



**MINUTES  
COHASSET PUBLIC UTILITY COMMISSION  
305 NW FIRST AVENUE  
COHASSET, MINNESOTA 55721  
MONDAY, NOVEMBER 4, 2019 - 12:00 NOON**

1. **Call to Order:** Chair Rachel Graf called the meeting to order at 12:10 p.m.

2. **Roll Call:**

**Present:** Rachel Graf, Bob Connolly, Jim Mahon, Jeff Sheldon, and Jack Yates

**Absent with Notice:** Dan Toewe, and Bernie Hillman

**Absent without Notice:** None

**Non Officio Members:** Max Peters

3. **Business or Resident Input:** None

4. **Review and Approve the Agenda:**

**Additions:** None

**Deletions:** None

*A motion was made by Sheldon/Mahon to approve the agenda as presented. Motion carried.*

5. **Approve the October 7, 2019 PUC Minutes:** *A motion was made by Connolly/Mahon to approve the October 7, 2019 minutes as presented. Motion passed.*

6. **Review PUC Bylaw Amendment:** *A motion was made by Mahon/Sheldon to approve the PUC Bylaw amendment requested at the October meeting pertaining to changing "City Administrator" to "Director of Finance and City Operations." Motion carried.*

7. **Street Lighting at the Cohasset Industrial Park:** Sheldon explained that Lake County Power is enjoying their new location at the Phase II Industrial Park. However, the entrance (Whitetail Road) is very dark and used at all hours. Sheldon felt this is a safety issue and requested the City consider some street lighting. Sheldon also noted there appears to be people meeting in the area to make some shady transactions. Peters thanked Sheldon for making the City aware of this and stated he will make sure Cohasset Security patrols the area. Peters requested that Sheldon have someone from Lake Country Power contact him to set up a meeting.

*A motion was made by Sheldon/Connolly to make a recommendation to the Cohasset City Council that some street light be installed in the Industrial Park on the north side of Hwy. 2. Motion carried.*

**8. Stop Sign West of Dakota Fluid Supply at Intersection:** Sheldon reported that many Lake Country Power employees exit work from the west and a stop sign is needed at the intersection adjacent to their entrance. Peters agreed this is a safety issue and stated he will direct the Public Works Department to install a stop sign. *A motion was made by Sheldon/Mahon that a stop sign is installed at the location outlined above. Motion carried.*

**9. Miscellaneous Business:** Sewer credit for account #10029001. Chair Graf stated she assumed this item has gone before City Council for a decision.

Chair Rachel Graf adjourned the meeting at 12:30 p.m.

Submitted by Deputy Clerk Karen Blair

Approved: 12/2/2019

	12/3/18	1/7/19	2/4/19	3/4/19	4/1/19	5/6/19	6/3/19	7/1/19	8/5/19	9/9/19	10/7/19	11/4/19
Jeff. Sheldon	P	P	NM	P	NM	P	NM	NM	P	P	P	P
Rachel Graf	P	P	NM	P	NM	P	NM	NM	P	P	P	P
Jim Mahon	P	P	NM	P	NM	P	NM	NM	P	P	P	P
Dan Toewe	P	EA	NM	EA	NM	P	NM	NM	P	P	P	EA
B. Connolly	P	P	NM	P	NM	EA	NM	NM	P	P	P	P
Jack Yates	Intervie w	P	NM	P	NM	P	NM	NM	P	P	P	P

P: Present

EA: Excused Absence

UA: Unexcused Absence

NM: No Meeting