signature: _____

Date: _____

Please return this application to the Cohasset City Office, 305 NW 1ST Avenue, Cohasset, MN 55721

#7

**COHASSET PUBLIC UTILITY BOARD
MEETING MEMORANDUM**

TO: COHASSET PUBLIC UTILITY MEMBERS
FROM: ABBY MAJEWSKI
SUBJECT: NOMINATIONS FOR CHAIR, VICE CHAIR AND SECRETARY
DATE: JANUARY 6, 2025

On December 2, 2024, CPUB meeting the following nominations were made.

Jim Mahon nominated Jack Yates for Chair and Ramona Sjostrand for Vice Chair. Jack Yates nominated Ramona Sjostrand as Secretary. All nominations were voted unanimously.

If you choose to accept reappointment, please complete the application for reappointment to the CPUB.

If you are interested in reappointment please reapply in the City of Cohasset Office before the meeting on January 6, 2025.

**COHASSET PUBLIC UTILITY BOARD
MEETING MEMORANDUM**

TO: COHASSET PUBLIC UTILITY MEMBERS

FROM: ABBY MAJEWSKI

SUBJECT: CPUB VACANCY

DATE: JANUARY 6, 2025

Recommendation to make a motion to advertise for the CPUB vacancy.

#9

**COHASSET PUBLIC UTILITY BOARD
MEETING MEMORANDUM**

TO: COHASSET PUBLIC UTILITY MEMBERS
FROM: TONY VALTINSON (ZONING OFFICER)
SUBJECT: STREET LIGHT AT NORTH END OF SW 9TH AVE
DATE: JANUARY 6, 2025

Make recommendation to City Council regarding request from Dennis Thielen and Christine Zanol for the City of Cohasset to take over responsibility and reimburse cost of light located at North end of SW 9th ave. (adjacent to PID 05-505-0120, 150 SW 9th Ave.).



93°38.016667' 47°15.600000'

Popup Panel

(1 of 1)

[Clear](#)

[Zoom to](#)

THIELEN, DENNIS & ZANOL, CHRISTINE

Name: *THIELEN, DENNIS & ZANOL, CHRISTINE*

Parcel Number: *05-505-0120*

Description: *Tax Parcel*

Class Code: *201-1-0*

Land Estimate: *\$16600*

Building Estimate: *\$167800*

EMV: *\$184400*

MP Number: *05-505-0120*

Tax District Name: *COHASSET CITY*

Sec Twp Rng: *10 55-26*

Legal Desc.: *LOTS 10-12 BLK 1*

Plat Name: *PARK ADDITION TO COHASSET*

Undivided Interest:

Acres: *0.6*

Square Feet: *26973.3*

Lake Name:

Mailing Address: *PO BOX 284*

COHASSET MN 55721

Physical Address: *150 SW 9TH AVE*

[Link to Plat](#)

