

AGENDA
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
MONDAY, APRIL 14, 2025
7:00 P.M. CITY COUNCIL MEETING

7:00 PM City Council Meeting

1. Call to Order

- Pledge of Allegiance

2. Roll Call

3. Resident Input

4. Council Info / Liaison Reports

5. Approve Agenda

6. Administration

- A. Update on Parks & Rec activities – Stephanie Kessler
- B. Approve hiring concession stand attendants – Stephanie Kessler
- C. Approve temporary liquor license
- D. Award Natural Gas Expansion Bid
- E. Added Item: ICS change order for storage lot paving/fencing addition
- F. Added Item: Resignation of Associate Deputy Clerk/Treasurer

7. Miscellaneous Announcements, Reports and FYIs:

Board of Appeal & Equalization for City of Cohasset will be April 23, 2025, at 9:00 a.m. at the Cohasset City Hall.

All matters listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

8. Consent Agenda

- A. Approval of Claims in the amount of \$290,046.15
- B. Approve Cemetery Deed, - Carolyn Eck
- C. Approve Cemetery Deed – Paulette Saunders
- D. Approve March 10, 2025, Regular City Council Minutes

Adjourn

6A

MEMORANDUM

TO: CITY COUNCIL
FROM: STEPHANIE KESSLER
SUBJECT: PARKS & REC UPDATE
DATE: APRIL 14, 2025

I would like to provide an update on Parks & Rec activities.

Winter programs:

- Weekly hikes at Tioga Recreation Area. 33 hikes. 178 people. 395 miles.
- Full Moon Hikes – 6 hikes. Oct-Mar. 41 people.
- Cribbage Club –10 days. Jan-Mar. 29 people.
- Vernal Equinox Sunrise Celebration – March 20. 4 people
- Fat Tire Bike Race – Feb 8. 61 registered, 54 racers
- Winter Farmer's Market – Nov-Apr
- Facebook presence – 1,000+ followers

Summer programs:

- Seasonal Pond Project: Refugia – Apr 24, 10:30-11:30am. Tioga Beach Trail
- Volleyball – Started Apr 7. 26 girls.
- Soccer – Starts Apr 21.
- T-ball – Starts June 3.
- MN Twins Community Fund, Baseball Youth Clinic – May 30. 3-5pm. 200 kids.
- United Way Day of Action – Tuesday, June 17.
- Paddle & Pint Event – Sat July 12. Paddle from Tioga Beach to Pokegama Dam

LB

MEMORANDUM

TO: CITY COUNCIL
FROM: STEPHANIE KESSLER
SUBJECT: HIRING CONCESSION STAND ATTENDANTS
DATE: APRIL 14, 2025

Requesting Council approval for hiring of Lyla Michels and Jackson Jolicoeur as part-time summer employees to work at the Portage Park Concession Stand. Effective April 21 at \$15 per hour, dependent on successful completion of background check.

Thank you for your consideration.



**COHASSET CITY COUNCIL
MEETING MEMORANDUM**

TO: MAYOR & CITY COUNCIL MEMBERS
FROM: ABBY MAJEWSKI
SUBJECT: TEMPORARY LIQUOR LICENSE
DATE: APRIL 14, 2025

Requesting a motion to approve temporary liquor license for Grand Rapids Fraternal Order of Eagles #2469 for a wedding reception at Cohasset Community Center on May 17, 2025.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization	Tax exempt number	
GRAND RAPIDS FRATERNAL ORDER OF EAGLES 2469		1/21/1951	8271906	
Organization Address (No PO Boxes)	City	State	Zip Code	
1776 S POKEGAMA AVENUE , PO BOX 651	GRAND RAPIDS	Minnesota	55744	
Name of person making application		Business phone	Home phone	
SHAWN NELSON		218-326-4845	218-960-0382	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
MAY 16, 2025	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name	City	State	Zip Code	
Steve Oleheiser	Grand Rapids	Minnesota	55744	
Organization officer's name	City	State	Zip Code	
		Minnesota		
Organization officer's name	City	State	Zip Code	
		Minnesota		

Location where permit will be used. If an outdoor area, describe.
COHASSET COMMUNITY CENTER, 305 NW FIRST AVE. S, COHASSET, MN 55721

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

GRAND RAPIDS FRATERNAL ORDERS OF EAGLES 2469,
1176 S POKEGAMA AVE.; P.O. BOX 651, GRAND RAPIDS, MN 55744

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

JOHANNES AGENCY, INC. - SECURA
EACH OCCURRENCE \$1,000,000 / AGGREGATE LIMIT \$2,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

COHASSET, MN
City or County approving the license

04/14/2025
Date Approved

\$25.00
Fee Amount

MAY 17, 2025
Permit Date

Event in conjunction with a community festival Yes No

abbym@cohasset-mn.com
City or County E-mail Address

2,689
Current population of city

Abby Majewski
Please Print Name of City Clerk or County Official

Abby Majewski
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Receipt No: 27.001405

Mar 27, 2025

FRATERNAL ORDER OF THE EAGLES

Previous Balance:	.00
Licenses	
Liquor Licenses	25.00
100-00-32110	
Liquor Licenses	

Total:	-----	25.00
	=====	

Check - Woodland Checking	
Check No: 24337	25.00
Payor:	
FRATERNAL ORDER OF THE EAGLES	
Total Applied:	25.00

