



MINUTES

COHASSET CITY COUNCIL

305 NW FIRST AVENUE, COHASSET, MN 55721

TUESDAY, APRIL 23, 2024 – 7:00 P.M.

6:00 PM Work Session

- Onsite visit with Public Works/Public Utilities Supervisor, Walter Shadley

7:00 PM City Council Meeting

1. **Call to Order:** Mayor Andy MacDonell called the meeting to order at 7:00 p.m.

2. **Roll Call**

Present: Mayor Andy MacDonell, Councilors Kevin Tinquist, Terry Bartz, Andy Haarklau and Kevin Ott

Absent with Notice: None

Non-Officio Members: City Administrator; Max Peters, Parks and Recreation Coordinator, Stephanie Kessler, Zoning Officer, Tony Valtinson, and Deputy Clerk, Emma Petermeier

Other: None

3. Resident Input:

Cohasset resident, Jed Groke, spoke on behalf of Forgotten Heroes Range and Retreat. He inquired if the City would be interested in hosting their Gun Bingo event again this year on October 26, 2024. The City Council was in favor of hosting this event.

Grand Rapids resident, Terri Mooney, expressed her thanks and appreciation to the City of Cohasset and Stephanie Kessler for their great work in the community and surrounding areas.

4. Council Info / Liaison Reports:

5. Approve Agenda

Additions: None

Deletions: None

A motion was made by Councilor Kevin Tinquist to approve the agenda as written. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: None. Motion carried.

6. Administration

A. Benson Bog Days

Requesting input from the City Council regarding Benson Bog Days and the Weekend of Wheelers. Resident, Nate Benson included information about this year's Benson Bog Days happening June 21-June 23, 2024. He added the idea of starting a UTV/ATV event in late August. Andy MacDonell requested more information for the secondary event but the regular scheduled June event is approved by the City Council with all regulations and permits being followed. Dean Scherf, added that security should be increased a bit.

B. Parks & Recreation Update

Stephanie Kessler shared many outcomes of the winter season. The City of Cohasset was highlighted in the Age Friendly Minnesota 2024 Report about the benefits of outdoor programming. Stephanie included the statistics of her weekly hikes at Tioga Recreation area and full moon hikes. There were 187 total hikers over the course of 29 hikes in the winter season. Other events discussed were; cribbage club, vernal equinox sunrise celebration, eclipse-viewing party, Earth Day clean up, and fat tire bike race.

City Administrator, Max Peters and the City of Cohasset, Minnesota was highlighted in the Stroll Magazine from Cohasset, Massachusetts.

Stephanie gave an update on her social media following, Facebook has 856 followers and Instagram has 28 followers.

For summer activities, Stephanie included that volleyball registration numbers are currently at 19 kids, soccer is at 28 kids, and tee ball is currently at 30 kids with an expected 60 children. Lake Country Power requested the Minnesota Twins Baseball Youth Clinic to come to Portage Park in Cohasset on May 31, 2024 from 3:00-5:00 P.M. 150 kids are already signed up to partake

A free community event, Paddle and Pint, is scheduled for July 13, 2024. They will paddle from Tioga Beach to the Pokegama Dam followed by a trip to Bear Ridge Pizza after for food and beverages. The Minneapolis & St. Paul magazine will be highlighting an article on Tioga Recreation this summer.

Lastly, the Cohasset Farmer's Market will continue this summer every other Thursday starting May 30, 2024.

C. New Shop Storage Building

Requesting approval to construct a new storage building for public works at a new shop location. City Council toured current storage space with Public Works/Public Utilities Supervisor, Walter Shadley during the work session today. The Fire Department could utilize some of the space in the PW/PU building for items currently taking up space in the fire hall. This building could fall into the budgeted infrastructure for city water and sewer depending on what is stored in the building.

A motion was made by Councilor Terry Bartz to approve a new shop storage building by Mitchell Watkins Construction, LLC in the amount of \$49,500.00. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: Kevin Ott. Motion carried.

D. KLM Water Tower #1 Rehabilitation

Requesting review and approval for the cost of engineering services to bring water tower #1 back into condition. These services include, design, specifications, and bidding services through KLM in the amount of \$15,000.00 due upon City Council approval. Engineering would need to start as soon as possible to start rehabilitation in the spring of 2025. The bidding process will begin late this summer, KLM will source from a select group of recommended contractors nationwide. The final step of this process will be inspection services by KLM in the amount of \$54,545.00. Walter Shadley shared that the water towers are inspected annually.

