



**MINUTES
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
TUESDAY, OCTOBER 12, 2021
7:00 P.M. REGULAR CITY COUNCIL MEETING**

7:00 p.m. City Council Meeting

Oath of Office for Councilor Appointee Thomas Sutherland: The Oath of Office was administered by Finance Manager Max Peters and Sutherland was welcomed aboard.

1. **Call to Order:** Mayor Pro Tem Tim Carlson called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. Roll Call:

Present: Mayor Pro Tem Tim Carlson, City Councilors Terry Bartz, Phil Hermel, and Thomas Sutherland

Absent with Notice: Mayor Greg Hagy

Non Officio Members Present: Finance Manager Max Peters, and Zoning Officer Greg Tuttle

Others: Terry Carpenter

7:05 p.m. Public Information RE; Huber Engineered Wood (HEW)

Jeff Smith, Director of Compliance and Permitting for Braun Intertech introduced himself and explained that Braun Intertech has been hired by Huber Engineering Wood to complete the environmental permitting side of the proposed project in Cohasset. Items included are the Environmental Assessment Worksheet (EAW), a number of storm water permits for constructional and industrial waters, and an air permit for emissions after the facility is built. Other ongoing projects are hazardous waste management and spill prevention control. The EAW is approximately half-way complete and Smith explained the ongoing process for approving the EAW. Smith noted that when all permitting is complete Huber would like to start clearing some trees this fall. Smith called for questions and was thanked for his time. Smith's presentation can be viewed on ICTV.

Carlson called three times for anyone in favor to come forward and anyone opposed to come forward. There was no response.

A motion was made by Bartz/Hermel to set a public hearing for November 9, 2021 at 7:05 p.m. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.

3. **Resident Input:** None

4. Approve Agenda

Additions: None

Deletions: None

A motion was made by Hermel/Sutherland to approve the agenda as presented. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.

5. Administration

A. Approve Letter of Support for “Visit Grand Rapids” to Apply for a Federal EDA Grant under the ARP, Travel, Tourism & Outdoor Recreation Category. *A motion was made by Sutherland/Hermel to approve the letter of support as outlined above. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.*

B. Set Public Hearing to act on PC Recommendation to Amend Zoning Ordinance Section 10.081 – Uses Permitted in Zone District Table: *A motion was made by Bartz/Sutherland to follow the Planning Commission recommendation and set a public hearing for October 26, 2021 at 7:05 p.m. to amend zoning ordinance section 10.081 – uses permitted in zone district table. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.*

C. Approve the following Resolutions:

2021-37: Amending Signature Authority for City Accounts;

2021-38: Amending Signature Authority for Safe Deposit Box;

2021-39: Amending Investment Authority for Depositories; and

2021-40: Authorizing Signature Authority for City Credit Cards

A motion was made by Bartz/Hermel to approve Resolutions 2021-37 through 2021-40. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.

D. Acknowledge Assistant Finance Director Nena Newman’s Resignation: *A motion was made by Hermel/Sutherland to acknowledge and accept Assistant Finance Director Nena Newman’s resignation. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.* Newman was thanked for her time.

E. Acknowledge Fire Fighter Jason Tabaka’s Resignation: *A motion was made by Hermel/Sutherland to acknowledge & accept Fire Fighter Jason Tabaka’s resignation. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.* Tabaka was thanked for his time - he will be missed.

F. Approve December 11, 2021 for Volunteer Appreciation Event: *A motion was made by Bartz/Sutherland to approve December 11, 2021 as the date for the Volunteer Appreciation Event to be held at Florios. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.*

G. Approve the Purchase of Zoll AED plus for Daycare Center: *A motion was made by Hermel/Sutherland to approve the purchase of a Zoll AED Plus for the Daycare Center.*

Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried. Councilor Bartz noted that there is Zoll AED in the Senior Center and the same was needed for the Daycare Center.

6. Miscellaneous Announcements, Reports and FYIs:

- Hustlin' with Hagy will be held Saturday, October 16, 2021 from 3-8 p.m. at the Cohasset Community Center;
- The dedication of Kilde Fields at Portage Park will be held Friday, October 15, 2021 at 1:30 p.m. – rain or shine;
- The Fire Department Turkey Bingo fund raiser will be held Thursday, October 21 at the Cohasset Community Center and will start at 7:00 p.m.;
- The City of Cohasset Annual Halloween Party will be held on Sunday, October 31, 2021 from 5-7 p.m. at the Cohasset Community Center. It was noted there will be indoor and outdoor activities; and
- Peaceful group walks at Portage Park are held Tuesdays in October at 10:00 a.m.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

- A. Approve Claims in the Amount of \$98,071.36
- B. Approve the September 28, 2021 City Council Minutes
- C. Acknowledge September 13, 2021 PUC Minutes
- D. Acknowledge September 7, 2021 EDA Minutes
- E. Acknowledge September 1, 2021 PC Minutes

A motion was made by Bartz/Hermel to approve the consent agenda and claims in the amount of \$98,071.36. Voting in favor: Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: Hagy; Motion carried.

Adjourn: Mayor Pro Tem Tim Carlson adjourned the meeting at 7:23 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 10/26/2021