



**MINUTES  
COHASSET CITY COUNCIL  
305 NORTHWEST FIRST AVENUE  
TUESDAY, OCTOBER 26, 2021  
7:00 P.M. REGULAR CITY COUNCIL MEETING**

1. **Call to Order:** Mayor Greg Hagy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

2. **Roll Call**

**Present:** Mayor Greg Hagy, Councilors Terry Bartz, Tim Carlson, Phil Hermel, and Tom Sutherland

**Absent:** None

**Non Officio Members:** Finance Director Max Peters, Zoning Officer Greg Tuttle, City Attorney John Licke

**Others:** Rob Mrowiec

3. **Resident Input:** None

4. **Approve Agenda**

**Additions:** FJ) 2021 Budget Amendment & Realignment of Funds

**Deletions:** None

*A motion was made by Sutherland/Carlson to approve the agenda as amended. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*

4A. **PUBLIC HEARING: 7:05 P.M. to consider Planning Commission recommendations to Amend Land Use Controls Ordinance #26**

Mayor Hagy opened the public hearing at 7:05 p.m. Zoning Officer Greg Tuttle summarized the informational packet. The Planning Commission recommendations are as follows:

1. Section 10.081 – Uses Permitted in Zone Districts – allow kennel in Cohasset Industrial Park (CIP) as a Conditional Use (CU).
2. Section 10.030 - Definitions – delete definition of Limited Vegetative Clearing.
3. Section 10.071 – Zone District Dimensional table as follows:
  - a. Increase maximum building height in General Business (currently 45 feet), Highway Commercial (currently 35 feet), and Light Industrial (currently 45 feet) zone districts to 65 feet.
  - b. Increase maximum building height in the Heavy Industrial (HI) zone district from 60 feet to 100 feet.
  - c. Increase maximum lot coverage in the Heavy Industrial (HI) zone district from 65 percent to 90 percent lot coverage.

Mayor Hagy called for questions. Bob Mrowiec had concerns about signs on buildings. Tuttle explained that signs and buildings are two different issues and there are ordinances pertaining to signs.

Hagy asked three times for anyone in support of the amendments to come forward. There was no response. Hagy asked three times for anyone opposed to the amendments to come forward. There was no response. Tuttle was asked if there were any written communications. Tuttle responded the only communication he received was from Mr. Mrowiec who was present. Hagy closed the public portion of the meeting.

***A motion was made by Carlson/Sutherland to accept the amendment to Land Use Controls as recommended by the Planning Commission and outlined above. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*** Tuttle stated that the amendments to the Land Use Controls will be effective upon publication.

## **5. Administration**

**A. Itasca Trails Study Contribution:** Megan Christenson, Executive Director of Visit Grand Rapids introduced herself. Grand Rapids is applying for a Federal EDA grant and Christensen explained the process and gave a project overview. A letter of support and a contribution of \$10,000 was requested. ***A motion was made by Hermel/Bartz to approve a \$10,000 contribution. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*** Max Peters noted that the letter of recommendation was already approved.

**B. Community Engagement Facilitation Proposal – Northspan:** Mayor Hagy explained that Northspan was approached to assist with a community engagement forum to explain the downtown development project to the public. Residents will be invited to learn more about the project. ***A motion was made by Bartz/Carlson to accept Northspan’s Community Engagement Facilitation proposal to host a meeting at a cost of \$1985.20. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*** Peters noted that the meeting is tentatively scheduled for November 16, 2021.

**C. Sports Facility Advisory Agreement:** ***A motion was made by Carlson/Bartz to accept the Sports Facilities Advisory Services Agreement in the amount of \$32,500. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*** Peters explained that Sports Facility Advisors were recommended by ICS and JLG to investigate the feasibility of a sports facility for the downtown development project.

**D. Approve New Natural Gas Customer Class to the Existing Rate Schedule:** ***A motion was made by Carlson/Hermel to approve the addition new natural gas customer class: Mega Commercial and Industrial rate. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*** Max Peters explained that this was a recommendation from the Public Utilities Commission. The new class is for a potential new customer and the City is looking at modifying the rate structure. Constellation Gas has been advising the City.

**E. HEW State MIF Grant Contract Agreement:** *A motion was made by Bartz/Carlson to approve the State of Minnesota Grant Contract Agreement with the Department of Employment and Economic Development Division. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*

**F. Draft Resolution 2021-41 City Policy on COVID-19 Vaccination of Employees:** *A motion was made by Hermel/Carlson to approve Resolution 2021-41 Regarding the City policy on COVID-19 vaccinations for employees. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*

**G. Tioga Recreation Area Pavilion – pay estimate #3 – final:** *A motion was made by Bartz/Hermel to approve pay estimate No. 3 to TNT Aggregates in the amount of \$9,123.87. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.* It was noted that this is the final payment for Tioga Recreation Area.

**H. Quote from Northwest Asphalt & Maintenance for 2021 Crack Sealing:** *A motion was made by Bartz/Hermel to approve the quote from Northwest Asphalt and Maintenance in the amount of \$50,095.41. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*

**I. Quote from Quality Flow for the Repair of Lift Station #1 Pump:** *A motion was made by Carlson/Sutherland to approve the quote from Quality Flow in the amount of \$6543 for the repair of list station #1 pump. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.*

**J. 2021 Budget Amendment & Realignment of Funds:** *A motion was made by Hermel/Carlson to approve the 2021 budget amendment and realignment of funds. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.* Max Peters explained this was a recommendation from the auditors.

#### **6. Miscellaneous Announcements, Reports and FYIs:**

Turkey Bingo went well - numbers were down a bit due to COVID

The Halloween Party will be held on Sunday, October 31, 2021 from 5:00-7 p.m.

The speed bump on the River Road has been shaved down

**All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.**

#### **7. Consent Agenda**

A. Approve Claims in the Amount of \$146,973.77

B. Approve the October 12, 2021 City Council Minutes

***A motion was made by to Carlson/Sutherland to approve the consent agenda and claims in the amount of \$146,973.77. Voting in favor: Hagy, Bartz, Carlson, Hermel, and Sutherland; Voting against: None; Absent: None. Motion carried.***

Adjourn: Mayor Hagy adjourned the meeting at 7:56 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 11/9/2021