



**MINUTES
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
TUESDAY, OCTOBER 22, 2019
6:30 P.M. CITY COUNCIL WORK SESSION
7:00 P.M. REGULAR CITYCOUNCIL MEETING**

Mayor Greg Hagy called the City Council work session to order at 6:30 p.m.

The work session was scheduled to discuss funding for the Forest History Center Bike connector trail located on County Road 76. Councilors stated they are not in favor of funding this project and questioned the benefit to the City of Cohasset.

Finance Manager Max Peters confirmed the location of the proposed trail and explained that a portion of the funding has been obtained through an IRRRB grant. After discussion, Mayor and Councilors requested that the grant request be pulled since they are not in favor of spending City monies on the project.

Mayor Hagy adjourned the work session.

7:00 p.m. City Council Meeting

1. **Call to Order:** Mayor Hagy called the Cohasset City Council meeting to order at 7:00 p.m. followed by the Pledge of Allegiance

2. Roll Call

Present: Terry Bartz, Tim Carlson, Mary Flinck, Mayor Greg Hagy, and Jason Tabaka

Absent with Notice: None

Non Officio Members: Finance Manager Max Peters, and Security Officer Dean Scherf

Others: Rob Mrowiec, Kevin Tinquist, and Carrie Tinquist

3. **Resident Input: Kevin Tinquist, 36769 Indian Point Road, Cohasset, MN** explained that snow slid off the Fire Hall roof and damaged his parked truck. He questioned what was being done to prevent snow damage from happening in the future. Councilor Bartz explained that he spoke to Duane Kilde and the City will be installing snow stops on the Fire Hall roof.

Tinquist requested that the City take financial responsibility for his insurance expenses. It was explained that a claim was turned into the League of Minnesota Cities (LMC) and the claim was denied. Discussion ensued regarding future liability, snow stops, warning signs, and past incidents.

4. Approve Agenda

Additions: None

Deletions: None

A motion was made by Tabaka/Flinck to approve the agenda as presented. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.

5. Administration

A. Continuing Education Request: *A motion was made by Bartz/Flinck to approve attendance at the following continuing education events for Zoning Officer Greg Tuttle:*

- Septic training in Minneapolis, MN on Wednesday, January 15, 2020 with a registration fee of \$275 which includes lunch; and
- Handicap accessibility training in Minneapolis, MN on Thursday, January 16, 2020 with a \$135 registration fee which includes lunch.

Approval includes applicable mileage and travel expenses.

Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried. Motion approved. It was noted that this is a mandatory training.

B. Resolution 2019-23 RE: Declassification of Tioga Mine Pit: Zoning Officer Greg Tuttle presented the proposal to reclassify Tioga Pit. The pit was classified by the City of Cohasset between 1991 and 1993 as a Natural Environment Public Water Body requiring a 150 foot structure setback. Tuttle recommended reclassifying Tioga Pit to General Development (75 foot setback). *A motion was made by Bartz/Carlson to approve Resolution 2019-23 regarding reclassification of Tioga Mine Pit in Cohasset, MN as outlined above. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.*

C. Recommendation from the Planning Commission to Amend Cohasset Zoning Ordinance Section 10.030 Definitions – Home Occupation I Regarding Signs: Zoning Officer Greg Tuttle explained that the current ordinance specifies that signs should not exceed one square foot in area and the proposed amendment will allow a six square foot sign. After brief discussion, *a motion was made by Tabaka/Carlson to approve the amendment to Section 10.030 Definition-Home Occupation I as outlined above to allow six foot square signs. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.*

D. Donation Committee Recommendations: *A motion was made by Flinck/Bartz to approve the following recommendations from the Donation Committee:*

- Fee waiver for rental of the Community Center on March 21, 2020 for the Itasca County Republican Committee;
- A donation of up to \$1000 to the Grand Rapids Area Wrestling Association for helping with the Halloween Party. Dave O’Fallon will determine the exact amount after the party; and

- Fee waiver for rental of the Community Center on December 7, 2019 for VFW Post 1720 Auxiliary, the Eagles Club and the Moose Club to host a Children’s Christmas Party.

Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.

E. Expenditure for Tioga Mountain Bike Trail Features from 410 Mountain Bike Fund:

Finance Manager Max Peters summarized the trail features and answered questions. After discussion, ***a motion was made by Bartz/Carlson to approve the expenditure of \$30,469.29 of grant monies from the 410 – Tioga Mountain Bike Fund. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.***

F. Approve Memorandum of Agreement with First Children’s Finance: Peters explained the agreement with First Children’s Finance. The services provided are as follows:

- RFP Consultation – two telephone meetings estimated length one hour each;
- Creation of an RFP for the Cohasset Child Care Project; and
- Creation of a scoring instrument for RFPs submitted.

A motion was made by Bartz/Tabaka to approve the Memorandum of Agreement between First Children’s Finance and the City of Cohasset. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.

G. Reinstatement of Assessments on Tax Forfeited Properties: ***A motion was made by Carlson/Flinck to approve reinstatement of assessments on City of Cohasset tax forfeited properties when they go to auction. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.***

H. Approve Criminal Justice Information System and National Crime Information Center Agreement between Itasca County Sheriff’s Department and the City of Cohasset:

Security Officer Dean Scherf explained that this agreement allows the Itasca County Sheriff’s Office to enter information into the dispatch system and to assist with City of Cohasset security cameras. ***A motion was made by Flinck/Carlson to approve an agreement between the National Crime Information Center (NCIC), the Itasca County Sheriff’s Office, and the City of Cohasset. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.***

6. Miscellaneous Announcements, Reports and FYIs: There was a good turnout for Turkey and the fundraiser was a success.

The City will be holding their annual Halloween Party on Thursday, October 31, 2019 from 5-8 p.m. at the Cohasset Community Center. There is no admission fee but donations for the Food Bank will be accepted. All area children are invited.

Dean Scherf reminded residents that hunting will be allowed in the Phase II Industrial Park property.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

7. Consent Agenda

A. Approve Claims in the Amount of \$144,733.07

B. Approve the October 8, 2019 City Council Minutes

C. Acknowledge September 9, 2019 PUC Minutes

A motion was made by Tabaka/Carlson to approve the consent agenda and claims in the amount of \$144,733.07. Voting in favor: Bartz, Carlson, Flinck, Hagy, and Tabaka; Voting against: None: Absent: None. Motion carried.

Resident Rob Mrowiec asked if there was a deadline to respond to the Comprehensive Plan Survey. Zoning Officer Greg Tuttle explained the website will be open for two weeks.

Mayor Hagy adjourned the meeting at 7:47 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 11/12/2019