Change Tendered:	-----	.00
	=====	

Duplicate Copy
03/27/2025 4:20 PM

City of Cohasset
305 NW First Avenue
Cohasset MN 55721

218-328-6225



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johannes Agency, Inc. PO Box 143 Olivia MN 56277		CONTACT NAME: Alanna Kalenberg PHONE (A/C, No, Ext): 320-523-1150 E-MAIL ADDRESS: akalenberg@johannesagency.com FAX (A/C, No): 320-523-1153	
INSURED GRAND RAPIDS FRATERNAL ORDER OF EAGLES 2469 1776 S POKEGAMA AVE PO BOX 651 GRAND RAPIDS MN 55744		INSURER(S) AFFORDING COVERAGE INSURER A: SECURA INSURER B: AMTRUST NORTH AMERICA INSURER C: INSURER D: INSURER E: INSURER F: INSURER G:	
		NAIC # 22543	

COVERAGES CERTIFICATE NUMBER: 20250313120109879 REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	CP3231637	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 Fire Legal Liability \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						E.L EACH ACCIDENT \$ 100,000 E.L DISEASE - EA EMPLOYEE \$ 100,000 E.L DISEASE - POLICY LIMIT \$ 500,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	SWC1425701	01/01/2025	01/01/2026	
A	Liquor Liability	N	N	CP3231637	01/01/2025	01/01/2026	Each Occurrence \$1,000,000 AGGREGATE LIMIT \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liquor Liability continuous until canceled.

Coverage provided for May 17th, wedding reception.

CERTIFICATE HOLDER Cohasset Community Center 305 NW 1st Ave COHASSET MN 55721	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**COHASSET CITY COUNCIL
MEETING MEMORANDUM**

TO: MAYOR & CITY COUNCIL MEMBERS
FROM: WALT SHADLEY
SUBJECT: AWARD NATURAL GAS EXPANSION BID
DATE: APRIL 14, 2025

Requesting approval of the qualified bidder for the 2025 natural gas expansion.

Hanco Utilities	\$2,808,000
LP Contracting	\$1,228,105
Minn Community Utility Co.	\$1,158,100
NPL Construction Co.	\$ 817,225
BlueSky Daylighting Inc.	\$ 621,800
Gopher Drilling	\$ 570,330

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City of Cohasset

Council Approval Report
Report dates: 3/25/2025-4/14/2025

Page: 11
Apr 07, 2025 03:59PM

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
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Dated: _____

Mayor: _____

City Council: _____

City Treasurer: _____

Report Criteria:

Detail report:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
Total SEH:					11,464.27	.00		
Shadley, Walter								
	3164	WSD04142025	PW - MILEAGE & TRAVEL REIMB	04/14/2025	147.00	.00		425
Total Shadley, Walter:					147.00	.00		
STOKES PRINTING								
	81	121290	ADMIN - OFFICE SUPPLIES - NOTARY STAMP TV	02/24/2025	51.95	.00		425
Total STOKES PRINTING:					51.95	.00		
T&T DESIGNS								
	1676	10443	PW - OP SUP - SECURITY TRUCK DECALS	03/14/2025	100.00	.00		425
Total T&T DESIGNS:					100.00	.00		
THEIN WELL COMPANY								
	1986	9396	WTR - UT OP - MISC - SAND ANALYSIS, TST HLE, MDH PERMIT	03/24/2025	10,935.00	.00		425
Total THEIN WELL COMPANY:					10,935.00	.00		
TNT CONSTRUCTION GROUP, LLC								
	3221	24161-6	RIVERFRONT - IMPROVEMENTS - INFRASTRUCTURE & BULDIN	03/01/2025	14,842.80	.00		425
Total TNT CONSTRUCTION GROUP, LLC:					14,842.80	.00		
W JOHN LECHE PA								
	1792	WJL04142025	ADMIN - CTY ATTRNY - GENRL LGL FEES - MARCH 2025	04/01/2025	540.00	.00		425
Total W JOHN LECHE PA:					540.00	.00		
Wilson, Jackie								
	3562	DEPREFUND-WILSON041	DEPOSIT REFUND - WILSON	03/30/2025	100.00	.00		425
Total Wilson, Jackie:					100.00	.00		
Grand Totals:					290,046.15	123,668.68		

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
Total PAUL BUNNYAN COMMUNICATIONS:								
Ploetz, Amber & Cody	3556	DEPFUND-PLOETZ041	100-00-20500	DEPOSIT REFUND - PLOETZ	03/22/2025	100.00	.00	425
Total Ploetz, Amber & Cody:								
						100.00	.00	
Rabbers, Joe								
2759	JR04142025	100-40-42220-30-331	FD - ML & EXP REIMB - FARGO STATE SCHOOL HOTEL	04/14/2025	1,080.72	.00		425
2759	JR04142025	100-40-42220-30-331	FD - ML & EXP REIMB - FARGO STATE SCHOOL MEALS	04/14/2025	50.00	.00		425
Total Rabbers, Joe:								
						1,130.72	.00	
Randolph, Brady								
3564	BR04142025	100-40-42220-30-331	FD - ML & EXP REIMB - FARGO STATE SCHOOL MEALS	04/14/2025	25.00	.00		425
3564	BR04142025	100-40-42220-30-331	FD - ML & EXP REIMB - FARGO STATE SCHOOL MILEAGE	04/14/2025	246.40	.00		425
Total Randolph, Brady:								
						271.40	.00	
RIDES LLC								
2674	13984	100-10-41430-30-407	CO - GENT MAINT - OFFICE WINDOW TINTING	04/02/2025	1,240.00	.00		425
Total RIDES LLC:								
						1,240.00	.00	
Roeber, Robyn								
3558	DEPFUND-ROEBER04	100-00-36222	RENT REFUND - ROEBER 501C3	03/21/2025	50.00	.00		425
3558	DEPFUND-ROEBER04	100-00-36222	RENT REFUND - ROEBER 501C3	03/21/2025	200.00	.00		425
Total Roeber, Robyn:								
						250.00	.00	
SANDSTROMS								
83	538496	100-10-41430-20-210	GEN GOVT - OP SUP - FOAM SOAP	03/17/2025	194.86	.00		425
83	538969	100-10-41430-20-210	GEN GOVT - OP SUP - MULTIFOLD TWL	03/20/2025	50.16	.00		425
83	540028	100-10-41430-20-210	GEN GOVT - OP SUP - PAPER TWL, TOIL TISSUE	04/01/2025	153.89	.00		425
Total SANDSTROMS:								
						398.91	.00	
SEH								
1384	483603	100-10-41430-30-303	OTHR GEN GOVT - ENG FEES - MISC. SERVICES	03/10/2025	6,964.27	.00		425
1384	485000	422-80-46500-30-303	CAP PROJ - SRTS - ENG FEES - 3RD ST SDWLK	03/21/2025	4,500.00	.00		425