A motion was made by Councilor Kevin Tinquist to approve the specifications of the bidding process by KLM in the amount of \$15,000.00. Councilor Kevin Ott seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: None. Motion carried.

E. State Aid for Local Transportation

Requesting review and approval of plans for Project No. 031-662-023, a State Aid Project. This project was prepared and presented to the City showing the proposed construction and improvement of County State-Aid Highway 62 North within the limits of the City. The County has a five year plan on roadway improvements. County Road 62 and Central Avenue are projected to have improvements done this year, which would allow the City to add if they proceed with new infrastructure before the roads are updated. City Engineer, SEH, is preparing water and sewer plans for the addition, hoping to have this completed before the County road project begins.

A motion was made by Councilor Kevin Ott to approve the plans presented to the City for Project No. 031-662-023. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: None. Motion carried.

F. County Road 62 North Gas Extension RFQ's Returns

Requesting review and approval for a County Road 62 North gas extension ending at the County garage near Highway 19. There were three bids, Hanco, in the amount of \$1,431,600.00, NPL in the amount of \$797,850.00, and Blue Sky Daylighting in the amount of \$658,835.00. The pipe has already been ordered, a contractor needs to be chosen to start the project.

A motion was made by Councilor Terry Bartz to approve contractor Blue Sky Daylight in the amount of \$658,835.00. Councilor Kevin Ott seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: None. Motion carried.

G. Industrial Park Grubbing

Last year there was some clearing of stumps and tree tops in the Industrial Park lots, to make them more marketable to potential buyers. To continue this process, we have received the following three bids: Wabana Clearing & Excavating in the amount of 244,925.00; TNT Construction Group, LLC in the amount of \$207,800.00, and Casper Construction in the amount of \$204,100.00.

A motion was made by Councilor Kevin Ott to approve Casper Construction in the amount of \$204,100.00. Councilor Andy Haarklau seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: None. Motion carried.

H. Boxwood + Vine Annual Contract

Requesting approval of the annual contract between the City and Boxwood + Vine for container gardens outside the Cohasset City Hall and Wildwood Cemetery. This contract includes summer, fall, and winter arrangements. The amount quoted for 2024 is, \$2,295.00.

The annual contract price in 2023 and 2022 was \$2,115.00. In 2023, there were two quotes, Boxwood + Vine in the amount of \$2,115.00 and Grand Rapids Greenhouse in the amount of \$1,135.00. The City chose Boxwood + Vine to support our local city business.

A motion was made by Councilor Kevin Tinquist to approve the Boxwood + Vine annual contract in the amount of \$2,295.00. Councilor Terry Bartz seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, Andy Haarklau, and Kevin Tinquist; Voting against: None. Motion carried.

7. Miscellaneous Announcements, Reports, and FYI'S:

Annual Board of Appeals & Equalization meeting will be held Wednesday, April 24, 2024 at 9:00 a.m. at the Cohasset City Hall.

There is a DARE graduation at 1:00 P.M. on May 3, 2024 at Cohasset Elementary School for Cohasset fifth graders.

The City of Cohasset is accepting applications for seasonal summer employment for the Public Works Department. Applicants must be 18 years of age and have a valid driver's license. Call or visit City Hall for more information.

Tony Valtinson shared that the Cohasset clean up days will be from Sunday June 2, 2024 through Tuesday June 4, 2024.

All matters listed under consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

8. Consent Agenda

- A. Approve Claims in the Amount of \$163,243.50
- B. Approve April 9, 2024 City Council Minutes

A motion was made by Councilor Andy Haarklau to accept the consent agenda. Councilor Kevin Tinquist seconded the motion. Voting in favor: Mayor Andy MacDonell and Councilors Kevin Ott, Terry Bartz, and Kevin Tinquist; Voting against: None; Absent; Andy Haarklau. Motion carried.

Adjourn: Mayor Andy MacDonell adjourned the meeting at 7:46 p.m.

Submitted by: Deputy Clerk, Emma Petermeier
Approved: 05/14/2024