



## MINUTES

COHASSET ECONOMIC DEVELOPMENT AUTHORITY

305 NW FIRST AVENUE

TUESDAY, DECEMBER 4, 2018 – 5:30 P.M.

1. **Call to Order:** EDA Co-President Conrad Feldt called the meeting to order at 5:30 p.m.

### 2. Roll Call

**Present:** Bill Boutwell, EDA Co-President Conrad Feldt, Larry Gemmill, EDA President Greg Hagy, Rod Heller, Scott Larson, EDA Executive Director Max Peters, & Nick Wooner

**Absent with Notice:** Tim Carlson

### 3. Approve Agenda

**Additions:** None

**Deletions:** None

*A motion was made by Wooner/Gemmill to approve the agenda as presented. Motion carried.*

4. **Business or Resident Input:** Scott Larson reported he received some feedback that a few residents have experienced difficulties with the Payment Service Network (PSN) online utility payment program. Nick Wooner reported he uses the PSN app and it works well. Other EDA members stated they also use PSN and are pleased with the service. It was noted that PSN is a third party vendor contracted by the City. PSN provides excellent customer service and the toll free number for technical assistance is (866) 917-7368.

It was noted the Rocket's Bottle Shop has Christmas trees for sale.

5. **Approve the November 20, 2018 EDA Minutes:** *A motion was made by Larson/Heller to approve the November 20, 2018 EDA minutes as presented. Motion carried.*

6. **Approve Resolution 2018-EDA-03 Adopting 2018 Economic Development Authority Tax Levy Collectible in 2019:** Max Peters explained that Resolution 2018-EDA-03 is requesting an EDA levy amount of \$100,000. The maximum an EDA can levy is \$208,000, or 1.85% of the tax levy. *A motion was made by Hagy/Gemmill to approve Resolution 2018-EDA-03 Adopting 2018 Economic Development Authority Tax Levy Collectible in 2019 in the amount of \$100,000. Motion carried.*

7. **Tioga Recreation Area Update:** Max Peters reported there are six miles of bike trail built to date. The City is currently working with a landscape architect to build a trail head with a budget of approximately \$1 million for the trail head and \$1.8 million for actual trails. There will be approximately 30 miles of trails when the project is completed and the projected completion date

is 2019. SEH is the design architect and the project will go out for bids in January 2019. Peters shared design drawings and noted the City has received a \$25,000 grant specifically for marketing and the City is working on website and logo development. It was noted that GRIMBA will also assist with marketing. Extensive discussion ensued regarding security, bicycle rental, etc.

**8. Miscellaneous Business:** Discussion was held on the future of the Phase II Industrial Park. The Lake Country Power building is currently under construction and it is a big and attractive building. Also, Lake Country Power has posted their land as no hunting.

EDA Executive Director Max Peters adjourned the meeting.

Submitted by Deputy Clerk Karen Blair

Approved: 1/15/2019

### ATTENDANCE CHART

|               | 1/2/18 | 2/6/18 | 3/6/18 | 4/3/18 | 5/1/18 | 6/5/18 | 7/3/18 | 8/7/18 | 9/4/18 | 10/2/18 | 11/20/18 | 12/4/18 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|----------|---------|
| Greg Hagy     | P      | EA     | EA     | P      | P      | NM     | NM     | P      | P      | NM      | EA       | P       |
| Tim Carlson   | EA     | P      | EA     | EA     | EA     | NM     | NM     | EA     | EA     | NM      | P        | EA      |
| Bill Boutwell | P      | P      | P      | EA     | P      | NM     | NM     | P      | EA     | NM      | P        | P       |
| Conrad Feldt  | P      | P      | P      | P      | P      | NM     | NM     | P      | EA     | NM      | P        | P       |
| Larry Gemmill | P      | P      | EA     | P      | P      | NM     | NM     | P      | P      | NM      | P        | P       |
| Rod Heller    | P      | P      | P      | P      | P      | NM     | NM     | P      | P      | NM      | P        | P       |
| Scott Larson  | P      | EA     | EA     | P      | P      | NM     | NM     | EA     | P      | NM      | P        | P       |
| Max Peters    | P      | EA     | P      | P      | EA     | NM     | NM     | EA     | EA     | NM      | P        | P       |
| Nick Wooner   | P      | P      | P      | P      | P      | NM     | NM     | P      | P      | NM      | P        | P       |

- P: Present
- EA: Excused Absence
- UA: Unexcused Absence
- NM: No Meeting