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
Total MN POWER:								
					4,249.27	.00		
MN RURAL WATER ASSN								
	127 MWRA04142025	601-90-49900-30-433	WATER - UTILITY OP - DUES & SUB - 2025-2026 MEMBERSHIP	03/21/2025	450.00	.00		425
Total MN RURAL WATER ASSN:								
MUNICIPAL GAS ACQUISITION & SUPPLY CORP								
	2216 ACT0016336	603-90-49900-20-280	GAS - NAT GAS PURCH - FEBRUARY 2025	03/14/2025	120,142.68	120,142.68	03/28/2025	425
Total MUNICIPAL GAS ACQUISITION & SUPPLY CORP:								
NORTHLAND LAWN & SPORT LLC								
	3215 37222	100-25-45202-20-221	PARKS - PP - EQUIP PRTS - OIL, OIL FLTR, FUEL FLTR	03/25/2025	331.11	.00		425
	3215 37255	227-20-49010-20-221	CEM - EQUIP PRTS - BUSHING, V-BELT, MOWER BLDE	03/26/2025	483.19	.00		425
	3215 37345	227-20-49010-20-221	CEM - EQUIP PRTS - BUSHING, BUSHING, WHL	03/31/2025	384.20	.00		425
Total NORTHLAND LAWN & SPORT LLC:								
NORTHLAND PORTABLES INC								
	1994 30474	100-25-45202-30-418	PP - PORTABLE RENTAL	04/14/2025	128.80	.00		425
	1994 30474	227-20-49010-30-418	CEM - PORTABLE RENTAL	04/14/2025	51.80	.00		425
	1994 30474	100-25-45215-30-418	TRAILS - PORTABLE RENTAL	04/14/2025	137.20	.00		425
Total NORTHLAND PORTABLES INC:								
NORTHWEST GAS								
	504 NWG04012025	603-90-49900-30-319	GAS - NGP - O/M - APRIL	04/01/2025	3,275.00	.00		425
Total NORTHWEST GAS:								
PAUL BUNYAN COMMUNICATIONS								
	1901 PBT04142025	100-10-41430-30-321	OFFICE	04/14/2025	159.81	.00		425
	1901 PBT04142025	100-20-41940-30-321	PW - OLD SHOP/SENIOR CENTER	04/14/2025	36.08	.00		425
	1901 PBT04142025	602-90-49900-30-321	PU-SEWER	04/14/2025	187.58	.00		425
	1901 PBT04142025	601-90-49900-30-321	PU - WATER	04/14/2025	187.58	.00		425
	1901 PBT04142025	603-90-49900-30-321	PU - GAS	04/14/2025	187.58	.00		425
	1901 PBT04142025	100-40-42220-30-321	FIRE	04/14/2025	37.93	.00		425

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
Long, Christian	3563	CL04142025	FD - ML & EXP REIMB - FARGO STATE SCHOOL MEALS	04/14/2025	23.89	.00		425
Total Long, Christian:					23.89	.00		
Mallum, Jeremy	2999	REIM-MALLUM04142025	PW - S&R - SAFETY - PANTS REIMB.	04/14/2025	163.90	.00		425
	2999	REIM-MALLUM04142025	PW - S&R - SAFETY - BOOTS REIMB.	04/14/2025	175.99	.00		425
Total Mallum, Jeremy:					339.89	.00		
MARCO INC	2529	38835903	ADMIN - COPIER LEASE AGRMT	03/24/2025	221.20	.00		425
	2529	38835903	GAS - COPIER LEASE AGRMT	03/24/2025	221.20	.00		425
	2529	38835903	SEWER - COPIER LEASE AGRMT	03/24/2025	73.73	.00		425
	2529	38835903	ZONING - COPIER LEASE AGRMT	03/24/2025	147.46	.00		425
	2529	38835903	WATER - COPIER LEASE AGRMT	03/24/2025	73.73	.00		425
Total MARCO INC:					737.32	.00		
MN BCA - CJIS BACKGROUND CHECK	1690	MDH04142025	PARKS - CONG - BCKGRND - MICHELS	04/14/2025	15.00	.00		425
	1690	MDH04142025	PARKS - CONG - BCKGRND - JOLICOEUER	04/14/2025	15.00	.00		425
Total MN BCA - CJIS BACKGROUND CHECK:					30.00	.00		
MN DEPT OF REVENUE	19	MNREV-FEBRUARY2025	SALES TAX - COUNTY SALES TAX PAYABLE - 2025 FEBRUARY	04/14/2025	411.00	411.00	03/28/2025	425
	19	MNREV-FEBRUARY2025	SALES TAX - GENERAL RATE SALES TAX - 2025 FEBRUARY	04/14/2025	2,826.00	2,826.00	03/28/2025	425
	19	MNREV-FEBRUARY2025	SALES TAX - NAT GAS MTRS - GAS- USE TAX - 2025 FEBRUARY	04/14/2025	289.00	289.00	03/28/2025	425
Total MN DEPT OF REVENUE:					3,526.00	3,526.00		
MN POWER	20	MP04142025	SEWER - ELECT	04/14/2025	893.59	.00		425
	20	MP04142025	WATER - ELECT	04/14/2025	1,347.92	.00		425
	20	MP04142025	PARKS - ELECT	04/14/2025	32.97	.00		425
	20	MP04142025	FD - ELECT	04/14/2025	463.58	.00		425
	20	MP04142025	GG - ELECT	04/14/2025	1,511.21	.00		425