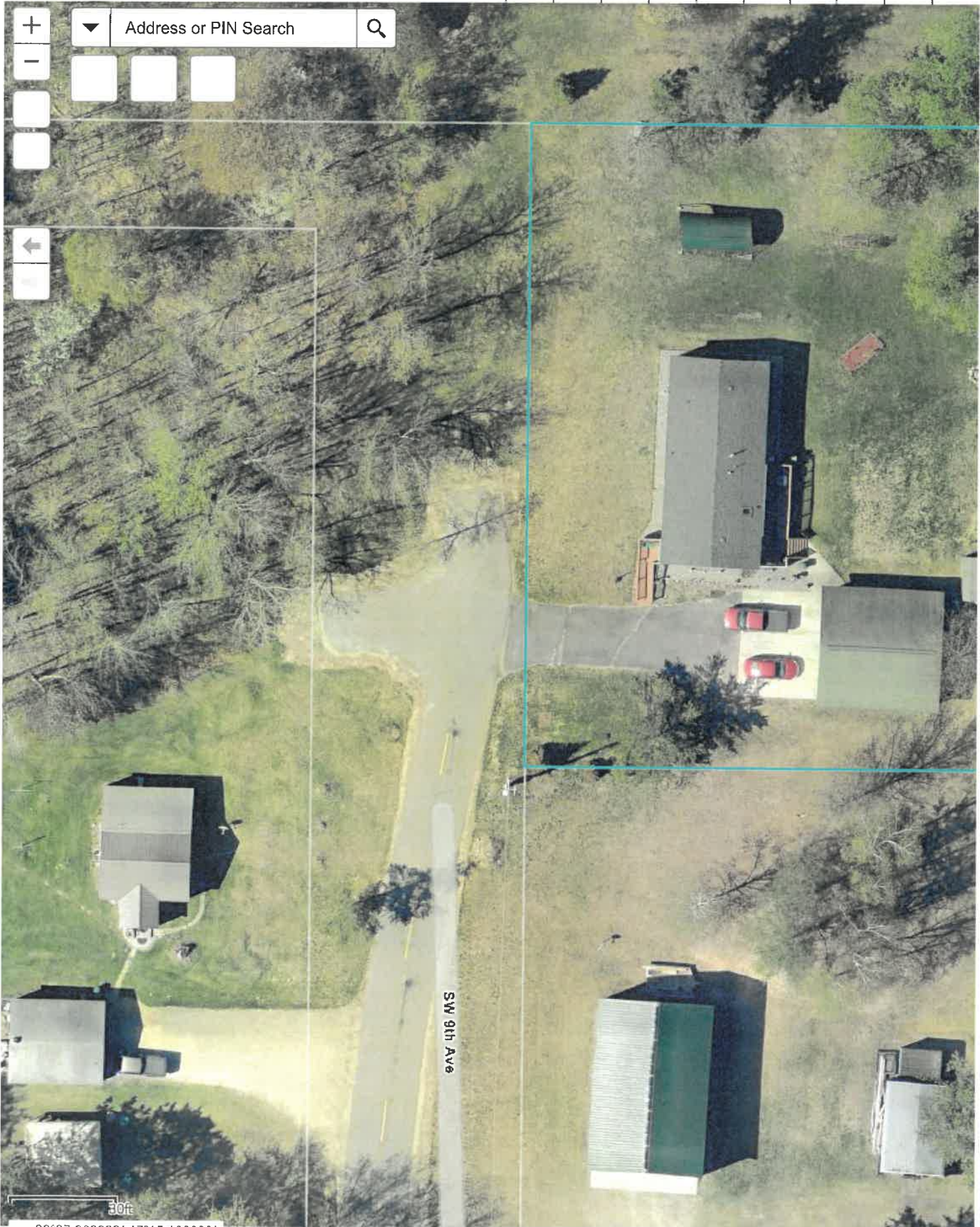
[Link to Land & Building Info](#)

[Link to Tax Info](#)