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
KLM ENGINEERING INC								
3156	10680	601-90-49900-50-590	WTR - UT OP - MISC CAP OUTLAY - BIDDING SERVICES	01/29/2025	15,000.00	.00		425
3156	KLM04142025	601-90-49900-50-590	WTR - UT OP - MISC CAP OUTLAY - SUBMITTAL REVIEWS	04/01/2025	2,500.00	.00		425
Total KLM ENGINEERING INC:					17,500.00	.00		
L & M SUPPLY								
18	GRR-01-10005674	227-20-49010-20-221	CEM - EQP PRTS - BATTERY GARDEN TRACTOR X2	03/25/2025	53.90	.00		425
18	GRR-02-10007803	601-90-49900-20-210	WTR - OP SUP - PROFESS INVERT, CHAIN LUBE, PENE FAST, P	03/18/2025	61.51	.00		425
18	GRR-05-10008339	100-40-41940-20-210	FD - GEN GOVT BLDGS - OP SUP - PUTTY, ODOR GENIE, POLIS	03/29/2025	21.46	.00		425
18	GRR-09-10005558	100-40-41940-20-210	FD - GEN GOVT BLDGS - OP SUP - VMEGR, BLK LNR	03/08/2025	27.96	.00		425
Total L & M SUPPLY:					164.83	.00		
LAKE COUNTRY POWER								
58	LCP04142025	100-20-43160-30-381	PW - ELECTRIC	03/26/2025	266.00	.00		425
Total LAKE COUNTRY POWER:					266.00	.00		
LANO, O'TOOLE & BENGTSON, LTD								
3466	2023-630	100-10-41610-30-304	GENRLL LEGAL FEES - LEGAL FEES, COHASSET	03/31/2025	1,240.00	.00		425
Total LANO, O'TOOLE & BENGTSON, LTD:					1,240.00	.00		
Lavaller, Steve								
329	SL04142025	100-40-42220-20-210	FP - OP SUP - REMB	04/14/2025	19.49	.00		425
Total Lavaller, Steve:					19.49	.00		
LICHTLE, CARMA								
36	DEPREFUND-LICHTLE04	100-00-20500	DEPOSIT REFUND - LICHTLE	03/16/2025	100.00	.00		425
Total LICHTLE, CARMA:					100.00	.00		
LOCATORS & SUPPLIES, INC								
3555	0319335-IN	603-90-49900-20-210	GAS - UT OP - OP UP - HEXMARK 72" BLUE, HI-VIS YELLOW	03/13/2025	420.54	.00		425
3555	0319573-IN	603-90-49900-20-210	GAS - UT OP - OP UP - BLUE & GREEN PRINTED FLAGS	03/27/2025	302.98	.00		425
Total LOCATORS & SUPPLIES, INC:					723.52	.00		

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
HAWKINSON SAND & GRAVEL								
	46	290433	PW - S&R - STRT MAINT MATRLS - COLD MIX	03/12/2025	324.21	.00		425
	46	290439	PW - S&R - STRT MAINT MATRLS - CLASS 5	03/13/2025	23.07	.00		425
	Total HAWKINSON SAND & GRAVEL:				347.28	.00		
IIA LIFTING SERVICES, INC.								
	3349	IND194556	FP - MISC - 96SQFT LDDR, 20 HEAT SENSORS	03/18/2025	438.09	.00		425
	3349	IND195250	PW - GEN GOVT - SFTY - ANNUAL SAFETY INSPECTION	03/31/2025	1,447.93	.00		425
	Total IIA LIFTING SERVICES, INC.:				1,886.02	.00		
Ionware, Inc								
	3559	106820	WATER - SOFTWARE SUPPORT FEES - FCS/FDS	04/14/2025	175.00	.00		425
	3559	106820	GAS - SOFTWARE SUPPORT FEES - FCS/FDS	04/14/2025	525.00	.00		425
	3559	106820	SEWER - SOFTWARE SUPPORT FEES - FCS/FDS	04/14/2025	175.00	.00		425
	Total Ionware, Inc:				875.00	.00		
IRONWOOD STUDIO LLC								
	3230	3779	PW - GEN GOVT - EQUIP PRTS - BB DOOR REPAIRS	03/20/2025	562.50	.00		425
	Total IRONWOOD STUDIO LLC:				562.50	.00		
ITASCA COUNTY COURTHOUSE - RECORDER								
	14	CEMDEED-ECK	CEM - RCRDNG FEES - ECK	03/28/2025	46.00	.00		425
	Total ITASCA COUNTY COURTHOUSE - RECORDER:				46.00	.00		
ITASCA COUNTY SHERIFFS OFFICE								
	1587	160104	FIRE - FP - RADIO UNITS - 2025 MAINTENANCE	03/04/2025	4,705.32	.00		425
	1587	160122	PW - S&R - RADIO UNITS - 2025 MAINTENANCE	03/05/2025	3,600.00	.00		425
	Total ITASCA COUNTY SHERIFFS OFFICE:				8,305.32	.00		
JOHN DIMICH								
	2018	3702	CRIMINAL PROSECUTIONS - LEGAL FEES - MARCH2025	02/28/2025	1,000.00	.00		425
	Total JOHN DIMICH:				1,000.00	.00		

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
Dummm, Kim & Tim								
	2119	DEPRREFUND-DUMMM0414	DEPOSIT REFUND - DUMMM	03/22/2025	100.00	.00		425
Total Dummm, Kim & Tim:								
ECONO SIGNS LLC								
	2900	10-996157	PW - S&R - SIGNS - HIGH INTENSITY PRISMATIC	03/17/2025	708.03	.00		425
	2900	10-995348	PW - S&R - SIGNS - HIGH INTENSITY PRISMATIC ALUMINUM	03/26/2025	77.25	.00		425
Total ECONO SIGNS LLC:								
FERGUSON ENTERPRISES INC								
	2186	1459120	WATER - OP SUP - SAWZALL BLDG	03/18/2025	34.94	.00		425
Total FERGUSON ENTERPRISES INC:								
Forward Health Foundation								
	3560	DEPRREFUND-FHF041420	DEPOSIT REFUND - FORWARD HEALTH	03/29/2025	200.00	.00		425
Total Forward Health Foundation:								
GEORGE, ANDREW								
	1754	AG04142025	CO - OFCE EQP - ADOBE LCS, SWITCH BX, VID CRD	03/21/2025	3,347.30	.00		425
Total GEORGE, ANDREW:								
GRAND FORKS FIRE EQUIPMENT COMPANY								
	1905	43097	FP - FIRE TURNOUT GEAR - GLOBE ATHLETIX COAT & TROUSE	03/24/2025	15,585.00	.00		425
Total GRAND FORKS FIRE EQUIPMENT COMPANY:								
H & L MESABI								
	62	43991	PW - I&S - OP SUP - FLME HRD BLDE	03/14/2025	1,196.00	.00		425
Total H & L MESABI:								
HAWKINS INC								
	1	7013001	WTR - CHMCLS - CHLORINE CYLINDER 150 LB	03/15/2025	10.00	.00		425
Total HAWKINS INC:								

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
CASCADE COMPUTERS								
2651	44546	100-10-41430-20-209	ADMIN - CITY OFFICE - COMPUTER SOFTWARE - MICRSFT 365,	03/18/2025	79.99	.00		425
2651	44576	100-10-41430-20-209	ADMIN - CITY OFFICE - COMPUTER SOFTWARE - SSL CERTIFIC	04/01/2025	294.50	.00		425
Total CASCADE COMPUTERS:					374.49	.00		

CITY OF COHASSET								
1418	COC004142025	602-90-49900-30-383	GAS - GENERATOR	04/14/2025	15.25	.00		425
1418	COC004142025	100-20-41940-30-383	GAS - SHOP, POST OFF, CC BLDG, IND PK, CENTRAL AVE	04/14/2025	969.73	.00		425
1418	COC004142025	100-40-41940-30-385	SEWER - FIRE	04/14/2025	24.04	.00		425
1418	COC004142025	100-40-41940-30-382	WATER - FIRE	04/14/2025	233.34	.00		425
1418	COC004142025	100-25-45205-30-383	GAS - RINK	04/14/2025	25.60	.00		425
1418	COC004142025	100-20-41940-30-385	SEWER - SHOP, POST OFF, CC BLDG, IND PK	04/14/2025	60.74	.00		425
1418	COC004142025	601-90-49900-30-383	SEWER - WTR TWR	04/14/2025	15.25	.00		425
1418	COC004142025	100-40-41940-30-383	GAS - FIRE	04/14/2025	335.41	.00		425
1418	COC004142025	100-20-41940-30-382	WATER - SHOP, POST OFF, CC BLDG, MILL, IND PK	04/14/2025	63.89	.00		425
1418	COC004142025	100-25-45202-30-383	GAS - PORTAGE	04/14/2025	15.94	.00		425
1418	COC004142025	227-20-49010-30-383	GAS - CEMETERY	04/14/2025	182.92	.00		425
Total CITY OF COHASSET:					1,942.11	.00		

CITY OF GRAND RAPIDS								
2591	25/193	100-10-41430-30-490	GEN GOVT - CIVIC ORGNZTNS - 2025 INDEPENDENCE PRTOPT	03/25/2025	6,000.00	.00		425
Total CITY OF GRAND RAPIDS:					6,000.00	.00		

COLE HARDWARE INC								
5	130763	601-90-49900-20-210	WTR - UT OP - OP UP - NPPLE, CPLNG, SCHDL 40 BLK, NPT TH	03/18/2025	114.33	.00		425
5	130843	601-90-49900-20-210	WTR - UT OP - OP UP - RETURNED NPPLE & CPLNG	03/19/2025	101.94	.00		425
5	130851	601-90-49900-20-210	WTR - UT OP - OP UP - NPPLE, CPLNG, SCHDL 40 BLK, NPT TH	03/19/2025	88.98	.00		425
5	131630	100-10-41430-20-210	GENT GOVT - OP SUP - FELT	03/26/2025	18.97	.00		425
5	131768	100-20-43100-20-221	PW - I&S - EQP PRTS - HITCH PIN, LOCK PIN	03/27/2025	16.97	.00		425
5	132029	100-10-41430-20-210	GENT GOVT - OP SUP - STNLSS STILL CLNR	03/31/2025	19.19	.00		425
Total COLE HARDWARE INC:					156.50	.00		