Address or PIN Search

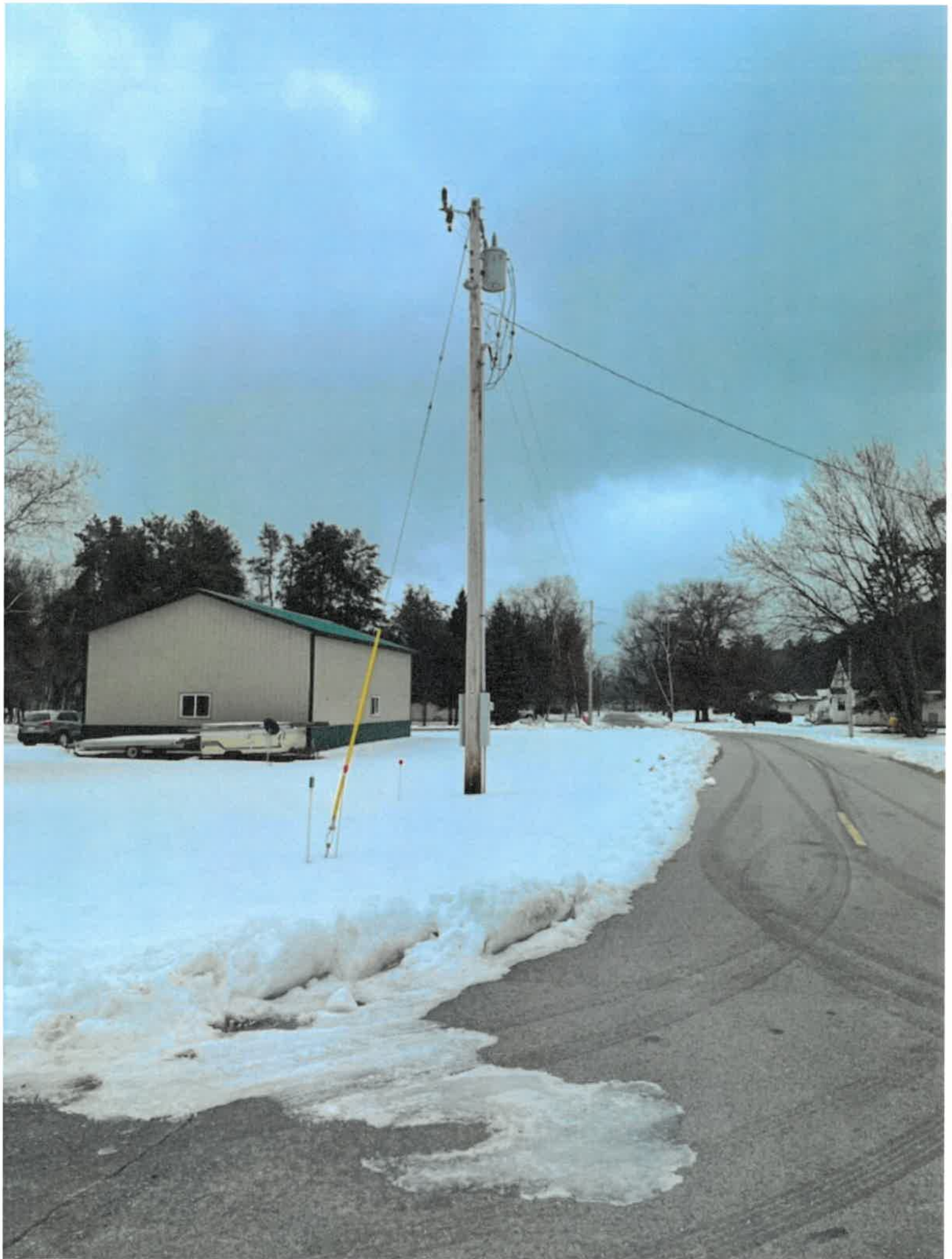


30ft

93°37.983333' 47°15.600000'









**MINUTES
COHASSET PUBLIC UTILITY BOARD
305 NW FIRST AVENUE, COHASSET, MN 55721
MONDAY, DECEMBER 2, 2024**

1. Call to Order: Chair Jack Yates called the meeting to order at 12:04 p.m.

2. Roll Call

Present: Chair Jack Yates, Vice Chair Barbara Baird, Jim Mahon, and Ramona Sjostrand.

Absent with notice: Rachel Graf

Absent without notice: Ernie Braunschweig and Delbert Anderson

Ex-Officio Members present: Walt Shadley and Max Peters

3. Review and Approve the Agenda

A motion was made by public utility board member Barbara Baird to approve the agenda. Member Jim Mahon seconded the motion. Voting in favor: Chair Jack Yates, Vice Chair Barbara Baird, Jim Mahon, Ramona Sjostrand; Voting against: None; Motion carried.

4. Resident Input

No resident input

5. 2025 CPUB Nominations

Nominations for Board Positions

Nominations were made for Chair, Vice Chair, and Secretary positions.

Jim Mahon nominated Jack Yates for Chair and Ramona Sjostrand for Vice Chair. Jack Yates nominated Ramona Sjostrand as Secretary. All nominations were voted unanimously.

Barb Baird announced her transition to a new position with the city of Cohasset in Finance, necessitating her resignation from the board by the end of the year.

6. 2025 CPUB Goals

A. Road Construction Planning

Discussion on the upcoming road construction projects on roads 76 and 63, including the potential for city sewer installation and collaboration with the county to phase the project over several years.

B. County Collaboration

Exploration of collaboration with the county to manage the timing and cost of road and sewer projects, potentially reducing costs through joint efforts. The importance of coordinating with the county to align projects and reduce costs.

C. Natural Gas Expansion

Plans for expanding natural gas services in the local area. The expansion plan includes extending services to approximately 120 residents. The need to follow up with the DNR and possibly involve the District 1 Commissioner.

D. DNR Approval for Light Installation

Discussion on the challenges of obtaining DNR approval for a light installation project and the possibility of revisiting the issue.

E. Housing Development Plans

Consideration of housing development projects for 2025, including city-owned sites and the type of housing to be developed, such as single-family or multifamily units. The council needs to decide on the type of housing development and find suitable developers. Housing and Development Discussion on the demand for housing, particularly for the elderly, and the challenges of finding suitable housing options. Mention of city council's role in approving development projects and the housing shortage.

F. Data Center Project

Discussion about a potential AI data center project at the old Huber site, focusing on water and sewer usage, energy requirements, and economic impact. The project could create significant job opportunities and require infrastructure expansion.

G. Phase III Industrial Park

Discussion about Phase III Industrial Park where we have 120 acres to the north of Dove Tail and looking a wetland remediation and shovel ready sites.

7. Approve November 4, 2024, CPUB Minutes

A motion was made by public utility board member Ramona Sjostrand to approve November 4, 2024, CPUB Minutes. Member Jim Mahon seconded the motion. Voting in favor: Chair Jack Yates, Vice Chair Barbara Baird, Jim Mahon, and Ramona Sjostrand; Voting against: None; Motion carried.

8. Miscellaneous Business and FYI's:

Jim Mahon made a motion to adjourn the meeting. Romona Sjostrand seconded the motion. The motion carried.

Adjourned

Respectfully submitted by:

Abby Majewski

DRAFT