DINGES FIRE COMPANY								
3462	67953	100-40-42220-50-582	FP - F&H - 5"NHM x 6"NHF, PRV, BLDDR	03/12/2025	2,090.91	.00		425
Total DINGES FIRE COMPANY:					2,090.91	.00		

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
BORDER STATES ELECTRIC SUPPLY								
	2922	930037505	GAS - MISC CAP OTLY - CNTP	03/17/2025	3,721.75	.00		425
	2922	930043563	GAS - MISC CAP OTLY - ACTA ERG x 275	03/18/2025	20,205.76	.00		425
	2922	930052972	GAS - MISC CAP OTLY - CNTP, ATIL, 20LT	03/19/2025	19,847.74	.00		425
	2922	930096090	GAS - OP SUP - PLEX CAP 1/2CTS	03/26/2025	63.00	.00		425
	2922	930121912	GAS - OP SUP - PLEX CAP, PLEX TEE	03/31/2025	285.50	.00		425
Total BORDER STATES ELECTRIC SUPPLY:					44,123.75	.00		
Brogger, Sheila								
	3561	DEPRFUND-BROGGER	DEPOSIT REFUND - BROGGER	03/29/2025	100.00	.00		425
Total Brogger, Sheila:					100.00	.00		
BURGGRAFS ACE HARDWARE								
	152	401810	WTR - OP SUP - NPPLE GALV	02/27/2025	9.99	.00		425
	152	401869	PW - OP SUP - CPVC CPLNG, CPVC ELBW	03/12/2025	2.58	.00		425
	152	401999	GENT GOVT - OP SUP - PPR TWLS	03/19/2025	22.98	.00		425
	152	402044	PW - S&R - SM TLS & MNR EQUIP - TPE, SHIMS, RING WAX, RP	03/20/2025	69.93	.00		425
	152	402196	PW - S&R - SM TLS & MNR EQUIP - MULTITTOOL x 6	03/25/2025	719.94	.00		425
	152	402308	PW - S&R - SM TLS & MNR EQUIP - MULTITTOOL x 1	03/28/2025	69.99	.00		425
	152	402368	PW - S&R - OP SUP - SPRYPNT BLACK	03/31/2025	32.50	.00		425
	152	402414	GENT GOVT - OP SUP - FLOOR FINISH	04/01/2025	26.98	.00		425
	152	402456	GENT GOVT - OP SUP - WICK REPLCMNT, SPRAYR	04/02/2025	67.96	.00		425
Total BURGGRAFS ACE HARDWARE:					1,022.85	.00		
CARLSONS MUFFLER SHOP								
	424	646	FP - GEN MAINT - PAC WHEELS, HITCH, SEALS, EXHAUST	04/01/2025	1,500.00	.00		425
Total CARLSONS MUFFLER SHOP:					1,500.00	.00		
CARQUEST AUTO PARTS								
	479	5081-953475	PW - S&R - EQP PRTS - OIL, FLTR, AIR FLTR	03/19/2025	451.61	.00		425
	479	5081-954106	PARKS - PP - EQP PRTS - LBE, OIL	03/24/2025	21.93	.00		425
	479	5081-955110	PARKS - PP - EQP PRTS - BTRY	03/31/2025	171.74	.00		425
	479	5081-955112	PW - S&R - SM TLS & MNR EQUIP - CHRGR	03/31/2025	39.73	.00		425
Total CARQUEST AUTO PARTS:					685.01	.00		

Report Criteria:

Detail report:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Period
Albrecht, Sara	3557	DEPREFUND-ALBRECHT	DEPOSIT REFUND - ALBRECHT	03/15/2025	100.00	.00		425
Total Albrecht, Sara:					100.00	.00		
AMERICAN DISPOSAL								
3031	AD04142025	100-20-41940-30-384	PW - GG BLDG - IND PARK- REFUSE DISP	02/28/2025	69.78	.00		425
3031	AD04142025	100-25-45202-30-384	PARKS - PP - REFUSE DISP	02/28/2025	139.56	.00		425
3031	AD04142025	100-20-41940-30-384	PW - GG BLDG - CITY HALL - REFUSE DISP	02/28/2025	209.34	.00		425
3031	AD04142025	100-25-45203-30-384	PARKS - TIIGA - REFUSE DISP	02/28/2025	139.56	.00		425
Total AMERICAN DISPOSAL:					558.24	.00		
APG MEDIA OF MN								
2881	GRH3002490-0325-1	100-15-41910-30-351	ZONING - PBLSHG & ADV. - FLOODPLAIN ORDINANCE	02/02/2025	40.25	.00		425
2881	GRH3002490-0325-2	100-20-41940-30-351	PW - GEN GOVT - PBLSHG & ADV - PU BOARD VOLUNTEERS	02/02/2025	19.07	.00		425
2881	GRH3002490-0325-3	100-20-41940-30-351	PW - GEN GOVT - PBLSHG & ADV - PU BOARD VOLUNTEERS	02/02/2025	11.51	.00		425
2881	GRH3002490-0325-4	100-20-41940-30-351	PW - GEN GOVT - PBLSHG & ADV - PU BOARD VOLUNTEERS	02/05/2025	11.51	.00		425
2881	GRH3002490-0325-5	100-20-41940-30-351	PW - GEN GOVT - PBLSHG & ADV - PU BOARD VOLUNTEERS	02/05/2025	11.51	.00		425
2881	GRH3002490-0325-6	100-20-41940-30-351	PW - GEN GOVT - PBLSHG & ADV - PU BOARD VOLUNTEERS	02/05/2025	33.41	.00		425
2881	GRH3002490-0325-7	100-20-41940-30-351	PW - GEN GOVT - PBLSHG & ADV - PU BOARD VOLUNTEERS	02/09/2025	20.19	.00		425
Total APG MEDIA OF MN:					147.45	.00		
Baird, Barbara								
35	BB04142025	100-10-41320-30-316	FIN CONT - LIC & CERT - NOTARY RECORDING	04/14/2025	20.00	.00		425
Total Baird, Barbara:					20.00	.00		
BENOLKEN, DENNIS								
3565	DB04142025	100-40-42220-30-331	FD - ML & EXP REIMB - FARGO STATE SCHOOL MEALS	04/14/2025	25.00	.00		425
3565	DB04142025	100-40-42220-30-331	FD - ML & EXP REIMB - FARGO STATE SCHOOL MILEAGE	04/14/2025	246.40	.00		425
Total BENOLKEN, DENNIS:					271.40	.00		

Receipt No: 27.001411

Mar 28, 2025

CAROLYN ECK

Previous Balance:	.00
Cemetery	
Lot Sales	200.00
227-20-34940	
Cemetery Lot Sales	
Cemetery	
Recording Fees	46.00
227-00-20350	
Recording Fees Payable	

Total:	246.00
--------	--------

Check - Woodland Checking	
Check No: 8546	246.00
Payor:	
CAROLYN ECK	
Total Applied:	246.00

Change Tendered:	.00
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Duplicate Copy
03/28/2025 10:26 AM

City of Cohasset
305 NW First Avenue
Cohasset MN 55721 218-328-6225

COPY

8C

CITY CEMETERY DEED

KNOW ALL MEN BY THESE PRESENTS, That the City of Cohasset in the County of Itasca and State of Minnesota, in consideration of the sum of \$200 (two hundred dollars), duly received, does hereby grant, bargain, sell and convey unto Paulette Saunders, 28700 County Road 11, Cohasset, MN 55721, heirs and assigns, forever, the following described piece of land as and for a place for the burial of the dead, to-wit: Grave Seven, Block 21, in the First Addition of Wildwood Cemetery, situated in the City of Cohasset in the County of Itasca and State of Minnesota, according to the plat of said Cemetery on file in the office of the City Clerk of said City, in said County.

TO HAVE AND TO HOLD THE SAME, subject to all the laws of this State, now or hereinafter exacted for the management and regulation of cemeteries in cities, and also subject to all rules and by-laws of the said City, now or hereafter made, for the regulation of the affairs of the same, or any part thereof.

IT IS HEREBY COVENANTED, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is perfect, and that said City will warrant and defend the same to said grantees Paulette Saunders, heirs and assigns forever.

IN TESTIMONY WHEREOF, The said City has caused these presents to be executed in its name by the Mayor and Clerk of the City Council and its corporate seal to be hereunto affixed on this date: April 14, 2025.

City of Cohasset, 305 NW 1st Avenue, Cohasset, MN 55721

Signed, Sealed and Delivered in Presence of

} By _____ Mayor / Mayor Pro-Tem
And _____ Clerk

STATE OF MINNESOTA

County of Itasca }
City of Cohasset } ss.

On the _____, before me, a notary public within and for said County, personally appeared the below signed to me personally known who, each being duly sworn, did say the he is Mayor, Josh Casper or Mayor Pro-Tem, Andy MacDonell and she is Clerk Barbara Baird of the City of Cohasset in said County; that the seal fixed to said instrument is the corporate seal of said City, and that said instrument was signed and sealed in behalf of said City by authority of its Council, and said Mayor and Clerk each acknowledged said instrument to be the free act and deed of said City.

DRAFTED BY:

Receipt No: 27.001579

Apr 9, 2025

PAULETTE SAUNDERS

Previous Balance:	.00
Cemetery	
Lot Sales	200.00
227-20-34940	
Cemetery Lot Sales	
Cemetery	
Recording Fees	46.00
227-00-20350	
Recording Fees Payable	
Cemetery	
Cremains	50.00
227-20-34945	
Cemetery Burial/Grave Opening	

Total:	-----	296.00
	=====	

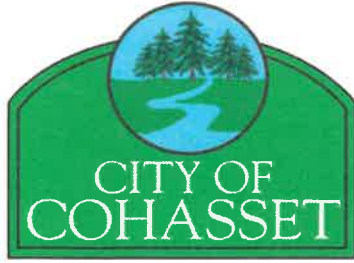
Check - Woodland Checking	
Check No: 11231	246.00
Payor:	
ROWE FUNERAL HOME	
Check - Woodland Checking	
Check No: 11232	50.00
Payor:	
ROWE FUNERAL HOME	

Total Paid:	-----	296.00
Total Applied:		296.00
Change Tendered:	-----	.00
	=====	

Duplicate Copy
04/09/2025 9:55 AM

City of Cohasset
305 NW First Avenue
Cohasset MN 55721

218-328-6225



MINUTES
COHASSET CITY COUNCIL
305 NORTHWEST FIRST AVENUE
MONDAY, MARCH 10, 2025
REGULAR CITY COUNCIL MEETING

SD

7:00 PM City Council Meeting

1. Call to Order: Mayor Josh Casper called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Mayor Josh Casper, Councilors Andy MacDonell, Kevin Tinquist, Andy Haarklau, and Shannon Benolken

Ex-Officio Members: City Financial Controller Barb Baird; Zoning Officer, Tony Valtinson; Security Officer, Dean Scherf, Park and Recreation Director; Stephanie Kessler

3. Resident Input

Kayleigh Svoboda, 125 Riverside Ave, Cohasset, proposed holding free yoga classes at the Cohasset Community Center. The classes would be open to all, not just Cohasset residents, and would initially be held on Monday and Wednesday mornings. She requested the city waive the rental fee for the community center.

The council agreed to allow the yoga classes for a month as a trial, with the possibility of revisiting the arrangement if the classes become popular.

4. Council Info / Liaison Reports

Mayor Josh Casper gave an update on the Planning Commission and Economic Development Authority. (EDA) Planning commission was able to get Gigi Pearson sworn in as new chair and discussed cannabis retail registration, which was tabled. The EDA discussed promoting the industrial park and improving marketing materials to attract businesses.

5. Approve Agenda

A motion was made by Councilor Andy MacDonell to approve the agenda with the changes to table 6D, and add 6H, Salary increase for Public Works. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

6. Administration

A. Approve Public Safety Grant Transfers

Requesting a motion to approve the transfer of Public Safety Grant Funds from the (100) General Fund to the (601) Water Fund. The amount of the transfer is \$46,510.00, and it is intended for the purchase of an Emergency Generator. The original amount of the Safety grant was \$117,000, and after the purchase of the Emergency Generator, \$70,490 remains in the fund.

A motion was made by Councilor Shannon Benolken to approve the transfer of Public Safety Grand Funds from (100) General Fund to the (601) Water Fund. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

B. Approve City of Cohasset Credit Card Purchasing Policy

Requesting a motion for approval of the City of Cohasset Credit Card Purchasing Policy on March 10, 2025. The policy has been reviewed to include more detailed guidelines and require employee agreement.

A motion was made by Councilor Andy MacDonell to approve Cohasset Credit Card Purchasing Policy. Andy Haarklau seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

C. 2025 Gas Expansion Material Bids – Walt Shadley

Requesting a motion for approval of the low quote from Border States in the amount of \$104,953.00 for materials required for the 2025 gas expansion. The second quote from Groebner was \$111,920.73.

A motion was made by Councilor Tinquist to approve 2025 Gas Expansion Material Bid with Border States in the amount of \$104,953.00 to cover the cost of materials required. Shannon Benolken seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

D. Revision of Senior Public Works Job Descriptions/ Natural Gas Certification

Tabled for further discussion.

E. Safe Routes to School Grant Agreement & Adopt Resolution Terms & Conditions

Requesting a motion to authorize the necessary signatures on the Safe Routes to School Program grant agreement and adopt resolution 2025-18, Safe Routes to School grant terms and conditions.

A motion was made by Councilor Andy MacDonell to approve Safe Routes to School Grant Agreement and Adopt Resolution 2025-18 grant terms and conditions. Andy Haarklau seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

F. Approve Revised Section 2.2 and the MP Charging Station Easement Agreement

Requesting a motion to approve the Approve Revised Section 2.2 in the Minnesota Power Charging Station Easement Agreement and authorize the necessary signatures.

A motion was made by Councilor Shannon Benolken to approve the Approve Revised Section 2.2 in the Minnesota Power Charging Station Easement Agreement and authorize the necessary signatures. Councilor Andy MacDonell seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

G. Approve Resolution 2025-19 Accepting \$1,000 Donation from Lonza, USA. Inc.

Requesting a motion to approve the resolution 2025-19, accepting \$1,000 donation to the City of Cohasset to be used for safety equipment from Lonza USA, Inc.

A motion was made by Councilor Kevin Tinquist to approve the resolution 2025-19, accepting a \$1,000 donation to the City of Cohasset to be used for safety equipment from Lonza USA, Inc. funds will be deposited into the fire department funds. Councilor Shannon Benolken seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

H. Added Item – Approve pay increase for Works Supervisor Walter Shadley

A motion was made by Councilor Andy MacDonell to approve a pay increase for Public Works Supervisor Walt Shadley to mirror the Letter of Understanding that was approved at the February 10, 2025 Council meeting. Andy Haarklau seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

7. Miscellaneous Announcements, Reports and FYIs:

Mayor Josh Casper said that a few people that watch the council meetings have brought to his attention that the Minnesota flag has not been updated and being the City is a government building we should update the Minnesota flag.

Mayor Josh Casper also took part in the monthly chamber luncheon as a guest panel speaker along with Tasha Conley Mayor of Grand Rapids, Amy Pfeiffer from Big Fork and County Commissioner Casey Venema. Councilor Shannon Benolken was the mediator.

Security Officer Dean Scherf discussed that the school has recently implemented a new afternoon pickup policy. The change was prompted by a previous issue on Columbus Avenue, where traffic congestion extended onto Hwy 2, posing a safety hazard. In response, the pickup location was relocated to 2nd Avenue on the west side of City Hall, with access around on 4th Street. However, this adjustment has led to new challenges, as it is now causing blockages at the fire department entrances and once again causing traffic to back up onto Hwy 2. Currently parents should be lining up on 1st Avenue, east of City Hall and utilize the city parking lot across the street here. Dean will be working with the school principal to come up with the safest plan.

All matters listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these matters. If discussion is desired, that item will be removed from the consent agenda and considered separately.

8. Consent Agenda

- A. Approval of Claims in the amount of \$180,820.48
- B. Approve January 27, 2025, City Council Work Session Minutes
- C. Approve January 27, 2025, Regular City Council Minutes
- D. Acknowledge January 6, 2025, CPUB Minutes

A motion was made by Councilor Andy MacDonell to approve the Consent Agenda with corrections to the meeting dates identified by Councilor Shannon Benolken. Councilor Shannon Benolken seconded the motion. Voting in favor: Mayor Josh Casper, Councilors Andy MacDonell, Andy Haarklau, Kevin Tinquist, and Shannon Benolken; Absent: None; Voting against: None; Motion carried.

ADJOURNMENT:

There being no further business, Mayor Josh Casper adjourned the meeting at 7:26 p.m.

Respectfully submitted by: Abby Majewski